PROGRAM CHANGE FORM
(For requests to change, add or discontinue a program plan/sub-plan within the same school/department)

Student First Name: __________________ Last Name: __________________ BGSU ID: __________________

Current Program(s) with plan code: __________________ Planned Graduation date: __________________

Request Type:

X Program Change (add new program and discontinue current program)

Program addition (addition of new program with no change to current program)

Discontinue program plan (student is in good standing and no longer pursuing that program)

New Program(s) with plan code: __________________

Rationale:

Explanation of reason for change

Mandatory Eligibility Criteria (please check):

X The application requirements are equivalent;

X The student meets the new program application and admission requirements; and

X The new program’s admissions committee approves accepting the student.

Graduate Coordinator Approval: __________________

The signature of the graduate program coordinator indicates: (1) all eligibility criteria have been met; and (2) appropriate program policies and procedures have been followed.

Student Approval: __________________

The signature of the student indicates that the student is aware of and agreeable to the requested change and any resulting curriculum adjustments.

Graduate College Approval: __________________

The approval of the Graduate College indicates that the requested change is approved for entry on the student’s record.