Graduate Assistant (Research Assistant II) Position

Hiring Unit/Office _______ Center for Faculty Excellence ____________________________

Hours to work:  (20)

Stipend rate:  __Dependent on program rate___

1. **Eligible Program Applicants** (Applicants must be from one of the following graduate programs):
   - Education, Educational Technology, or related field.

2. **Qualifications/preferred skills**
   - Teaching/tutoring/professional development delivery with some public speaking background.
   - Educational technology experience, and experience with varied technologies (MS Office suite, etc.)
   - Ability to multi-task and adapt within a busy office environment.
   - Good verbal and written communication, good organizational skills, good team player.
   - Strong critical thinking and applied leaning skills.

3. **Position Description** (primary and secondary responsibilities)
   - Educational and technology and pedagogical consultation and support for faculty and graduate teaching assistants (GTA).
   - Develop and deliver workshops and assist CFE staff with workshops for faculty and GTAs on effective teaching strategies, best practices, and educational technologies.
   - Research teaching, learning, and educational technology tools.
   - Assist with CFE conferences, events, and special projects.
   - Assist in oversight of CFE lab equipment and office organization.

**Application Process:**

Applicants wishing to apply for this Graduate Assistant position must: 1) be admitted or accepted for admission as a full-time student in a graduate program at BGSU; and 2) remain in academic good standing to maintain the position.

1. To apply to this positions, send the following materials:
   - An application letter
   - A resume
   - A list of three references

2. Send GA application materials to:
   Connie Molnar, Associate Director
   Center for Faculty Excellence
   cmolnar@bgsu.edu

3. GA position application due date:
   January 30, 2017