Bowling Green State University Foundation, Inc.
Cash Transmittal Sheet

All cash must be deposited at a SafeCash Location as a Vault Drop & BGSU FOUNDATION Deposit ticket

<table>
<thead>
<tr>
<th>Type</th>
<th>Gift</th>
<th>Non-Gift</th>
</tr>
</thead>
</table>

Date

Dept. Contact Person

Phone

Fund Name

Fund Number

Appeal Code

Deposit Amounts: ☐ Principle $___________  ☐ Spendable $___________
              ☐ Event $___________      ☐ Other $____________

Total Cash Deposit  $______________  ☐ Check if entered in CashNet
(Please attach CashNet transmittal)

Other Information:
Additional information to document cash deposit
(ex: purchased t-shirts, attended event, etc.)
__________________________________________________________________

Is this a memorial/honorary gift?  ☐ Yes  ☐ No
If yes, please include:
Name: ___________________________________________________________
Notification Address: ________________________________________________
Next of kin (if memorial gift): _______________________________________

- Please date stamp all documentation.
- Please include all supporting documents and envelopes with this form. Make copies of all documentation for your records. This form and supporting documentation should be placed in the dropbox located near the SafeCash.
- Please complete cash transmittal form in its entirety. Keep a copy of the completed form for your records.
- For questions, contact Gift Processing at (419) 372-7645 or giftprocessing@bgsu.edu.