

**GRADUATE COLLEGE**  
**GRADUATE ASSISTANT APPLICATION FORM – FY 2023**

Please see the [Graduate College website](#) for full definitions of each position (RAI, RAII, TA, TI).

**GRADUATE ASSISTANT POSITION**

**Employing Office:** The Learning Commons

**Type of Graduate Assistant Position** (RAII, RAI, TI, TA): RAI

**Hours to work** (per vacancy): 20

**Stipend rate** (Note: Hiring units must pay the stipend rate associated with the student's graduate degree program): Program Stipend Rate

**Term:**  Summer  Academic Year  Fall  Spring Semester

**1. Eligible Program Applicants** (Applicants will preferably be from one of the following graduate programs. Note: Hiring units should think broadly about acceptable programs.):

- American Culture Studies
- Art Education
- MBA (Including Professional and Executive)
- Classroom Technology
- Clinical Mental Health Counseling
- College Student Personnel
- Communication Disorders
- Construction Management and Technology
- Criminal Justice
- Cross-Cultural and International Education
- Curriculum and Teaching
- Educational Leadership
- Executive Masters of Organizational Development
- Gerontology
- Media and Communication
- Organizational Development and Change
- Philosophy
- Public Administration
- Reading
- School Counseling
- Social Work
- Sociology
- Special Education
- Teacher Education
- Higher Education Administration
- Leadership Studies

**2. Qualifications/preferred skills**

- Good interpersonal skills
- Leadership and supervisory experience preferred
- Prior experience as a Supplemental Instruction Leader preferred
- Knowledge of current trends in academic and learning theory

**3. Position Description** (*primary and secondary responsibilities*)

The duties of the Graduate Assistant for Supplemental Learning Services include, but is not limited to, supervision and leadership of the SI and coaching programs, collection and reporting of data associated with the SI program, development and delivery of academic workshops, other duties as assigned. The GA will gain experience working within a management structure, supervision of a university program, developing and conducting internal research, and quality control.

**Application Process:**

Applicants wishing to apply for this Graduate Assistant position must: 1) be admitted or accepted for admission as a full-time student in a graduate program at BGSU; and 2) remain in academic good standing to maintain the position.

1. **To apply for this position, send the following materials:** Resume, letter of reference
2. **Send GA application materials to:** Jeremy Joseph, 140D Jerome Library, Bowling Green State University -or- email at [jjoseph@bgsu.edu](mailto:jjoseph@bgsu.edu) with Subject: Graduate Assistant Application
3. **GA position application due date:** Applications will be accepted until the position is filled.