

**Student Financial Aid and Scholarships****Loss/Change of Income from Work  
Parent 2 – Dependent Students  
2023-2024****Student Name** \_\_\_\_\_ **BGSU ID Number** \_\_\_\_\_

*The 2023-2024 Special Consideration Application indicated that Parent 2 has had a loss/change of income from the 2021 income reported on the 2023-2024 FAFSA. Please complete each section or it may be returned. Do not leave any section blank; if it doesn't apply, write N/A.*

**Parent 2 Information**

Include the information for the parent that has experienced a loss/change of income from work since 2021. Refer to your 2023-2024 FAFSA to confirm which parent is reported as Parent 2.

Parent Full Name \_\_\_\_\_ Date of Birth \_\_\_\_\_

**Step 1: Separation from Employer**

Name of Employer	Start Date	Separation Date

If there are more than 3 employers, please attach a separate sheet of paper with the above information.

**Step 2: Unemployment Benefits**

Did/Will Parent 2 receive unemployment benefits in 2023?

☐ Yes    How much has/will Parent 2 receive January 1 – December 31, 2023? \$ \_\_\_\_\_☐ No    Does Parent 2 plan to apply for unemployment benefits in 2023?    ☐ Yes    ☐ No**Step 3: Reduction of Earnings**

Did Parent 2 have a reduction in earnings in 2023 because of a job, rate of pay, or average hours worked change?

☐ Yes☐ No

If yes, please fill in the information below:

Name of Employer	Date of job/rate of pay change	Former Rate of Pay	New Rate of Pay	Average # of Hours Worked in Pay Period

If Parent 2 is self-employed or works in a contractual position, your appeal will not be reviewed until July 1 or after (you must be able to document at least 6 months of income history).

## Step 4: Disability Benefits

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Is Parent 2 no longer working due to a recent disability?

- ☐ Yes    Date disability pay began/will begin \_\_\_\_\_ Amount per month \$ \_\_\_\_\_
- ☐ No

## Step 5: Sign this Form

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The person signing this form certifies that all the information reported is complete and correct. Do NOT sign electronically.

\_\_\_\_\_  
Parent 2

\_\_\_\_\_  
Date

## Step 6: Submit Form

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Additional documentation will be requested upon review of the answers on this form. Allow 3-5 business days for review. Student should check their To Do List in their MyBGSU Student Center for the requested documentation.

**UPLOAD & SUBMIT completed SFA forms at:** <https://sfa.bgsu.edu>

Using our document upload ensures your documents are processed in the timeliest manner.

**OR**

**FAX:** 419-372-0404

Please allow 2-3 business days to process.

## HAVE QUESTIONS?

If you need assistance completing this form:

- Please contact us by calling 419-372-2651, Mon – Fri, 8:00am – 5:00pm.
- Ask your question online using our secure web portal: <https://sfa.bgsu.edu/asksfa>