

Graduate Assistant (Research Assistant II) Position

Hiring Unit/Office: The Learning Commons

Hours to work (1-20): 5-20

Stipend rate (indicate if you have a maximum stipend rate that you can afford): Varies by department

Term²: Academic Year Fall Spring Winter Session Summer

Number of vacancies for this position: 1

1. Eligible Program Applicants (Applicants must be from one of the following graduate programs):

- American Culture Studies PhD
- American Culture Studies MA
- English (Rhetoric & Writing)
- English MA
- Interdisciplinary Studies
- Leadership Studies
- Media & Communication
- Philosophy (Applied)
- Art History
- Creative Writing
- Cross-Cultural and International Education
- Curriculum & Teaching
- Ed Adm & Supervision
- History
- Interdisciplinary Studies
- Learning Design
- Media & Communication
- Philosophy
- Political Science
- Popular Culture
- Psychology
- Reading
- Social Work
- Teacher Education (AYA & World Languages)
- College Student Personnel MA

2. Preferred skills

- Great writer
- Empathetic listener
- Sympathetic Reader
- Abundant desire to help
- Open-minded
- Critical thinker
- Self-reflexive
- Curious

3. Position Description (primary and secondary responsibilities)

Writing Graduate Assistantship description

The preferred candidate would be a great writer, a fantastic listener, and possess a desire to help. The candidate would have some writing center experience that will allow for the assumption of a leadership role in the ongoing training of writing consultants and the development of training curriculum.

The primary job responsibility is coaching writers (developing the writer's skills and enhance the writer's writing process). The job also includes taking on projects (curriculum design and revision, a mentor in the training program, etc.). The ideal candidate would also be capable of leading a variety of assessment and outreach initiatives, as well as planning and delivering in-service training sessions.

We will provide extensive training in writing center pedagogy and tutor training and administration.

Application Process:

Applicants wishing to apply for this Graduate Assistant position must: 1) be admitted or accepted for admission as a full-time student in a graduate program at BGSU; and 2) remain in academic good standing to maintain the position.

1. To apply to this positions, send the following materials: Resume / CV / Work history; Unofficial Transcripts; Two writing samples

Send GA application materials to J. Clevenger

The Learning Commons

OR

140 Jerome Library

Bowling Green, OH 43403

jcleveng@bgsu.edu

GA position application due date: None

² An academic year contract includes both fall semester and spring session. It does not include winter session. A student who is needed during winter session will require a separate contract.