

## SENATE EXECUTIVE MINUTES

**February 2, 2016**

**2:30-4:30 pm**

**Room**

**110 Olscamp Conference**

**Present:** Allen Rogel (FS Chair), Rachelle Hipper (FS Vice-Chair), Robyn Miller (FS Secretary), Peter Blass (A&S), David Border (TAAE), Tim Brackenbury (HHS), Mariana Mitova (EDHD), Stephanie Walls (Firelands), Arne Spohr (CMA). Chris Rump (CBA), David Border (CAA), Christina Gunther (BGSU-FA), Victor Senn (USG), Maryam Kamran (GSS)

**INVITEE: David Border (CAA).**

**PRESIDER:** Chair Allen Rogel

### **APPROVE MINUTES:**

*MOTION: Chris Rump) Move to approve minutes from January 26, 2016. (Second: Tim Brackenbury). Minutes approved unanimously.*

### **OLD BUSINESS:**

- ALICE Training- ALICE training is training for faculty, students, and staff that is provided by the University police in case there is an active shooter on campus.

*Discussion:* Should we use faculty senate to increase awareness of ALICE training? The training should be provided by building. There is a concern if we push ALICE training, we could be contributing to an environment of fear on campus, we don't want to cause trouble. It would be great if about 1/3 of everyone in a room had ALICE training, it would help if there was a live shooter. We don't want to mandate the training, but it would be great if we knew what the interest level was. Incoming grad students who teach are required to take ALICE training and faculty can attend as well. We have options; we could send out information on Faculty LISTserve and see what the interest level is. We could also organize some trainings and see how well it is attended.

*Action:* Send out information concerning ALICE training on faculty senate LISTserve and see how it is received, and if faculty are interested.

### **NEW BUSINESS**

Are there any objections to reordering the agenda to move academic honesty ahead of the Adjunct faculty survey? No objections.

- Academic Honesty Policy- The particular type of academic dishonesty in question is that of the facilitator, a student who helps another student commit academic dishonesty. The code reads that the facilitator will automatically be suspended even if it is the first offense. The new recommendation is that the student would be charged with an academic dishonesty strike but no suspension if it were their first offense. If a student has another student take a course for him or her that would be an automatic suspension, however, that is a special situation.

*Motion to refer the recommendations back to CAA. (Victor Senn). ( Second: Kerry Fan). Motion passed.*

- Adjunct Faculty Survey- In December, Rob Obey on behalf of AFC distributed a survey to SEC that they would like to distribute to adjunct faculty. There are some significant concerns with the survey.

*Discussion:* What is the purpose of the survey? We need to gather the demographic data about our adjuncts and find out their main concerns. The survey is biased; it does not seem to be something developed by a committee. There would have to be a distributor of this survey in order for the answers to remain confidential. A possible suggestions would be to gather the demographics data from the adjuncts and leave two opened questions at the end, one allowing them to state their concerns, the other asking them to explain what they like about teaching at BGSU. Qualtrix would be a company who could administer the survey. Questions 20-30 are leading and are not appropriate. It is would be good to know if they are adjuncts only at Bowling Green State, or if they teach at several other institutions, is this their primary source of income. Some of the questions concerning teaching semesters should be revised. Not all colleges are represented on this survey, because not all colleges have adjuncts. We could invite Rob Obey to come to SEC. Institutional Research works with Qualtrix. The CBA covers all of these issues for full time faculty, but not part time faculty, therefore adjunct faculty would use Senate as an advocate for benefits and salary. The BOT marked out certain statements in the Charter language; we need to make sure we know what those changes are. Open ended questions would be great to find out real concerns. Some items that SEC would like addressed would be highest level of education? Have you taught before? What is your overall goal? Do you want full time? Do you travel? Find out what other employment the adjuncts have other than teaching at BGSU? Other concerns are, adjuncts may not respond to the survey if they think the Administration will see it. The cover letter from institutional research could state that the survey will be confidential. Questions 8 and 9 on the survey are pointless. We need to develop a picture of who the adjuncts are, what their concerns are, and what they like about teaching at BGSU. We may not be able to help them, but we would like a picture of this group.

*Action:* Send Rob Obey our concerns as follows:

1. Recommend work with one or another of offices to revise, express concerns, ask for new draft. Contact the various offices first: Institutional Research or Center for Family and Demographic Research, Campus Labs (has already-done surveys). Office of Student Affairs, Jodi Webb.
2. Recommend splitting for methodology, with last 2 ranking-of-concerns/etc questions on demographic to shape the followup survey.
3. Split into two pieces: first is demographics, second is adjunct concerns.
4. Have concerns as rating importance, not the questions as posed. Plus a blank for added concerns. Also: what do you enjoy about being adjuncts? Two open/ended or ranking questions at end.
5. How can this survey be done anonymously, and get information collected and delivered effectively. Security of data, HSRB requirements? Meet with survey designer (before meeting with SEC?)
6. Concerns part: Ask "what are your concerns" instead of hitting specific points.

7. Cover letter (if IR delivers it) be clear that FacSen will be only body looking at this "trying to gather information to better understand the adjunct faculty at BGSU."
  8. Added questions:
    - a) Which department are you in, do you teach in multiple departments?
    - b) Do you have a terminal degree in your field? y/n
    - c) Wage primary/secondary (Q7)
    - d) Q8/9 out.
    - e) Q7: In addition to your work as an adjunct at BGSU, which of the following describes your work status? (select all that apply)
    - f) No other work
    - g) Adjunct elsewhere (one or more positions)
    - h) Other part-time work elsewhere
    - i) Full time work elsewhere
    - j) Retired
    - k) Other
    - l) Replaces 7-9
  9. Q33: topic of mentoring could stay in and be expanded. \*Academic focus\*
  10. Added Q (concern): how far in advance is your contract typically signed?
  11. Is administration facilitating the effective academic use of adjuncts? (i.e. do we have enough time before the semester to get them in).
- Allen Rogel will go to the next AFC meeting.

## **ISSUES AND CONCERNS**

- Con/Com- Stephanie Walls- request SEC make an exemption. The A&B committee consists of three senators and two faculty members. Can this be opened to faculty instead of just senators? Stephanie will announce all vacancies on the Senate floor and use LISTserve to contact all faculty about vacancies.

*Motion to grant waiver just for this election cycle (Mariana Mitova). (Second: Kerry Fan). Motion carried.*

- Request for SEC to make exemptions. Two Senate standing committees each because of exceptional circumstances have five seats vacant on both that is about 80% vacancies. Extend current seats for one year and put half of the vacancies on the ballot. Therefore the terms would be re staggered.

*Motion: To re stagger terms (Peter Blass). (Second: Robyn Miller). Motion passed.*

- Data from Provost- Allen will ask Office of Admissions for more detailed link.
- Info Tech follow up- Info Tech back at Com/Com working on revision of charge for the committee. CIO Revisionary Board and Info Tech to facilitate feed back and use both committees. Rachelle Hippler will be working on that.
- SEC Meeting at Firelands- Tentative SEC meeting to take place at Firelands would be March 29<sup>th</sup> at 2:30. Details to be arranged by Rachelle and Stephanie.

**Faculty Senate Meeting [ February 9, 2016]**

- Steve Krakoff-Capital Planning
- It's On Us
- Com/Com

**ADJOURNMENT:**

*Motion to adjourn (Tim Brakenbury) Second (Chris Rump).*

Meeting adjourned 4:30 pm.

Respectfully submitted by Robyn Miller, secretary: February 9, 2016