

GRADUATE COLLEGE
GRADUATE ASSISTANT APPLICATION FORM – FY 2024

Please see the [Graduate College website](#) for full definitions of each position (RAI, RAII, TA, TI).

GRADUATE ASSISTANT POSITION

Employing Office: Center for Regional Development

Type of Graduate Assistant Position (RAII, RAI, TI, TA): RAII

Hours to work (per vacancy): 20

Stipend rate (Note: Hiring units must pay the stipend rate associated with the student's graduate degree program): Stipend rate determined by academic program

Term: Summer Academic Year Fall Spring Semester

Number of vacancies for this position: 2

1. Eligible Program Applicants (*Applicants will preferably be from one of the following graduate programs. Note: Hiring units should think broadly about acceptable programs.*):

- Business Administration
- Financial Economics
- Leadership Studies
- Organizational Development
- Public Administration
- Public Health
- Sociology
- Workforce Education and Development

2. Qualifications/preferred skills

- Experience in report writing, interviewing, survey research, and other data gathering techniques.
- Knowledge of and the experience with strategic planning, program evaluation, and organizational assessment
- Professional communication (both writing and speaking) skills
- Knowledge of and/or interest in local economic and community development practices in the Toledo region as well as the state of Ohio
- Knowledge of and/or interest in local public health and assessment practices in the Toledo region as well as the state of Ohio

3. Position Description (*primary and secondary responsibilities*)

CRD is seeking highly professional, motivated, and talented graduate students to join our team for the next academic year. As a graduate assistant, you will be engaged in real-world economic development research and technical assistance projects that allow you to engage with local organizations. Main duties include conducting applied research including interviews, surveys, and focus groups, writing reports containing tables and graphs, facilitate and provide support for public meetings and site visit, and data analysis including compiling survey results.

Application Process:

Applicants wishing to apply for this Graduate Assistant position must: 1) be admitted or accepted for admission as a full-time student in a graduate program at BGSU; and 2) remain in academic good standing to maintain the position.

1. **To apply for this position, send the following materials:** Cover Letter and Resume
2. **Send GA application materials to:** Vijaya Dasigi, Assistant to the Senior Director, vijayad@bgsu.edu
3. **GA position application due date:** Open until filled