

GRADUATE FACULTY STATUS REQUEST FORM – ADJUNCT COURTESY APPOINTMENT

First name: _____ Middle Name: _____ Last name: _____

BGSU Program: _____ BGSU Email: _____ BGSU ID: _____

Highest degree earned and field: _____

Current position/title: _____

Prior Graduate Faculty Status: _____ Expiration date: _____

For those without an active BGSU ID, BGSU's HR Department requires the information requested below in order to issue/reissue a Guest ID #. They will also require a social security number, to be provided via telephone.

Gender: _____ Date of Birth: _____ Email: _____

Address: _____

City: _____ State: _____ Zip: _____ Phone: _____

Adjunct appointment: Nominee is not regularly or continuously on the staff full-time and does not normally receive a salary from BGSU. This person may be authorized to teach specific graduate courses or serve on a thesis or dissertation committee in a capacity other than chair or principal advisor.

EXPECTED DUTIES:

Teach graduate level course(s). List the course(s) you expect this individual to teach. Include course prefix(es), number(s) and term(s):

Serve as a member of a thesis committee. List the student's name and topic:

Serve as a member of a doctoral committee. List the student's name and topic:

- (1) The nominee's vita (with the specific accomplishments which pertain to this request clearly highlighted)
- (2) A departmental letter of support (mandatory if the nominee does not possess the terminal degree)

Nominee

By signing above, I confirm that all of the information contained in my dossier is complete and accurate to the best of my knowledge.

Chair of Department / School Director

Line Dean

Dean (or Designate) of the Graduate College

Expiration date: _____