

GRADUATE ASSISTANT POSITION

Hiring Unit/Office: Office of Residence Life

Type of Graduate Assistant Position: RAI

Hours to work (per vacancy): 20

Stipend rate: 16,000

Term: Summer Academic Year Fall Winter Session Spring Session

Number of vacancies for this position: 1

1. Eligible Program Applicants (*Applicants will preferably be from one of the following graduate programs.*):

- Doctoral Statistics
- Doctoral Data Science

2. Qualifications/preferred skills

- Knowledge with programming software (i.e. R, Python, SQL)
- Experience with predict modeling (time series forecasting)
- Experience with analyzing and communicating data findings to a variety of audiences
- Experience in assessing, evaluating, and providing recommendations for programs and services
- Ability to write clear, concise reports
- Ability to work independently with limited supervision, as well as in a collaborative environment

3. Position Description (*primary and secondary responsibilities*)

- Oversee and support the building and monitoring of the Falcon Success Retention Curriculum (FSRC) technology
- Manages a comprehensive assessment program based on learning outcome statements and student success outcomes statements
- Administers, compiles data, and presents assessment data from staff, academic environment, and Residence Life satisfaction surveys, etc.
- Develops, conducts, and synthesizes findings related to evaluations and focus groups
- Assist with developing predictive models to assist with decision making
- Attend monthly departmental meetings Reviews studies undertaken by the Office of Institutional Research and professional organizations (e. g. NASPA, ACPA, ACUHO-I), summarizes relevant findings, and presents them to Residence Life staff in written or oral form
- Updates and maintains the Residence Life Manual section on assessment Assists with assessment-related items for conference presentations and departmental end of the year reports
- Performs other duties as assigned

Application Process:

Applicants wishing to apply for this Graduate Assistant position must: 1) be admitted or accepted for admission as a full-time student in a graduate program at BGSU; and 2) remain in academic good standing to maintain the position.

1. **To apply to this positions, send the following materials:** Resume, Cover letter
2. **Send GA application materials to:** Dr. Joshua Lawrie, jlawrie@bgsu.edu
3. **GA position application due date:** Items accepted until filled.