

Graduate Assistant (Research Assistant II) Position

Hiring Unit/Office _____ Center for Faculty Excellence _____

Hours to work: (20)

Stipend rate: Dependent on program rate

1. Eligible Program Applicants (Applicants must be from one of the following graduate programs):

- Education, Educational Technology, or related field.

2. Qualifications/preferred skills

- Teaching/tutoring/professional development delivery with some public speaking background.
- Educational technology experience, and experience with varied technologies (MS Office suite, etc.)
- Ability to multi-task and adapt within a busy office environment.
- Good verbal and written communication, good organizational skills, good team player.
- Strong critical thinking and applied learning skills.

3. Position Description (primary and secondary responsibilities)

- Educational and technology and pedagogical consultation and support for faculty and graduate teaching assistants (GTA).
- Develop and deliver workshops and assist CFE staff with workshops for faculty and GTAs on effective teaching strategies, best practices, and educational technologies.
- Research teaching, learning, and educational technology tools.
- Assist with CFE conferences, events, and special projects.
- Assist in oversight of CFE lab equipment and office organization.

Application Process:

Applicants wishing to apply for this Graduate Assistant position must: 1) be admitted or accepted for admission as a full-time student in a graduate program at BGSU; and 2) remain in academic good standing to maintain the position.

1. To apply to this positions, send the following materials:

- An application letter
- A resume
- A list of three references

2. Send GA application materials to:

Connie Molnar, Associate Director
Center for Faculty Excellence

cmolnar@bgsu.edu

3. GA position application due date:

January 30, 2017