

## PROVOST JOINT SENATE EXECUTIVE COMMITTEE

### MINUTES

January 23, 2018

Olscamp 110

2:30 pm – 4:30 pm

**Members Present:** David Border (FS Chair), Frederick Polkinghorne (FS Vice Chair), Robyn Miller (FS Secretary), Stephanie Walls, Ken Borland, , Peter Blass, Tim Brackenbury, Kerry Fan, John Fischer (Acting Provost/VPAA), Janelle Bollheimer (USG), Jane Wheeler, excused Scott Chappuis (GSS),

**Members Absent:**

Megan Rancier (excused)

**Guests** - Allen Rogel, A&B Chair

**Call to Order**, Presider – Frederick Polkinghorne, FS Vice Chair

**Approval of Minutes**

**Approve 11.28.17 meeting minutes. Motion made by Scott Chappuis, seconded by Kerry Fan: Motion passed unanimously.**

**Approve 12.12.17 meeting minutes. Motion made by Scott Chappuis, seconded by Tim Brackenbury. Motion passed unanimously.**

**Chair Report** - David Border

- Reported CAA tabled the suspension of the Associate of Applied Science in Electrical/Electronic Engineering Technology - Electronics & Computer Technology specialization and Associate of Applied Science in Electrical/Electronic Engineering Technology - Electromechanical Technology specialization.

**Provost Report**

- Enrollment remains strong. The fifteen day report reflects numbers similar to Spring 2017.
- UPAS Bridge Program increases retention rate, goal 80%.
- Board of Trustees to review Firelands Respiratory Care program.
- The State approved Fireland's Associate of Technical Studies program as an online program.
- Plus/minus proposal has been referred to CAA for review.

- Winter session was approved with approximately 90 courses. Course list will be distributed in near future, if not already distributed.
- UT to host the first northwest regional Guarantee Transfer Pathway meeting.

### **NEW & OLD BUSINESS**

#### **Resolution Dr. Steve Krakoff**

- Discussion

**Motion made: Approve the resolution, subject to editing and reformatting that reflects what was used in past practice. Motion by David Border. Motion Seconded by Ken Borland. Motion passed unanimously.**

#### **Textbook Affordability Implementation Phase**

- Discussion
- College Credit Plus programs increase feedback by school districts.
- Chair Border requested IUC report for SEC review.

#### **Plus/Minus Grade System**

- Discussion
- Proposal sent to Graduate Council and CAA
- Implementation Fall 2019

#### **Academic honest Grade Appeal Policy**

- Discussion - resource tool for faculty.
- Dr. Fischer reported that in the Fall this item was discussed with Julie Matuga.

#### **Invitation to Senator Gardner to attend Faculty Senate**

- Discussion
- Dr. Fischer suggested submitting specific discussion topics in the request.

#### **Taskforce on Career and Academic Success**

- Discussion

**Motion made: Nominate Kim Christensen to serve as SEC representative on the Taskforce on Academic and Career Success. Motion by David Border. Motion Seconded by Jane Wheeler. Motion passed unanimously.**

#### **Charter Interpretation**

- Discussion: Are faculty with administrative duties eligible to vote on charter revision?
- Chair Border will request opinion of Dr. Rogers.

**SEC/Provost meeting adjourned.**

**SEC meeting called to order**, Presider- David Border, FS Chair

**Charter Revision Update**

- Upcoming forums on Main and Fireland's campuses

**Request to reorder agenda was approved.**

**Implementation Committee for Student Course Evaluation Instruments**

- Discussion

**Student Course Evaluation Presentation to Faculty Senate**

- Discussion

**Motion made: SEC craft a charge to CAA requesting review of the student course evaluation process from its initial phase to its current phase. Motion made by Ken Borland. Seconded by Peter Blass. Vote passed unanimously.**

**ISSUES AND CONCERNS:**

- Current eight week E-Campus courses, ability to add up to two weeks after start date.

**Motion made: SEC agenda item for upcoming meeting to include "policy on adding eight week E-campus courses up to two weeks after start date." Motion by Tim Brackenbury. Seconded by Jane Wheeler. Vote passed unanimously.**

**ADJOURNMENT**

The meeting was adjourned at 4:40pm.