

Commodity Codes

COMMODITY CODES	
Code	Description
10000000	FP Goods
10000021	FP Audio Visual 6yr life
10000030	FP Lasers 10yr Life
10002005	FP Equipment - 5yr life
10002006	FP Equipment - 6yr life
10002010	FP Equipment 10yr-life
10002012	FP Equipment - 12yr life
10003007	FP Fleet-7yr life
10004010	FP Furniture 10 yr life
10005020	FP Improvements-20yr life
10006006	FP IT Equipment-6yr Life
10009010	FP Library Costs-10 yr Life
10010010	FP Machinery- 10yr Life
20000000	FP Services
30000000	FP Subscription Based IT
10000050	FP Leasing or Rental Agreements

these are generic commodity codes -- if another more specific commodity code fits, use that instead

SPECIALITY COMMODITY CODES	
Code	Description
10000040	FP Radioactive Isotopes
10000060	FP Controlled Substances
10000070	FP Live Animals
10006006	FP IT Equipment-6yr Life
10030000	FP Construction
10006006	FP AE Services
These specialty codes should be used when appropriate as there is additional workflow routing based on the nature of these transactions.	

10003009 FP Fleet-9yr life

HOW COMMODITY CODES CORRESPOND TO FMS ACCOUNT CODES		
Account	Description	Additional Information
58500	Capital Equipment Over \$10,000	Use this account with one of the appropriate commodity codes highlighted in green when an aggregate purchase is over \$10,000 .
58510	Equipment Purchases Under \$10,000	Use this account with one of the commodity codes highlighted in lavender when the aggregate purchase is less than \$10,000 .
53210	Software Purchases	Use this account and the Subscription Based IT commodity code for all software purchase. Note: Library subscriptions are an exception to using account 53210; may be other exceptions as well.
56300/58520	Leases	Use this account and the Leasing or Rental Agreements commodity code for all leases/rentals. Note: This includes leases/rentals of buildings, office space, land, equipment, furniture, vehicles, etc (any tangible thing) for a period of time longer than 1 month.

Asset Type	Examples	Commodity Code	Useful Life
Machinery and Equipment			
Furniture, Office Equipment	desks, tables, chairs, files	10002010 / FP Equipment 10yr life	10
Copier and Fax Machine	copier, fax machine	10002006 / FP Equipment 6yr life	6
Computer Hardware	monitors, CPU, servers, printer, scanner, laptop	10006006 / FP IT Equipment 6yr life	6
Telephone Equipment	central office switching and related equipment	10002006 / FP Equipment 6yr life	6
Heavy Construction Equipment	backhoes, trucks, dozers, front end loaders, forklift	10001010 / FP Machinery 10yr life	10
Engineering, Scientific Equipment	lab equipment	10002010 / FP Equipment 10yr life	10
Police Equipment	weapons, radar detectors, scanners, detectors, breathalyzers, polygraph equipment	10002006 / FP Equipment 6yr life	6
Medical Equipment	x-rays, monitors lab equipment, beds, exercise equipment	10002010 / FP Equipment 10yr life	10
Musical Instruments	musical instruments	10002010 / FP Equipment 10yr life	10
Air Transport	airplanes, helicopters	10002012 / FP Equipment 12yr life	12
Radio, Communications Equipment	portable radios, tv, projector, video conference system, communication svstem.	10006006 / FP IT Equipment 6yr life	6
Library Books/ Collections	library books/collections	10009010 / FP Library Costs 10yr life	10
Outdoor Equipment	playground equipment, scoreboards, bleachers	10002010 / FP Equipment 10yr life	10
Custodial Equipment	floor scrubbers, vacuums, other	10002005 / FP Equipment 5yr life	5
Grounds Equipment	mowers, tractors, and attachments	10002010 / FP Equipment 10yr life	10
Security System	security system, door lock system	10002010 / FP Equipment 10yr life	10
Kitchen/Laundry Equipment	dishwasher, oven, freezer, refrigerator, washer, dryer	10002010 / FP Equipment 10yr life	10
Recycling/compacting	compactors	10002010 / FP Equipment 10yr life	10
Mascot Costumes (Freddie & Frieda)	mascot costumes	10002005 / FP Equipment 5yr life	5
Motor Vehicles (Fleet)			
Cars and Light Trucks		10003007 / FP Fleet 7yr life	7
Buses and Vans		10003009 / FP Fleet 9yr life	9
Land Improvements			
Land Improvements - structure	parking lots, sidewalks, bus ramps, fencing	10005020 / FP Improvements 20yr life	20
Land Improvements - ground work	golf course, ball field, park landscaping	10005020 / FP Improvements 20yr life	20
Infrastructure			
Drainage Systems		10005020 / FP Improvements 20yr life	20
Electrical Infrastructure		10005020 / FP Improvements 20yr life	20
Roads	paved, asphalt, non-paved	10005020 / FP Improvements 20yr life	20