

GRADUATE ASSISTANT POSITION

Hiring Unit/Office: Office of Research Compliance

Type of Graduate Assistant Position: RAI

Hours to work (per vacancy): 20

Stipend rate: Dependent on student's program rate

Term: Summer Academic Year Fall Winter Session Spring Session

Number of vacancies for this position: 1

- **Eligible Program Applicants** (*Applicants will preferably be from one of the following graduate programs.*):
 - Sociology
- **Qualifications/preferred skills**
 - Experience with typical computer programs, experience with databases preferred
 - Excellent organizational skills/attention to detail
 - Good oral and written communication skills
 - Must have a desire to learn about regulations governing research with human subjects.
- **Position Description** (*primary and secondary responsibilities*)
 - Primary: Review and process IRB Exempt application submissions.
 - Secondary: Database entry duties

Application Process:

Applicants wishing to apply for this Graduate Assistant position must: 1) be admitted or accepted for admission as a full-time student in a graduate program at BGSU; and 2) remain in academic good standing to maintain the position.

1. **To apply to this positions, send the following materials:** Resume
2. **Send GA application materials to:** khagemy@bgsu.edu
3. **GA position application due date:** October 19, 2020