



BOWLING GREEN STATE UNIVERSITY

Student Financial Aid

Satisfactory Academic Progress Advisor Certification Form 2018-2019

Based on federal financial aid regulations, the following student is failing to meet satisfactory academic progress for financial aid purposes (see Student Financial Aid Satisfactory Academic Progress Policy on the SFA website for more details). To ensure the student is working to correct his/her deficiency(ies) and has established an academic plan that will result in the successful completion of his/her degree, the following information must be completed by the student's academic advisor and submitted to the Student Financial Aid Office (SFA) prior to disbursement of funds.

Section I – To be completed by the student:

Student's Name: _____ BGSU ID: _____
Last First

Phone: _____ BGSU Email: _____

Check the criterion/criteria for which you are appealing as stated on your notification letter:

- Below GPA Appeal Maximum Time Frame Appeal Completion Rate Appeal

SECTION II – To be completed by the advisor, relevant to this student's situation.

Date(s) met with student: _____ CAREER: Undergraduate Graduate

CURRENT TERM: _____ CAMPUS: _____ DEGREE/CERTIFICATION/SPECIALIZATION: _____

- | | | | | |
|--------------------------------------|------------------------------------|--------------------------------------|--|---|
| <input type="checkbox"/> Summer 2018 | <input type="checkbox"/> Main | <input type="checkbox"/> Doctoral | <input type="checkbox"/> 2 nd Doctoral | <input type="checkbox"/> Certification |
| <input type="checkbox"/> Fall 2018 | <input type="checkbox"/> Firelands | <input type="checkbox"/> Master's | <input type="checkbox"/> 2 nd Master's | <input type="checkbox"/> Specialization |
| <input type="checkbox"/> Spring 2019 | <input type="checkbox"/> Distance | <input type="checkbox"/> Bachelor's | <input type="checkbox"/> 2 nd Bachelor's | <input type="checkbox"/> Pre-major Advising* |
| | <input type="checkbox"/> eCampus | <input type="checkbox"/> Associate's | <input type="checkbox"/> 2 nd Associate's | <input type="checkbox"/> Associate's after Bachelor's |

OTHER:

- Teacher Licensure/Renewal Preparatory Courses for degree in: _____

*Pre-major advisers skip to Section III on back.

Declared Major(s) – Please identify all majors if pursuing dual degrees: _____

Anticipated graduation date for declared major(s): _____

Total number of credit hours earned toward degree: _____

Total number of Transfer credit hours earned toward degree: _____

Degree that student has ALREADY received (if applicable): _____

SECTION III – To be completed by the advisor:

Students may be cited for not fulfilling any combination of the following Satisfactory Academic Progress deficiencies. Please provide the additional information requested. Explain any other factors that have contributed to the academic success of this student (i.e., changed majors, studied abroad, internship/co-op, illness, death in the family, etc.), if applicable.

Below GPA Appeal: (Indicate below any relevant information)

Maximum Time Frame Appeal:

To graduate, the student must complete _____ additional hours including those currently enrolled in.

Completion Rate Appeal: (indicate below any relevant information)

By signing, you indicate that the information on this form is accurate as of the date signed.

Academic Advisor's Name: _____ (please print)	Email: _____@bgsu.edu
Academic Advisor's Signature: _____	Ph: _____ Date: _____
College/Department: _____	

MAIL OR FAX THIS FORM TO:

Bowling Green State University
Student Financial Aid
319 Administration Building
Bowling Green, Ohio 43403-0114
Fax: 419-372-0404.

HAVE QUESTIONS?

If you need assistance completing this form you may contact a financial aid advisor by calling 419-372-2651, M-F, 8:00 am – 5:00 pm.

Ask your question online using our secure web portal at:
<https://sfa.bgsu.edu/asksfa>

UPLOAD & SUBMIT completed SFA forms at:

<http://sfa.bgsu.edu/upload>