ROLL CALL:
Faculty Senate Secretary, Marlise Lonn, took attendance via the WebEx participant list. Alternates and Senators who arrived late indicated their presence in the chat box.

69 Senators and Ex Officio Members in attendance; Quorum requirement met

Guests: Ben Batey, Chief Health Officer (CHO), Hans Schmalzried, Tom Gorman, Stephanie Thurmond

Also Present: Members of the public, the press, additional BGSU faculty and staff

CALL TO ORDER // 2:30 // Ken Borland, Chairperson pro tempore

CHAIR REPORT // Ken Borland, Chairperson pro tempore

Ken Borland, professor of Higher Education and Student Affairs in the College of Education and Human Development and Senate Executive Committee Member, introduced himself as he was asked to chair today's meeting. He expressed regrets from Senate Chair Frey for being unable to preside at today's meeting due to a family emergency, and extended heartfelt wishes and support to Chair Frey.

Dr. Borland conveyed the importance of filling the current Faculty Senate Vice Chair vacancy and noted the importance of Faculty Senate Leadership and Senate contributions to shared governance at BGSU. He welcomed everyone and thanked all for joining the meeting today for this important work for the well-being of the institution noting the privilege and responsibility each of us have to carry the work of the Senate to our colleges and campuses and to bring their views to the Senate.

Reminders:
- The voting we do today on academic program proposals will take place via an online ballot that will be delivered via email after the meeting.
- The next regular meeting of the Faculty Senate is February 2, 2021. The annual call for nominations for Faculty Senate Awards is located on the Faculty Senate website and noted the February 8, 2021 submission deadline.
- Dr. Borland thanked faculty and Senators for their continued efforts to adapt during such a difficult time. Noted there is a quorum present, and invited President Roger to give his communications.

COMMUNICATIONS
Please note that any questions typed in the chat box (voiced by others) are attributed to the author.
President Rogers expressed gratitude for faculty’s work this fall as we adapted and found new ways forward to support our students and continue the work we do as a university. He noted the importance to also think about what the future of Bowling Green State University may look like in a post-COVID world even though we are not yet through this crisis. There are some things that have provided this institution with a firm foundation and direction that will absolutely not change moving forward. However, it would be naïve of us to think that this pandemic will not cause us to be a different type of institution and undergo changes. It is important for us to make sure we are thinking about the strategic plan of our institution and the next steps. President Rogers expressed his hope that Senators will attend tomorrow’s December 2nd forum hosted by the Educational Advisory Board presentation, *Reinventing Higher Education in the Shadow of COVID-19*. Additionally, there are Town Hall meetings scheduled for December 8th and 9th to look at our strategic plan, *Focus on the Future*, and start to think about things we may want to pause, rethink, adapt, or accelerate given the current context. Next steps include providing opportunities for constituents to weigh in; faculty, staff, undergraduate, and graduate students are invited to participate.

President Rogers spoke about the budget and shared two additional points of information regarding the State of Ohio. 1) Every other year we have an operating budget from the state of Ohio and in the off years we have the capital budget. This fiscal year, the capital budget was delayed in the spring before COVID and since then no action has been taken on a capital bill. We are hopeful that there may be some action being taken in the lame duck session. Public universities across the state are united in meeting with legislators and the Governor’s staff to ensure we get some kind of capital bill as continuing without a capital budget strains resources long term. 2) At BGSU, we are beginning to talk about the operating budget for the next year. It is too early to know where the state will be in terms of resources, but we are hoping to not take any further reductions, but the state economy will certainly impact this.

Overall enrollment was up this fall, primarily driven by graduate part-time enrollment in our online eCampus graduate programs. The undergraduate freshman class was a smaller class than we have had in recent history. Early on, there were some concerns about where we might be for some of those students retaining at Bowling Green State University, but we have made some great strides. President Rogers thanked Provost Whitehead, VPAA Glenn Davis, and praised the coordination between the Provost and David Jackson of the BGSU Faculty Association. They worked together to engage faculty in assisting and reaching out to students to make sure that students know what their opportunities are so they can continue to persist in their education. As for overall enrollment, we will know a lot more as we get closer to January.

There was a good turnout at a round table discussion this morning where faculty and staff shared how they were creative and adaptable in supporting students and each other during the course of the semester. Out of that came interesting ideas and suggestions for implementation in the spring semester.

President Rogers concluded his comments with a special thanks to MLS faculty and students for the work they have done in the past three weeks to administer and process 5,026 COVID tests. He thanked the faculty on behalf of the Board of Trustees for their daily work.

Dr. Borland thanked President Rogers for regularly sharing information with the Faculty Senate.
and opened the floor for Senator questions.

Question from Bill Albertini to President Rogers: The previous strategic plan process was extensive and gathered real input from constituents in making important decisions. Could you tell us a bit more about some specific methods that you are using or intend to use in the future during this process, especially given the challenges presented by working in a virtual setting, so that these decisions about the future of the University are truly shared?

Response by President Rogers: I think what you will see from the EAB presentation are their opinion on some of the trends that we will be seeing develop for higher education. We already saw some of these coming and had incorporated them into our strategic plan. There are many who believe it is not a wholesale shift in higher education, but there are some accelerations that are happening. There are some initiatives that we must address sooner rather than later. In this process, we are not starting over, but we are maintaining our foundation and speeding things up. Many of our Focus on the Future initiatives actually align with the intentional approach that residential campuses will have to be competitive. During the past year, we have also recognized several social justice issues that need to be discussed and emphasized more specifically in our strategic plan. There will also be opportunities on the web to provide input on the evolution of the strategic plan.

Question from Bill Albertini to President Rogers: In a virtual setting, a lot of information generally conveyed through body language and sound is lost. How has your office and the Provost’s office been fostering true back and forth communication with faculty and deans to convey information and to hear information?

Response by President Rogers: EAB is not going to set out our strategic plan; they present data gathered from looking at the current higher education landscape. Some of the information shared probably do not make sense for BGSU, but other things will help us think about our future. He reiterate that the strategic plan will not be "new" just a reprioritization or acceleration of parts of it. The decision has not already been made, we are trying to find a way to continue to move forward in terms of offering an academic experience for our students and think about our institution's future during a challenging time. We have to have this discussion now, even though it is difficult in this physically distanced context.

There have been conversations with Deans, and there will be other forums and a group assembled with members from the administrative staff council, the classified staff council, the faculty association, faculty senate, undergraduate students, and graduate students to make suggestions. Because we are in a virtual environment where it is easier to miss cues, we do need to listen deeply and be thoughtful in how we intentionally engage with each other around this process as we find a way forward.

Dr. Borland thanked President Rogers and noted that SEC walked through the EAB presentation with Provost Whitehead. He described the information as global and descriptive, not local and prescriptive; utilizing the information for planning will take work on our part as an institution. He encouraged faculty to participate in these upcoming opportunities and invited Provost Whitehead to provide his communications.

Joe Whitehead, Provost and SVPASA

Provost Whitehead added to the comments about EAP, noting it has over 1000 members. The organization looks at trends from a variety of data sources and provides an overview of what
they are observing across the nation; looking at and interpreting past data, identifying current and possible future trends. The Provost is looking at this and other data on a variety of topics to get a sense of where we have been, where we are, and where we could go. He has bi-weekly meetings with Deans to communicate, ask questions, as well as listen and understand their different perspectives.

Provost Whitehead extended a sincere thank you to faculty. Thinking back to March of 2020, we knew very little about the virus. With the help of many people including administrative staff, classified staff, and faculty, we were able to achieve the goal of providing a robust, in-person experience through Thanksgiving. We applaud you for the contributions you made to keep us moving forward.

A theme from the faculty group this morning was the commitment of students and the commitment of faculty to engage students. Compensating for the lack of physical proximity was taxing; faculty providing caregiving as well as knowledge and an educational experience. This semester, we learned a lot, especially about technology in the classroom throughout three modes of course delivery. There have been focus groups with ITS and many of the cameras and microphones are being upgraded based on faculty feedback.

Trainings will be provided December 14-18 with opportunities for faculty to engage in professional development from an instructional standpoint. There are several ways we are trying to provide additional support for faculty going forward into the Spring Semester.

Provost Whitehead welcomed questions.

Chat box request to provide additional information on who EAB is and the services they provide.

Response by Provost Whitehead: The Educational Advisory Board (EAB) is both a data and analytics company and a technology company. They use information from the dues paying member institutions to examine trends and they hold gatherings of Presidents, Provosts, and faculty to discuss topics of interest. That information combined with data gleaned from different platforms is used to identify possible future trends for the purpose of enhancing student success.

The purpose of sharing the EAB information is to look at the larger landscape, noting different possibilities and seeing what other institutions are doing and how they are reacting to the different shifts in higher education. We also want faculty as a whole to see the same information that has been shared with us and the Board of Trustees to help inform discussions going forward.

Chat box: Allen Rogel posted the link to the EAB website: https://eab.com/

Chat box question from Amy Barber Rybak: When should we expect an announcement about the CFE workshops to be held later this month?

Response by Provost Whitehead: Follow the CFE Events and Workshop page. Additional communication about the workshops is in preparation and Institutional Effectiveness will communicate this information directly to Chairs, Directors, Deans, and faculty.

Question from Bill Albertini: Specifically, what makes BGSU unique and distinct from other universities? The foci on health care, applied sciences, engineering, and applied humanities mentioned in the last meeting do not seem particularly different from other universities around us and in Ohio - how do those actually distinguish us from others?

Response by Provost Whitehead: First, BGSU is a residential institution and we have to leverage this distinguishing feature as an advantage rather than a disadvantage. What are
we providing for students who live on or near campus that is value-added compared to students taking courses online at an institution miles away?

He noted the programs noted came out of Focus on the Future and BGSU is following through on those. As a public university for the public good, we ask ourselves: How can we fulfill that mission as well as serve and provide meaningful outcomes for students? We have to make some strategic decisions moving forward, over time, we keep looking for opportunities to build quality across the board and provide areas of need and areas of interest for students and families.

Question from Bill Albertini: Where, other than EAB, we are looking for information about future trends and the direction of higher education?

Response by Provost Whitehead: We are part of the Association of Public and Land Grant Universities and actively participate in the Council of Academic Affairs. Additionally, we glean information from the Chronicle of Higher Education, Inside Higher Education, and other sources to see what the trends are. Provost Whitehead assured Senators there will continue to be a lot of reading and discussion to determine what is best for BGSU at this point.

Dr. Borland commented that Provost Whitehead is coming up on his 2-year anniversary at BGSU and noted the scope and depth of his responsibilities has expanded. We appreciate that you keep the Academy and faculty, and students high on your agenda.

Dr. Borland invited CHO Ben Batey to share his communications

*Ben Batey, Chief Health Officer*

CHO Batey opened by acknowledging Jessica Bankey and the Medical Laboratory Science students' role in standing up our rapid testing ability to be able to open widespread testing to faculty, staff, and students prior to Thanksgiving. He commended HHS students for stepping up and learning a new skill set to be able to gain real world experience during a pandemic.

CHO Batey responded to concerns about events being booked on campus by indicating any event we book comes with the caveat that events can be cancelled at any time. Based on COVID-19 numbers, some events may be cancelled or held in a modified fashion with fewer attendees.

CHO Batey addressed the spring 2021 semester noting that right now we can make educated guesses about increases in COVID-19 cases due to holiday gatherings which may lead to a surge on top of a surge. Planning is occurring for both worst and best case scenarios with regard to campus opening and starting classes as intended in January. We may have to modify some things depending on the numbers in Wood County, national, statewide, and local community spread, and future state mandates.

Chat box question from Ken Snead: Can you share what you know regarding the status of vaccines?

Response by CHO Batey: In Wood County, December 15th is the target date for arrival of COVID-19 vaccines be made available to first responders and essential health care workers, followed by those in nursing homes or care facilities. Initially, vaccines will not be widely available. Regarding the timetable for vaccine effectiveness, with a 2-dose system, it will take approximately 5 weeks to get the full level of immunity. We will still need to navigate this pandemic for several months. It will likely be April or May before the general community can get vaccinated, plus the 1 month wait for immunity.
Soon we may see CDC guideline changes that shorten time for quarantine and isolation which CHO Batey anticipates will help with compliance and decrease student time out of class.

Question from Amelia Carr: When testing for COVID-19, why not administer the test and allow the individuals to leave and received their results via text or email with a follow up for those who are positive?

Response by CHO Batey: We are learning a lot as we go and are making improvements. There are no federal or state processes to follow, so we had to create a testing system and protocols from scratch. Rapid test results are available in 15 minutes. When there is a positive case, we directly administer a PCR test. Requiring people to remain at the testing site during that time means we do not have to track them down to get the second test.

Chat box question from Amy Robinson: Will there be more widespread testing available on campus in December and/or in January at outset of the spring semester?

Response by CHO Batey: Yes, the goal is to offer rapid testing again to students, faculty, and staff as we lead up to the winter break and again in January as we open campus back up. It will be a slow process getting out of the pandemic and some of how we open and what we do will depend on state guidelines. The start of the spring semester may look like the end of the fall semester.

Dr. Borland reminded Senators of the time and indicated he will limit this to the last few questions that are currently in the chat box in order to move on to other Senate business.

Chat box question from Bill Albertini: For the rapid, 15-minute tests, what is the false-negative rate for asymptomatic people? What is the false-negative rate on the same test for those with symptoms?

Response by CHO Batey: The test is designed for individuals who are symptomatic or had an exposure. Part of our strategy was to test the positive rate. The false positive rate was accurate; of the 80 positive rapid tests, only one (1) came back negative with a PCR test. In terms of the false negative rate, we did not test it in the same way. We conducted approximately 100 tests with the cheer and dance group by administering both the rapid BinaxNOW and the PCR tests and found there was 100% accuracy rate which made us confident in the accuracy of the rapid test.

Chat box comments from Jessica Bankey: Per the manufacturer: Positive agreement between the antigen test and PCR methods is 97.1%. Per manufacturer: negative agreement between antigen test and PCR methods is 98.5%.

CHO Batey reminded those present that even with a negative COVID-19 test result, we all need to follow the prevention protocols because you could be positive tomorrow, depending on when a one was exposed and the contagious period.

Chat box comments from Jenny Toonstra: I appreciate the additional testing and the work that went into this! However, it is important to be cognizant about HIPAA when performing rapid testing. As individuals are waiting for their test results, it was evident who was "positive" and who was "negative".

Response by CHO Batey: Thank you, we will be more cognizant of that in the future.

Chat box comments from Amy Robinson: When can faculty anticipate a decision being made about the beginning of Spring semester possibly going fully online?
Response by CHO Batey: These are continuous conversations. We are regularly looking at our numbers and trends and make an effort to anticipate the future, understanding that whatever we decide and plan for could be changed by a future statewide mandate by ODH, so we have to be flexible.

Response by Provost Whitehead: We are having these conversations. Some universities that were fully online for the first few weeks did not actually gain anything from that strategy alone. There has to be a strategic, comprehensive approach to the opening of the semester. An important part of our strategy was to de-densify the residence halls and limit visitors. To date, no cases of COVID-19 were traced back to a BGSU classroom which tells us that when following the protocols, the classroom is safer that some other places.

Dr. Borland expressed gratitude and appreciation to CHO Batey for the weekly communications and dashboard updates.

**Shubham Sundriyal, Graduate Student Senate Interim Vice-President**

Vice President Sundriyal expressed there were only a few updates for GSS. GSS had its last meeting for the fall 2020 Semester on November 13th where they held elections for vice president and representatives for the spring 2021 Semester.

GSS is also planning on holding events during wellness days to focus on graduate student interaction and asked any faculty present to share ideas. GSS is also planning for the Shanklin Colloquium in April.

Vice President Sundriyal expressed his appreciation for the support from faculty on GSS’s professional development day and to Mr. Batey and Dr. Houston for working to make COVID testing available for TA’s.

Dr. Borland thanked Vice President Sundriyal for his time and expressed the importance of taking care of graduate students as they offer a great service and contribute to teaching and scholarship.

**R. Harrison Carter, Undergraduate Student Government President**

Opened by indicating he hopes all had an enjoyable holiday break and thanked everyone for their work over the semester.

USG is pursuing.. on behalf of UG student body - express sincere gratitude today 0- who helps make the semester - a success. Adaptation the every one made to make the academic experience for everyone worthwhile this term. Always room to improve. Continue to adapt in spring

The USG General Assembly, unanimously passed the Senate Resolution 03, which called for grade-scale modifications to be applied to the fall 2020 term. The general assembly members, the executive board, and I will be working with Provost Whitehead, President Rogers, Graduate Student Senate, and the Senate Executive Committee to bring forward another similar grade scale modification for the spring 2021 semester.

I also personally ask each faculty member here for help in making this spring semester as successful as it can be. The number one concern received from students over the past few weeks and looking ahead is the fear of not having proper academic and mental health breaks throughout next semester. The scheduled Wellness Days are to alleviate stress that we know will be there, so I encourage each of you and other faculty to keep major projects, curriculum, and heavy work loads away from Wellness Days.

My last update is regarding the 2021-2023 undergraduate student representative to the Board of Trustees application and selection process. The application is open to all qualified
undergraduate students and we are currently targeting those in their first or second year. Please reach out to students you interact with who are qualified to run and share the application webpage link or contact Xavi Boes. Applications are due January 29, 2021.

Chat box question from Amelia Carr: What are the wellness days?

Response by President Carter: Wellness days are days off occurring in place of spring break.

Chat box comment from Allen Rogel: They are the replacement for Spring break (which is canceled), the wellness days are 4 individual days off scattered through the term.

Dr. Borland thanked the student government representatives for consistently providing quality reports to Faculty Senate.

OLD BUSINESS

1. Approval of Minutes 11/03/2020 Faculty Senate Minutes.

Motion to approve the November 3, 2020 regular Faculty Senate meeting minutes, Gene Trantham; Second, Joanna Weaver

Discussion: none. Allen Rogel called the question

All signified in the affirmative. Result: motion carried.

NEW BUSINESS

Curriculum // For vote via Qualtrics ballot

1. New Degree BS in Health Care Administration; Eliminate: Health Care Administration Specialization (Bachelor of Applied Health Science) // Hans Schmalzried and Tom Gorman

Dr. Borland noted this proposal is to approve a new degree: Bachelor of Science and Healthcare Administration and to eliminate the current opportunity for Healthcare Administration, which is a specialization as part of our Bachelor of Applied Health Science degree and invited Thomas Gorman the floor to propose this new business:

Assistant Dean Gorman introduced Hans Schmalzried, a professor of public and allied health administration. Dr. Schmalzried thanked Tom Gorman and proceeded through the presentation.

We have been a specialization program at the College of Health and Human Services since 2007, but the program needs to be updated due to the changes in healthcare over the past 13 years. The current specialization, as it is, cannot be certified and it is not visible under the applied health science program. Most of our students are transfers from other programs. Very few of our students are freshmen.

This program would provide us with learning outcomes that re in alignment with AUPHA national certification standards. We will also have more courses that address healthcare content and a curriculum that more effectively prepares students for the healthcare profession. Six of the courses offered for this degree have never been taught.
Fall 2021 is proposed for implementation of BGHCA, and all new students will need to enroll in the new program. Current student will have the option to either complete the HCA specialization or transfer to the new BSHCA.

**Motion to approve the new BS in Health Care Administration major and simultaneously eliminate the HCA specialization**, Allen Rogel; Second, Joanna Weaver

59 for, 0 against, 1 abstain **Result: motion carried**

Discussion:

Chat box question from Ken Snead: Will the extensive use of adjuncts have accreditation issues?

  Answer from Dr. Schmalzried: No, they are health care professionals, and that will be look on positively.

Gene Trantham called the question

Dr. Borland thanked Mr. Gorman and Dr. Schmalzried for speaking today.

2. New Program: Doctorate in Physical Therapy // Stephanie Thurmond

Dr. Thurmond was given the floor.

This new degree is a Doctor of Physical Therapy (DPT), which is the industry standard. Ours is a hybrid/accelerated format where each semester there are 6 weeks of online education, 2 weeks of onsite immersion lab in the Bowling Green area (6 of which will be in the first year and 2 in the second year), and 30 weeks of Clinical Education Experiences. The cohort size will be approximately 100 students and will begin in the Fall 2022 semester.

There will be 12.5 Core Faculty, including the Program Director, and 4.5 staff positions. We have submitted an Application for Candidacy (AFC) to the Commission on Accreditation of Physical Therapy Education (CAPTE) on December 1st, 2020. We must have ALL Core Faculty and Adjunct faculty hired by December 1, 2021, and all “sufficient faculty” must be employed to contribute to the AFC submission. All faculty must be employed by the spring 2022 semester.

**Motion to approve the new Doctorate in Physical Therapy program**, Virginia Dubasik; Second, Roc Starks

55 for, 2 against, 3 abstain **Result: motion carried**

Discussion:

Chat box question: How many hires are needed to get to that 12.5 faculty?

  Answer from Dr. Thurmond: We currently have 4 faculty in the physical therapy. We just hired out 5th, who starts in February, and we are just starting our process of hiring our 6th, who will start in June. We are posting for the 6 additional core faculty positions sometime this month. They will start at or around this time next year. That half position will be determined based on the needs of the program after we have hired the 12th person.

Chat box question from Bill Albertini: Have all of those lines been approved?
Answer from Dr. Thurmond: Yes, to my knowledge, all of those lines have been approved.

Chat box question from Bill Albertini: I missed the start of the answer: how many faculty lines were existing and how many are new?

Answer from Dr. Thurmond: We currently have 4 that are on staff right now, we hired a 5th that will start in January, and we are in the process of hiring a 6th that will start in June. The remaining 6 and a half will be hired to start on or around December 1st of next year. Thank you for your question.

Curriculum // Informational // No vote // Ken Borland
1. New Minor: Word and Image
2. New Minor: Writing

Dr. Borland introduced the new minors: Word and Image, and Writing, from the English Department. Both impressive minors were discussed in SEC and approved. Each serves a particular need and they both receive some feedback from both the Committee on Academic Affairs and the Senate Executive Committee about some minor adjustments based on course availability and particular elective courses.

COMMITTEE REPORTS

1. Senate Executive Committee (SEC): Ken Borland

Coming into the summer, the Senate Executive Committee underwent a very high number of seats being turned over due to terms that had concluded and the need for new individuals to be elected. The incoming Senate Chair departed the University before the Fall 2020 semester, so the incoming Vice-Chair took over the position of Chair. It has been good to see the members maturing in their roles and getting some very good work done. The SEC meets twice a month and a third time with the Provost, so there are many significant deliberations. Over the last 4.5 years I have served on that committee, I think every possible function that is listed in the Academic Charter has come to the SEC.

I would encourage each senator to develop and maintain a relationship with their college and/or representative on the Senate Executive Committee so that we can do a better job at communicating back out to you as well as on the Senate floor.

2. Senate Committee on Academic Affairs (CAA): Amelia Carr

CAA held six (6) virtual meetings in Fall 2020 where 12 members met and discussed a number of academic program changes and new programs. All requests received from UGS and GAA were read and discussed further with representatives from the proposers and were approved to move to SEC.

At our meeting tomorrow, we will be discussing our plans for next semester, how we will proceed, and what we want to accomplish.

3. Senate Committee on Professional Affairs (CPA):

No report
4. Fiscal Affairs Advisory Committee (FAAC): Kristen Rudisill
   No report

5. Senate Committee on Committees (Com/Com): Marlise Lonn
   A reminder that we will be seeking nominations in February for Faculty Senate standing committees to be voted on at the March Senate meeting. Please review the committee descriptions located on the Faculty Senate webpage and consider nominating yourself or another senator.

6. Senate Committee on Amendments and Bylaws (CAB): Allen Rogel
   Amendments & Bylaws continues to meet regularly and finished work on suggested changes to the Academic Charter and Senate Bylaws in response to the Senate Resolution back passed mid-summer with respect to changes necessary to allow for virtual/online meetings. We have identified potential changes in the Senate Bylaws themselves, and articles 4 and 5 of the Academic Charter, dealing with both the operations of the Senate and University Standing Committees. The proposed changes have been sent to SEC for consideration. As we did this, we spotted some other potential issues in the charter that we may want to address, so we will be looking in more detail at some areas. Given today’s occurrence, we may look at chair pro tempore language in the charter if we deem that necessary and advisable.

7. Adjunct Faculty Committee (AFC): 
   No report

8. BGSU Faculty Association (BGSU-FA): Thomas Castillo
   No report

Dr. Borland thanked the committee chairs for their reports and invited Senators to ask questions about any of the committee reports. No discussion. No action taken.

ISSUES AND CONCERNS

Dr. Borland reminded everyone that this is an opportunity for Senators to bring to the floor anything that was not on the agenda.

Chat box reminder from Marlise Lonn: Following this meeting, Senators will receive an email that contains a link to a Qualtrics survey ballot with the two curricular items listed. Please vote prior to 11:59 pm tonight to have your vote recorded.

No additional information or discussion. No action taken.

ADJOURNMENT

Motion to adjourn the meeting, Allen Rogel; Second, Joanna Weaver. Meeting adjourned at 4:12 pm