

GRADUATE COLLEGE
GRADUATE ASSISTANT APPLICATION FORM – FY 2023

Please see the [Graduate College website](#) for full definitions of each position (RAI, RAII, TA, TI).

GRADUATE ASSISTANT POSITION

Employing Office: Office of Multicultural Affairs

Type of Graduate Assistant Position (RAII, RAI, TI, TA): RAI

Hours to work (*per vacancy*): 20

Stipend rate (*Note: Hiring units must pay the stipend rate associated with the student's graduate degree program*): \$10,000

Term: Summer Academic Year Fall Spring Semester

1. Eligible Program Applicants (*Applicants will preferably be from one of the following graduate programs. Note: Hiring units should think broadly about acceptable programs.*):

- MA in American Culture Studies
- All Art majors
- Athletic Training
- Business Administration
- Clinical Mental Health Counseling
- College Student Personnel
- Communication
- Creative Writing
- Criminal Justice
- Cross Cultural and International Education
- Educational Leadership
- English
- Master of Organizational Development
- Financial Economics
- Food and Nutrition
- Gerontology
- Health Services
- Instructional Design and Technology
- Integrative Design
- Music Education
- Music History
- Political Science
- Popular Culture
- Public Administration
- Social Work
- Sociology
- Spanish
- Theatre
- Rhetoric and Writing PhD
- MA in Literary and Textual Studies

2. Qualifications/preferred skills

- Diversity education and program facilitation knowledge/skills/experience (required) Strong research, writing, and editing skills
- Program planning experience (required)
- Previous experience working with multicultural student populations (required)
- Knowledge about and experience working with LGBTQ+ students (preferred)
- Experience Developing and marketing programming for undergraduate students (preferred)
- Knowledge of and sensitivity to issues/concerns surrounding race, ethnicity, gender, gender identity, sexual orientation, privilege, and power (required)

3. Position Description (*primary and secondary responsibilities*)

The Graduate Coordinator for Diversity Education is a 20 hour per week graduate assistantship in which the GA will coordinate and facilitate retention, training, and education programs, and advise student mentorship and leadership initiatives. This GA is a member of the Division of Diversity and Belonging, which has a central mission to create inclusive and affirming environments to retain diverse populations of students, faculty, and staff at BGSU. This GA will report to the Assistant Director for Diversity Education and Resource Centers.

Application Process:

Applicants wishing to apply for this Graduate Assistant position must: 1) be admitted or accepted for admission as a full-time student in a graduate program at BGSU; and 2) remain in academic good standing to maintain the position.

1. **To apply for this position, send the following materials:** Cover letter, resume/cv, statement about your commitment to Diversity, Equity, and Inclusion
2. **Send GA application materials to:** OMA@bgsu.edu
3. **GA position application due date:** May 1, 2022