

**3341-2-25 Parental Notification.**

Applicability	All University units
Responsible Unit	Office of the Dean of Students
Policy Administrator	Associate Dean of Students

**(A) Policy Statement and Purpose**

The purpose is to articulate when the university will contact parents/guardians to notify them regarding violations of the Code of Student Conduct or health and safety concerns.

**(B) Policy**

(1) The Family Educational Rights and Privacy Act (FERPA) gives colleges and universities the option to release specific types of information from a student's record. The Office of the Dean of Students may notify parents/guardians when their student is under the age of 21 and:

- (a) Violates the Code of Student Conduct concerning the use, sale or possession of controlled substances (i.e. illegal drugs); or
- (b) Violates the Code of Student Conduct concerning the use or possession of alcohol, when any of the following apply;
  - (i) The student has violated this section of the Code for a second time;
  - (ii) Medical attention to any person, including the student, was required as a result of the alcohol-related behavior;
  - (iii) The student demonstrated reckless disregard for their own personal safety and/or the safety of others; or

- (iv) There is significant property damage as a result of the alcohol-related behavior.
- (2) The Office of the Dean of Students may also notify parents/guardians, where warranted, if any of the following situations occurs:
- (a) Their student was transported to the hospital for a life-threatening condition; or
  - (b) There is a concern for the immediate safety of their student or other individuals.

Registered Date: March 12, 2015

Amended: October 29, 2020