

SENATE EXECUTIVE COMMITTEE
MINUTES

September 1, 2015
110 Olscamp Hall Conference Room

PRESENT: Peter Blass, Amelia Carr, Robyn Miller, Tim Brackenbury, Kerry Fan, Mariana Mitova, Rachelle Hippler, Allen Rogel, , Arne Spohr, Maryam Kamran, Victor Senn.

PRESIDER: Chair Allen Rogel
Meeting began at 2:30 p.m.

APPROVAL OF THE MINUTES: There was no approval of minutes from April 2015.

OLD BUSINESS:

OnBase/CAA Update: Graduate Council Curriculum moved to OnBase where any changes to graduate courses will be available for review. This will be used instead of the blue and green sheets when making changes to courses and programs. The consensus is that Jan Reinhart will be the faculty senate coordinator for OnBase. Jan will send notifications and print paper copies of the PDF files forwarding them to David Border who will then make the PDF file available to graduate council.

Peter Blass asked what else could OnBase do besides store files? Kerry Fan described how BGP uses OnBase to review proposals. It was discussed that there is a push to have everything go electronic and undergraduate council is moving in the same direction.

Allen Rogel discussed the fact that there is a revision underway to change the charter to clarify the process of what matters go to faculty senate and what matters do not. More will come on this issue at a later date.

NEW BUSINESS:

Vice-Chair Election: Allen Rogel explained that there was a glitch in the election process in April. The senator who was elected Vice-Chair was ineligible because their tenure as faculty senator expired as of the 2015-2016 academic year. Rachelle Hippler was nominated for the vote next week for the position of Vice-Chair. Please see second attachment for her credentials. If elected she will be able to serve because the charter allows for a senator's term to be extended one year while he or she serves in this elected capacity.

Substitutions:

1. *Ken Borland Senate Substitute:* Ken Borland who represents the college of EDHD, will be unable to attend faculty senate meetings for fall 2015 semester. The charter states that he must arrange for a substitute, his substitute will be Christina Lunceford also from the college of EDHD.

MOTION (Allen Rogel): Accept Christina Lunceford as Ken Borland's substitute for the fall 2015 semester. (Second Rachele Hippler). Passed unanimously.

2. *Bess Wood (Sick Leave Bank)*: Bess Wood currently serves on the Sick Leave Bank Committee and will be resigning from the University in December. She is concerned about finding a replacement and has asked for help in this matter. *Discussion*: SEC members were inquiring whom this committee reports to and what the roll of the committee was. There was also an interest by the members in receiving more information such as the limit of sick time that can be accumulated and how much sick time an employee can donate? It was determined that SEC members did not possess enough information to make a decision on whether or not faculty senate should get involved in finding a replacement for Bess Wood on this committee.

ACTION: Allen Rogel will try to find out more about the committee and perhaps request a presentation in order that SEC may be able to make a more informed decision in the future, therefore the matter is tabled until more information is available.

Appointments To Committees:

1. *The Committee on Professional Affairs (CPA)*: Committee is in need of two members appointed by SEC to serve one-year terms. *Discussion*: SEC members were inquiring about the responsibilities of this committee. The CPA plays a role in advocating for university faculty at the state level, making trips to Columbus in order that they may lobby for or against bills that directly affect faculty members. *Action*: Faculty member Ann Darke is willing to serve on this committee. Allen Rogel will pursue other faculty members for the second nomination. *MOTION* (Amelia Carr): Appoint Ann Darke to serve on the CPA committee for one year (Second Allen Rogel). Passed unanimously.
2. *Foundation Board*: The Foundation Board runs the fundraising aspect of the University. In the past the Faculty Senate has been represented on this board. BGSU is interested in renewing the representation from Faculty Senate. The Vice-Chair was the representative in the past and if elected Rachele Hippler stated that she would be willing to serve. *ACTION*: This matter is tabled for now until the Vice-Chair election at Faculty Senate next week.

Updates On Issues In Progress:

1. *Adjunct Elections*: Allen Rogel reported that he had heard back from several colleges, they are as follows:
 - a) A&S- Travis Schaffer
 - b) EDHD- Barb Childress
 - c) Firelands- Voting was taking place the morning of September 3rd
 - d) TAAE- No word
 - e) HHS- No word
 - f) Business- No word

The adjunct committee representatives will attend the September 8th Faculty Senate meeting.

2. *MAC Conference (Asking for Volunteers):* Faculty Senate Chair Allen Rogel will be representing BGSU at the first annual MAC Conference. This conference is intended to bring together MAC schools in order that there may be discussions concerning athletics and academics as well as current bills in the state legislatures. Unfortunately, Allen will be unable to attend.

ACTION: Peter Blass volunteered to go to the conference in Allen's place. If Peter is unable to attend Rachelle Hippler indicated that she will represent BGSU for Faculty Senate.

3. *Dropbox:* There is currently no access to Dropbox on campus. This action was blocked by ITS due to security concerns. However, this has caused a great deal of inconvenience to faculty who are unable to access their personal Dropbox documents while on campus.

Discussion: There was a discussion from members of SEC concerning the reasoning for Dropbox being blocked by ITS. Allen Rogel stated that he had discussed this issue with Provost Rodgers who shared that he had approved the University obtaining a Dropbox account. However, the cost will be \$60,000, and each college will be responsible for the cost. The college deans will be meeting this week to discuss if and how they will pay for this expense.

ACTION: Faculty Senate will invite John Ellinger, University Chief Information Officer to conduct a presentation on this Dropbox matter. Faculty will then be encouraged to ask questions in order to obtain more information and make more informed decisions at a later date.

Enrollment Advisory Committee: There was a change over the summer. One administrative position in Center for Faculty Excellence was split into two positions: Director of Ecampus and Director of Center for Faculty Excellence. These two positions are both equivalent in rank. SEC is responsible for appointing an ex officio member to the Enrollment Advisory Committee.

Discussion: There was a discussion among the SEC members concerning the responsibilities of each administrative position and what their functions are. There was also a discussion concerning the possibility of electing both individuals to the Enrollment Advisory Committee.

ACTION: It was concluded that the SEC members needed more information concerning the functions of each of the administrative positions in order to make an informed decision. Therefore, the matter was tabled until the next meeting.

Academic Honesty: There is strong interest in efficiency by having all reports sent to one area. The reports have been moved online and the charter has been amended and approved by the Board of Trustees to reflect changes.

ACTION: Due to time constraints there will be more discussions on this matter at the next SEC meeting.

ISSUES AND CONCERNS:

SENATE AGENDA ITEMS (Sep. 8):

1. *Vice-Chair Election*: Rachelle Hippler was nominated, and there will be a vote. Rachelle distributed a candidate statement for review from SEC members.
2. *John Ellinger Presentation on Dropbox*:
3. *Survey of Guests Desired, Issues to Discuss this Year*: A survey will be sent out with the Faculty Senate Agenda on Friday September 4th. This will give the faculty members time to discuss with others in their departments what issues are of importance to themselves and their colleagues for the 2015-2016 academic year.

ADJOURNMENT: Motion to adjourn Peter Blass (Second, Rachelle Hippler). Meeting adjourned 4:30 pm.

Respectfully submitted by Robyn Miller, Secretary.

