

Special On-Call SEC Meeting Minutes

July 28, 2020 // 2:30 - 4:30 // Via WebEx

1. Call to Order 2:36 (Christopher Frey, Vice Chair/Chair-elect)

2. Roll Call

Members in Attendance: Christopher Frey, Marlise Lonn, Gene Trantham, Michael Slates, Jacqueline Justice, Sri Kolla, Montana Miller, Alexander Chiarelott, Patrick Felton (sub for Blessy McWan)

Absent: Matthew Lavery, Kenneth Borland, Virginia Dubasik

Guest: Richard Anderson, Return to Campus Survey Special Ad Hoc Committee Chair

3. Approval of Minutes

a. Approval of 7.7.2020 SEC Minutes

Motion to approve 7.7.20 minutes, Gene Trantham ; second, Montana Miller
Unless there is objection (voiced or in chat box) we will consider the minutes accepted by consensus. **Result: motion carried**

b. Approval of 7.14.2020 SEC Minutes

Corrections to last section of the 07.14.20 Minutes to read:

Jacqueline Justice noted members of the Firelands Campus seem to have different feelings about campus reopening than members of the Bowling Green Campus. Matt Lavery suggested Firelands survey respondents should be tagged in the results. He will pass that information along to the committee.

Motion to approve corrected 7.14.2020 minutes, Montana Miller; second, Gene Trantham

Unless there is objection (voiced or in chat box) we will consider the minutes accepted by consensus. **Result: motion carried**

4. Faculty Senate Chair Report: None

5. Old Business: None

6. New Business

a. Return to Campus Survey Report: Rich Anderson, Special Ad Hoc Survey Committee Chair

The ad hoc committee approved the questionnaire that is presented (linked to the agenda for today's meeting). The committee is working on survey formatting. Survey questions for faculty, staff, and students will be identical although the faculty/staff survey and the student survey will be distributed separately. A list of faculty and staff contact information was requested and received from Institutional Research (IR) (approximately 2,000). The committee also requested but has not received a list from IR with student information (BGSU has approximately 19,000 current students). An alternate means of sending the survey to students is through the BGSU email "Contacts" list. This list contains approximately 74,000 email addresses which includes current students, alumni, emeritus faculty, etc. Since there is not an accurate list of current students, it will be difficult to get a reliable, sample. The committee is not yet certain how they are going to manage the student list, but will survey all University community members as directed by the resolution.

Richard noted that this has been more difficult for the committee than it would have been otherwise as informal communications from administration indicate they do not want students to be surveyed. This is stressful for the committee, some committee members expressed concern about the possibility of potential repercussions. The plan is to launch the survey in 7-10 days.

General Discussion/Questions:

Question: Is it possible know which students are from each of the BGSU campuses?

Response: Richard indicated he does not think that Firelands information is in the data set but will add a question for people to indicate the campus they are at.

Question: Has there been a response from IR that they will not be providing the requested student data set?

Response: Richard clarified that there has been no formal response from IR with regard to the request for student data.

Comment: Chris affirmed that SEC and FS would like to be informed if there is any indication of negative impact or consequence aimed at committee members.

Question: Asked for clarification on wording at the end of sections on pages 3, 4, and 6.

Response: Edits will be made to the way the question is phrased to make sure the question is referring to the individual and to clarify asking about return to activities on BGSU campus.

Suggestion: Possibly add a question about are you a current student or former student status if a clean list of current students is not made available. Response: The survey will need to be looked at to add item asking self-report for category.

Comment: The current timeline necessitates a change of the date for results reporting to FS. This requires amending the resolution.

Discussion of survey timeline: faculty/staff survey - send out August 5, allow two weeks to respond (August 19). Approximately 1 week to analyze and generate report. Student survey timeline is similar.

General comments: What is the point of doing this survey if we are not getting this information to administration prior to the start of classes to be used to shape policy for this semester? We do it so we know how people feel about returning to campus under changing conditions. This data may or may not refute the administration's statements about how people feel about returning. The data may not serve the hoped for function of making a difference regarding the fall start. Maybe this is an impetus to give respondents one week to respond rather than two weeks.

Adjusted reporting deadline: Richard agreed to provide the FS Chair a preliminary report by August 23 (for the SEC meeting on August 25) and will prepare a full report to present at the September 1 Faculty Senate meeting.

Motion to amend the Faculty Resolution to Survey the University Community to change the reporting date, Michael Slates; Second, Gene Trantham

Strike paragraph 14 and amend paragraph 13 to read as follows:

~~AND BE IT FURTHER RESOLVED that the stakeholder survey shall be sent to members of all subgroups of the University Community on the morning of Wednesday, July 15, and shall be open to receive responses through Friday, July 24;~~ para 12

AND BE IT FURTHER RESOLVED that preliminary findings shall be presented for discussion at the next regular SEC meeting on August 25, and a full report of findings shall be presented at the next regular Faculty Senate meeting on September 1. para 13

Roll call vote: 7 in favor, 0 opposed, 2 abstain. **Result: motion carried**

b. COVID-19 Travel Advisory: Montana Miller

Ohio advises travelers coming to Ohio from certain states to self-quarantine upon arrival. There were questions about if/how this would apply to out-of-state students coming to BGSU. Conversations are happening, student will be expected to comply, and the University is determining how they will handle this. No action needed by SEC or FS at this time.

c. Request for SEC Inquiry into Non-Payment Policy: Chris Frey

A letter to SEC from a group of EDHD faculty members requesting examination of the current Cancellation of Student Class Schedule (Deregistration) Policy for possible revision. The letter (linked to the agenda) included a suggested revision.

Discussion: Possibility of an FS resolution. Language in the letter only provides anecdotal evidence. General consensus that additional fact gathering needs to be conducted before SEC can make an informed decision. Concern that this may be urgent for some students and questions about whether a policy change could be made prior to the fall semester tuition due date.

Decision: Additional information is needed. Chris Frey will gather additional information, speak with the letter writers, and provide guidance if they want to write a resolution and determine whether or not they will have it ready prior the next SEC/FS meeting.

d. Determine whether or not to hold Special On-Call Senate Meeting on August 4, 2020

Discussion: No action items. Expectation of FS to receive an update on the survey. Could FS meeting be used as time to ask the President and Provost questions?

Motion to hold the special on-call Faculty Senate meeting on August 4, Montana Miller; second, Patrick Felton

Roll call vote: 1 in favor, 6 opposed, 3 abstain. **Result: motion failed**

The FS on-call date will be released and communication about the survey status will be communicated.

7. Issues and Concerns

Discussion: Concern about lack of detailed campus reopening information being communicated to faculty. Can we convey that faculty want an update on health protocols including cleaning schedule, preparation of buildings, etc.? Expressed desire for administration to be held accountable to responding to faculty questions and concerns. Might it be possible for FS to host a Town Hall meeting or Q & A session? Vice-chair Chris Frey noted he will convey this to Chair Matt Lavery for inclusion on agenda for Monday's meeting with President Rogers and Provost Whitehead.

8. Adjournment

Move to adjourn, Marlise Lonn; Second, Gene Trantham

Unless there is objection (voiced or in chat box) we will consider the meeting adjourned by consensus. **Result: Meeting was adjourned** at 4:00 pm