

**SEC // MEETING MINUTES // October 27, 2020
2:30 PM – 4:30 PM // WebEx**

ATTENDANCE: Christopher Frey, Marlise Lonn, Gene Trantham, Kenneth Borland, Jacqueline Justice, Sri Kolla, Montana Miller, Alexander Chiarelott, Michael Slates, Virginia Dubasik.

Absent: Shubham Sundriyal

Guests: Janet Hartley, Shelly Bussard, Deborah Wooldridge

CALL TO ORDER // Presider/Chair – Chris Frey

APPROVAL OF MINUTES //

No minutes presented for approval

CHAIR REPORT/UPDATES // Chris Frey

Chair Frey shared three informational items

- To publicize the Statement of Academic Quality Principles, he will post the statement and resolution to the Faculty Senate webpage and will send it out with an email to the FACSSEN list.
- He will circulate the Ohio Faculty Council documents (white paper and resolution) widely via FACSSEN, the faculty discussion group list, and to all Deans next week, after sharing it at the November 3 FS meeting.
- He received suggested revisions to sections of the Senate Bylaws from Allen Rogel; A&B have been working to update the document to include provisions for virtual meetings. Chris will send this out for review prior to the next Sec/Provost meeting

Question: Any update on Qualtrics regarding the summer conversation about ending the contract?

Response: No.

Discussion: SEC members noted that there is a University Standing Committee for Faculty Research and it may be a good idea to ask them to provide an update to SEC and FS prior to a decision being made. Chair Frey stated he will investigate who to contact and follow up on this.

OLD BUSINESS //

1. Adjunct Faculty Committee Update

A survey was conducted 2017-2018 and a report was provided in October 2018. The AFC was established around the time that the BGSU FA was formed. It has not met for approximately 1.5 years and the committee was not included in the elections for the past two years.

Com/Com Resolution:

Adjunct Faculty Senators are elected from the AFC membership; therefore, Com/Com perceives a needed effort to reinvigorate the AFC. The Committee on Committees asked SEC to set up an ad hoc committee to explore role and function of AFC, assess interest in

adjunct faculty regarding AFC participation, and establish a communication link specifically for adjunct faculty.

Discussion: The recent decrease adjunct faculty hiring may make it more challenging to find interested representatives who are willing to commit to unpaid service to the University. Suggested the standard committee election process (following the Charter) be used to get this group reestablished. General agreement that an improved communication strategy should be developed and implemented to solicit engagement, but creation of an ad hoc committee is unnecessary. Com/Com is invested in making an effort to get this committee functioning; this is the only place adjunct faculty have representation in shared governance.

Chair Frey stated he will reach out to adjunct faculty to gauge interest and to Com/Com later this week to follow up on/share SEC's discussion.

2. Vice Chair nominations // Chris Frey

Chair Frey restated his intention to contact individuals from a list he and Marlise Lonn generated. He is looking for ideas to make FS leadership positions more attractive, and is considering a request to the administration for additional incentives. Many faculty are currently doing extra administrative work and teaching so taking on this role may be particularly daunting.

Discussion:

Office support: Increasing support from the FS Office Secretary via a 12 month position would be beneficial. Currently, a significant amount of work gets stopped mid-process; FS office support during the summer would help things move more smoothly when the fall semester begins. It is worth determining if sharing the position with academic honesty has generated more work than a single position can manage.

FS Officers: Additional equitable workload reduction, considering additional course releases are problematic. Other ideas include additional PD funding or provision of a GA/RA/TA. General consensus, develop a solid proposal, then initiate a conversation with the President and Provost.

Current vacancy: Consider implementing a strategy to assist with current workload and to help with continuity during annual or abrupt transitions (e.g. SEC members share or assist with duties on a rotating basis; SEC members take on discrete tasks to alleviate backlog). General agreement that having more than one person understand the position is important.

Chair Frey expressed appreciation for SEC support and will begin delegating responsibilities. He reiterated the desire to get someone into the Vice-chair position soon so they can observe meetings and learn the processes in order to be ready to take over next year. No action taken.

ACADEMIC BUSINESS

1. Supply Chain Management Graduate Certificate proposal // Janet Hartley
Dr. Hartley provided a brief overview of the 4-course (12 credit hour) graduate certificate. These course are already offered on a regular basis and are approved to be completed fully online. This certificate proposal does not require additional resources. Students who complete the certificate may potentially decide to move into the online MBS program.

Question: Anticipated enrollment?

Response: Will grow to approximately 30 students, after the certificate gets established.

2. Bachelor of Science in Nursing (BSN) proposal // Shelly Bussard

Dr. Bussard provided a brief overview of the Bachelor of Science in Nursing (BSN) which will be new to BGSU. The longstanding consortium with the University of Toledo is being phased out. The current Mercy College dual degree is an option that will continue to be offered. A lot of the structure for this degree is already in place. The new BGSU BSN program plans to accept an annual cohort of 80 students beginning in Fall 2021. The core courses are already in place and will be remaining the same. BGSU pre-nursing students will apply for admission to the nursing program during their sophomore year; admission criteria include GPA, test scores, and will be competitive. There will be a few direct admission spots to students based off of scholarship level.

Question: Where will students complete their clinical experiences?

Response: Several health systems and sites have provided letters of intent stating they will take BGSU students. There will be an emphasis on clinicals in rural settings where there is a need for BSN's.

Question: Explain the admission standards in more detail, especially the supportive courses.

Response: CUM GPA 3.0/4.0 with a C or higher in support courses (statistics, anatomy, and physiology) and the HESI pre-admission test. These standards are in line with other programs and are designed to identify candidates who are likely to do well in the program and to pass the licensure exam upon graduation.

Question: Dual admission process and cohort number, is that designated for the second level admission and is it set at a level to maintain quality and capacity?

Response: By the end of their sophomore year, typically 90-100 of the original 140-160 (incoming freshmen) pre-nursing students apply to a nursing program. There are 40 BGSU designated seats available in the Mercy College program for those who do not get admitted to the BGSU nursing program as part of the 80. This number is sustainable in terms of capacity at our clinical sites and the new BGSU 23 bed skills lab facilities.

Question: Accreditation?

Response: There are accreditation standards which include maintaining a 95% pass rate on the national state board test.

Question: Recruiting - what will draw students to BGSU rather than one of the other existing programs?

Response: We have a dynamic admissions recruiter; many current pre-nursing students are not aware that they are unable to complete their BSN solely through BGSU.

Question: Why are eCampus courses part of this program?

Response: There are many avenues to get into the nursing profession. Last year, an RN to BSN program was started and is delivered through eCampus; therefore, many of the required course are already set up for online delivery and are housed in eCampus.

Question: What plans are there to support SOCs through the program to completion?

Response: A pre-nursing advisor has been hired who will help monitor all student progress and work closely with students who would benefit from learning assistance, especially during the initial nursing major courses.

Question: What is the QRF and TTF distribution in the School of Nursing?

Response: About 50/50. Currently interviewing for four TTF positions.

3. Program name change: Apparel Merchandising and Product Development to Fashion Merchandising and Product Development // Deborah Wooldridge
Dr. Wooldridge provided background information and rationale for the name change which has been under consideration for 3 years. As program and accreditation standards have changed, inclusion of "fashion" more accurately reflects the current program.

Question: Is this a typical change in the field - emphasis on fashion?

Response: Yes, most programs have "fashion" in their name and this change will make marketing our program to new students easier.

4. Suspend Admission to Sign Language Minor // Marlise Lonn
Admission to the minor is being suspended but the beginning level 1 and 2 ASL courses will still be offered.

Discussion: Suspension is not elimination; therefore, the minor could be reinstated in the future. The minor is new. General consensus, an ASL minor is valuable and complements a variety of other degrees. This proposal was initially driven by concerns about the ability to offer the required courses for the minor when the only full-time qualified (ASL) faculty was initially part of the QRF non-renewal due to COVID-19.

Motion to approve the Supply Chain Management certificate, the new BSN, and the AMPD name change proposals, Ken Borland; Second, Virginia Dubasik

Discussion: none; Chris Frey called the question.

Roll call vote: 9 in favor, 0 opposed, 1 abstention. **Result: Motion carried.**

Motion to approve suspension of the ASL minor, Michael Slates; Second, Gene Trantham

Discussion: Multiple SEC members spoke against the motion; reiterating the value of the minor, the negative impact this will have on students, and the belief that suspending admission to the minor is premature at this juncture.

Chris Frey called the question.

Roll call vote: 0 in favor, 8 opposed, 2 abstentions. **Result: Motion failed.**

NEW BUSINESS

1. Committee on Committees: Resolution to the President and Provost
Chris Frey received a resolution from Com/Com requesting the Chair of SEC work with the President and Provost regarding making their committee appointments to standing committees in a timely manner. He sent it to the President Rogers and Provost Whitehead on 10/23/20 and will bring it up at the 11/2/20 meeting with them. No action taken.
2. Spring 2021 Faculty Senate/SEC meetings proposal
Chris Frey proposed a revised calendar for Spring 2021 to better align with the re-revised academic calendar. He then yielded the chair position

Discussion: Several SEC members spoke against the revised FS meeting calendar as proposed; specifically, opposition to holding the first SEC meeting during the first week of classes. Additional discussion included May meetings be designated as on-call.

Motion to hold revise the Faculty Senate spring 2021 calendar to reflect the following changes: SEC will meet on 01.19.2021, SEC/Provost Joint Conference will meet on 01.26.2021, the SEC 04.27.2021 meeting will be designated as on-call, the Faculty Senate 05.04.2021 meeting will be designated as on-call, and the SEC/Provost Joint Conference 05.11.2021 meeting will be designated as on-call, Chris Frey; Second, Gene Trantham

Roll call vote: 8 in favor, 0 opposed, 2 abstentions. **Result: Motion carried.**

We will revisit the March 30 SEC meeting date as that is now a Wellness Day.

ISSUES AND CONCERNS

Request to set up SEC meeting notices and links in advance the so dates are added to our outlook calendars.

SET AND APPROVE FACULTY SENATE AGENDA

Motion to approve the items for the November 3, 2020 Faculty Senate agenda, Michael Slates; Second, Sri Kolla

Discussion: none

Voice vote: in favor (aye); none opposed or abstained. **Result: motion carried**

Chair, Chris Frey, thanked everyone for their and service to this committee and Bowling Green State University.

ADJOURNMENT Meeting adjourned at 4:31 pm