

GRADUATE ASSISTANT POSITION

Hiring Unit/Office: Center for Regional Development

Type of Graduate Assistant Position: RAI

Hours to work (per vacancy): 20

Stipend rate (Note: Hiring units must pay the stipend rate associated with the student's graduate degree program Varies by Program):

Term: Summer Academic Year Fall Winter Session Spring Session

Number of vacancies for this position: 4

1. Eligible Program Applicants (*Applicants will preferably be from one of the following graduate programs.:*)

- Analytics
- Applied Geospatial Science
- Applied Statistics
- Business Administration
- Data Science
- Financial Economics
- Leadership Studies
- Organization Development
- Public Administration
- Sociology
- Statistics
- Workforce Education and Development

2. Qualifications/preferred skills

- Experience in report writing, interviewing, survey research, and other data gathering techniques.
- Experience in data analytics and visualization with experience in analyzing Census, BLS, BEA, and other economics databases.
- Knowledge of and the ability to use Geographical Information systems to present data in a spatially relevant manner
- Professional communication (both writing and speaking) skills
- Knowledge of local economic and community development practices in the Toledo region as well as the state of Ohio

3. Position Description (*primary and secondary responsibilities*)

The Center for Regional Development (CRD) at Bowling Green State University (BGSU), is a regionally relevant community asset with expertise in regional economic and community development. As an Economic Development Administration (EDA) University Center and participant in the State of Ohio's Rural University Program, CRD enhances the economic well-being and quality of life of citizens in northwest Ohio by partnering with community and business stakeholders and utilizing its technical expertise and data analytics capabilities to aid in business attraction and retention efforts. CRD serves as a neutral and well-respected convener for regional planning processes and forums, including the annual State of the Region Conference, which is the largest gathering of business and economic development officials in northwest Ohio. Additionally, CRD improves the lives of northwest Ohioans through its rigorous evaluation and improvement of health and social service programs across the region and State of Ohio. CRD is seeking highly professional, motivated, and talented graduate students to join our team for the next academic year. As a graduate assistant, you will be engaged in

real-world economic development research and technical assistance projects that allow you to engage with business and local organizations.

Application Process:

Applicants wishing to apply for this Graduate Assistant position must: 1) be admitted or accepted for admission as a full-time student in a graduate program at BGSU; and 2) remain in academic good standing to maintain the position.

1. **To apply to this positions, send the following materials:** Resume/CV and letter of interest
2. **Send GA application materials to:** Dr. Russell Mills, Senior Director, CRD (millsrw@bgsu.edu)
3. **GA position application due date:** Applications accepted until positions are filled.