FACULTY SENATE MINUTES

September 8, 2015
Assembly Room McFall Center

CALL TO ORDER: 2:30 p.m.
Introduction of officers and welcome by Chair Allen Rogel

ROLL CALL
Quorum present.

CHAIR REMARKS:
Chair of Faculty Senate: Allen Rogel remarked that this is a historic day for the Faculty Senate at BGSU. The adjunct faculty has received a voice on the Senate. It was established last spring that there would be an Adjunct Faculty Committee of Faculty Senate, and the two seats created by this committee have recently been filled. Chair Rogel then announced the new Faculty Senators and School representatives as follows:

Senator: Barbara Childers, EDHD
Senator: Rob Obey, Firelands College
          Travis Sheaffer, A&S
          Karen Brackenbury, HHS

Chair Rogel also shared some new transitions that will be up and coming this year.

1. The new BGP courses are in place for fall. Many faculty members have worked on the effort to streamline the general education program. The College Credit Plus program is also in full swing, and there will be updates as the programs unfold.
2. The administration and the BGSU-FA will also be working to come to a fair and equitable contract. This year the Interest-Based Bargaining model will be used. This model focuses on developing mutually beneficial agreements based on the interests of the negotiating parties. It should be noted however, that the FA and the Administration have agreed that either party can revert back to traditional positional bargaining if the IBB is not working.
3. Lastly, many students are joining us for the first time electronically. Many are in the process of determining their career and life's path and many are in their final year at BGSU. These transitions can be challenging, but it is our primary mission as a University to help our students work through issues and ultimately achieve their goals.

COMMUNICATIONS

President: President Mazey congratulated and thanked everyone on the fall enrollment numbers.

> 1. The freshman class had a 12% increase over last fall, and graduate students increased 13%. For the third year in a row, the best academically prepared class was admitted to the University.
> 2. Retention is near a historical high at 77.5%. All credit goes to Provost Rogers and an excellent team from Cecilia Castellano, Vice Provost for Strategic Enrollment Planning, John Fischer, Associate Provost, Andy Alt, Director of Advising, and all our faculty, staff and students who have been involved in recruitment and retention efforts.
> 3. We must start working on recruitment and retention for next fall. Currently applications are 10% ahead and admits are around 20% ahead.
> 4. Total head count and credit hours are ahead by 1.5-2% compared to last year.
> 5. Last week the Governor's Affordability and Efficiency in Higher Education Task Force met on our campus. That was their third and final meeting before their report is due in October. Sheri Stoll, CFO and Vice President for Finance and Administration and John Ellinger, Chief Information Officer, presented on our many efficiency and affordability efforts. The Task Force seemed very pleased with what they heard and saw taking place here at BGSU.
> 6. The Administration and the BGSU Faculty Association will continue to work collaboratively using the interest based bargaining process. President Mazey commended both teams for their cooperative efforts.
> 7. We continue to work on the WBGU issue. The FCC informed us last spring that they would be undertaking a reverse auction to purchase spectrum. The Administration will make a recommendation to the BOT on the topic at the September Board meeting, and there will be a vote.
> 8. On a final note we are always searching for accolades that demonstrate BGSU as a premier learning community. The College of Education and Human Development was recently ranked 7th in the country and first in Ohio on a list of highest paid education majors.

I want to thank all who attended the State of the University Address. Any questions:
Q: Julie Haught: Great news! Will there be additional faculty hires?
A: Dr. Mazey: Answer yet to come with Provost Rogers.

Provost/VPAA: Provost Rogers thanked all faculty for the positive enrollment trends. He also discussed several points:

1. The positive enrollment numbers has given us the resources for a number of renovations conducted this summer, as well as the renovation of 98 classrooms in the last three years. This will ensure cutting edge teaching

facilities leveraging the technology and space and how those classrooms are designed to engage our students in the learning process.

2. The Trustees Innovation Fund has helped draw new students by the development of new programs such as forensic science, criminal justice, and forensic investigations, as well as new accredited programs in the College of Technology, Architecture, and Engineering and the Computer Sciences Department. The Trustees Innovation Fund helped reach many new student populations and we should be very proud of this. The Trustee Innovation Fund will also be accepting new program proposals with October 10th being the deadline for fall 2016 or a new intent for fall 2017. John Fischer can answer any questions concerning those issues.

3. House Bill 64 that was passed this summer led to the freezing of tuition at institutions and also increased the state share of funding from the State of Ohio. There were also two additional requirements attached to it. One was the 5% challenge, which was originally a request to reduce tuition by 5%, however, the new language added to House Bill 64 was that the universities will give students opportunities to reduce their cost of instruction. That report is due October 15th to the Department of Higher Education. This report will outline what we have already been doing to help students reduce costs such as the ability to rent textbooks instead of buying them and making sure they have a clear path to their education completion earlier in their career instead of later. We are also looking at lowering tuition for summer.

4. There is another report required from the Board of Trustees by HB 64 that is due January 1, 2016. This report requires an evaluation of all courses and programs that evaluate student performance in each course and or program. Courses with low enrollment will be evaluated to collaborate with other institutions. This fall we will be gathering enrollment and the performance of students in general. We will be working with the Committee on Academic Affairs to gather this data in order that we may submit our report by January 1.

5. There are currently 127 BGP courses being offered this fall, thank you for all the work that was done with aliening these courses with learning outcomes and assessment. We will be reporting back some of that data as it comes in.

6. College Credit Plus 1100 seats are being utilized for this program. We will have more data at a future meeting based on how many are in different paths. Some students are being taught at the high school and some are being taught here.

Response to Julie Haught's question: We hired 69 new faculty this past year with a combination of both tenure track and non-tenure track. We had a number of retirements, however some of them did not come in until later, therefore, we did not do as much of a range of search as we would have, had we known about the retirements sooner. We will be doing faculty searches this year. We will be strategic where it will benefit Bowling Green State University the most, and it will be both tenure track and non-tenure track. We do not have exact numbers right now, but there has been some searches that have started already.

Questions:

Q: Allison Olson- Does the 1100 students include Firelands?
A: Yes it does, it is about 50/50.
Q: Peter Blass- Is there more information on the preparedness of the incoming class and how that is measured?
A: Provost Rogers- The students' profiles will be online shortly. The high school GPA for this incoming class is 3/10th higher than last year. This can be a better indicator than possibly the ACT to the students' work ethic.
Q: Julie Haught- Do we have numbers of first generation college students? Interested if those numbers have declined, remained steady, or are going up.
A: Cecilia Castellano: We will get that information off of the financial aid applications, and make it available.
Q: Joel O'Dorisio- I know that data is not stable yet, but it has been reported that we have had students on campus as young as 11, do we have any data on stuff like that?
A: John Fischer- We have had one junior high student in the College of Musical Arts. That particular individual had to meet very high expectations.
A: Stephanie Walls- We have two seventh graders at Firelands and four or five eighth graders.

REPORTS FROM SENATE COMMITTEES
Committee on Committees: Reminder to submit written summary updates to Robyn or Jan for inclusion on the agenda. Reminder about yearly reporting for both Senate and University Committees, the purpose is to keep track of what's going on and make sure nothing gets lost over transitions. ComCom will be in touch if reports weren't already submitted.

NEW BUSINESS

Vice Chair Election: Chair Rogel stated that according to Charter Article 4.D.2.b: The election for Vice-Chair was invalidated due to an ineligible candidate (term expired). Thus we must rerun the election. There is a written statement in the papers you received by Rachelle Hippler a self-nominee. Are there any self-nominations from the floor? There were none. At this time we will vote on the ballots provided. The ballots will be collected by Jan and Robyn and the votes will be tallied.
Colleen Boff, Associate Dean, University Libraries:
   1. Survey- Libraries are changing and we want to make sure that we meet faculty's' needs, and that we are providing support for your students. We spend a lot of time in the library discussing how we can meet these needs and we want to be intentional. It has been sometime since we have administered any type of survey, and we are begging for your input.   In two weeks we will be administering our survey. The information about the survey is on the handout that is coming around to you. We are sending it out to all faculty so you can tell us how you find and use information, how we can support you in the publishing process and how the publishing process has

changed. We also want to know what your perceptions are of how students find and use information. Most importantly we want to find out what services are most useful to faculty to make sure we are aligned with what you need. Please take the flyers back with you post them and spread the word, it will take about 15 to 20 minutes to complete. Please take the time to fill it out; it will really help us in our strategic planning.

John Ellinger, Chief Information Officer: John Ellinger presented a PowerPoint presentation on Drop Box, Administrative Rights, and Canvas, as well as other technical projects.

1. There are two options in regards to Drop Box. The first option being Personal Drop Boxes and second option being Business Drop Boxes. The Business Drop Box collaboration is down to one legal issue that will require counsel. This issue pertains to the fact that in 2012 the Governor of Ohio signed an executive order stating that all public institutions including higher education, that had any data stored in the Cloud, had to keep the data in the United States. This is what the legal contract issue is concerning.
2. Drop Box Option # 1 Personal Drop Boxes. This option has several issues:
   a) Personal user agreement- this agreement, in the business setting also obligates the University to those same conditions that the individual signed off on in the personal user agreement.
   b) Use of the temporary folder- the business and personal Drop Box systems are set up differently. In the personal Drop Box the temporary folder is a security risk because that is where all the malware goes to look first, this does not happen on the business side.
   c) Single data base- personal data is unrecoverable if lost or corrupted and there is no backup.
   d) If user leaves BGSU, the University has no access to the data.
   e) Process to use- We will set up a special site to request faculty members are given secondary administrative rights to the University device. ITS will help install, maintain and monitor the computer.
3. Drop Box Option #2 Business Drop Boxes. This option would be set up as follows:
   a) University signs an agreement for 600 "business" Drop Boxes for $30,000 per year.
   b) Each Drop Box has 1 Terebyte of storage backed up.
   c) Can link "personal" Drop Box to "business" Drop Box or migrate "personal" data.
   d) Access from the Faculty MyBGSU portal or from web.
   e) Data is University's and if faculty member leaves- University can still retrieve data.

Are there any questions concerning Drop Box options at this time? Joel, let's start with you.

Joel O'Dorisio- I would like to say thank you! I didn't think this would happen so quickly and I think you have made a lot of progress. I was not familiar at the time, but am now with the differences between the personal and business accounts. I don't have any questions about what you just covered at this time.

Q: Craig Zirbel- If we use the business model will it act the same as the personal model?

A: John Ellinger- They will act the same. The two functionalities are the same except how they go about doing their business. The principle acts the same way.

Joel O'Dorisio- I would like to give a little background on this. Last spring Senate requested that we look at issues where faculty could not put Drop Box on the University computers. People wanted to use Drop Box for collaborations and research with other faculty around the country. We thought this was important and we looked into administrative rights concerning putting personal Drop Box on the University's computers. Security is not very good for personal Drop Box the way it was set up, so we can share the files, but we are running a security risk, therefore, IT had some issues with that.

John Ellinger- By offering option # 1 I am going to pick up security surveillance on the backside for the University machines. I am protecting all of us, while you are putting your personal Drop Box on a University device.

Joel O'Dorisio- Option 1 was not available last year.

Q: Joe Chao- How does this compare to SharePoint, which we have been telling people to use?

A: John Ellinger- SharePoint is intended as a team site, accessible to anyone inside the institution. Drop Box still has a play because we can share between universities and organizations. OneDrive has not been utilized as much, it also has not been in business over the last ten years. For those who use Drop Box to collaborate with colleagues, we want to try to make this work both from a security standpoint and a convenience standpoint.

Q: David Border- For University owned computers you would mitigate the security risk? Is there a security risk to faculty and students using Drop Box on a non-University owned computer?

A: John Ellinger- Yes, there is to you but not to me, if your personal device gets compromised. About two years ago when we delivered University computers out to campus we put on them a sole administrative rights to ITS, in the last four years we have averaged about 400 compromised computers per year, after adding the administrative rights this last year, we dropped it to 147, that is a 60% drop in compromised computers on this campus. If you have a need to add software to a University computer, contact Deb Wells and we will put you in as that administrator, we will also support you on this.

Q: Libby Hertenstein- If we are given administrative rights are we going to be monitored in real time?

A: John Ellinger- I am not watching. I am watching for bad guys, part of it is automated and part of it is real time. We are looking for things going to known

hackers websites, unusual activity and it begins with water drops. If your computer is being compromised we will shut you off from access and will alert you and get you up and operating in a couple of hours using another machine; we will take your machine so we can do forensic diagnostics on it. We will do a scan of the machine with you present so we can find out if there are any social security numbers or sensitive information, if there is sensitive information, we will help you take it off. This is the rules stated at the bottom of the PowerPoint slide.

Q: Doug Ewing- Google Chrome currently has something tied down in it, I pulled up a video it would not show because of security. I went to Firefox and it worked.

A: John Ellinger- Yes, I know there is a problem, and I will get you the answer.

Q: Lori Leggitt- In the active learning classroom there is no way to show a DVD.

A: John Ellinger: Classroom Technology Committee decided that there would be no DVDs in the classroom. We can probably talk to the Classroom Technology Committee about the DVD situation.

Q: Bill Albertini- I have a question about ownership of data and what that means both in theory and in practice.

A: John Ellinger- If it is in your personal Drop Box it is yours, the university has no rights to it. In the business version the University has rights to the data, it belongs to the institution when you leave. This is the difference on who is signing that agreement.

Q: Allen Rogel- If you link your personal Drop Box to enterprise, then how does it work?

A: John Ellinger- It is a common location to pick them both up. If you pass something between a personal and business account you have to personally move it.

Q: Steve Koppitsch- The two options you mentioned, will each faculty member get to choose between the two options?

A: John Ellinger- We will reach an agreement for one option. It is a whole lot easier to support one option.

Q: No name recorded- The intellectual property between collaborations at other universities is none of this university's business, and to say that this university has ownership of this material is another way of saying I am not to collaborate with my research.

A: John Ellinger- If the intellectual property is recorded by another institution, we can't touch it anyway. There is a difference in ownership of that Drop Box.

Q: No name recorded- You would have a situation where this university would not have any rights to that information, if it is being generated by other individuals and other institutions, in some cases it may be confidential information. I may be violating a confidentiality understandings the fact that there are administrators who could access this information without my knowledge. This should not just be a business financial decision, very significant intellectual property issues here.

A: John Ellinger- Not according to Drop Box. Nobody has said we are making this on a financial or business decision.

A: Rodney Rogers- The intellectual property issues are governed by the Collective Bargaining Agreement, obviously we are not implying anything different than what the CBA suggests. The CBA covers research and intellectual property and we in no way would violate that agreement.

A: Joel O'Doriso- I would like to reiterate that, the CBA does cover teaching materials and research materials. The issues we are dealing with, any work done on a business machine belongs to the business. We are in a university situation where that is not as cut and dry, for the governing principles.

A: Allen Rogel- For clarification intellectual property is Article 25 in the CBA.

Q: Bill Albertini- Is OneDrive any closer to being more functional, it is not good for sharing and can be hard to use on MAC, and Drop Box was useful.

A: John Ellinger- I don't have an answer for that, but I will get you one.

4. Canvas at BGSU- Fall Semester 2015:
   a) Starting the second full year of use.
   b) Contract continues through June 30, 2019.
   c) 44% of all fall courses- published in Canvas.
   d) 64% of all fall course seats are in the published courses.
   e) 84% of all teachers are teaching published courses.
   f) These percent's do not include eCampus courses.
   g) Open Interfaces- 10 integrated systems
   h) BGSU Blogs
   i) Evaluation Kit
   j) Resondus Lockdown
   k) NBC Learn
   l) Cengage Learning
   m) McGraw Hill Campus
   n) Pearson My Lab and My Labs plus
   o) Atomic Learning (in process)
   p) OneDrive Assignment Submission (in process).
   q) 1244 tickets to the help desk in the past 12 months- 2% of all tickets- access questions and where do I find?
   r) Functional and technical upgrades every 3 weeks with no downtime.
   s) Cost- $282,000 plus 25% FTE
   t) Jointly supported by CFE and ITS

5. Learning Management in Education- 2015 source: edutechnica:
   a) Blackboard (including WebCT, Angel, Sakai). 44% of market-down from 85% in 2006.
   b) Blackboard has started development of a new cloud version
   c) Moodle 20% of market
   d) One premise version only- no cloud version under consideration
   e) Small schools and cost
   f) Canvas – 13% of market
   g) Canvas in cloud only
   h) Desire to Learn- 9% of market
   i) Desire to Learn- has a cloud version in development
   j) OSU in process of replacing D2L- piloting Canvas
   k) 9 others- including 2 CMS's- 17% of market

Questions:

Q: Lori Liggett- Are these coming from the textbook companies?
A: John Ellinger- No these are not part of the textbook companies.

6. Other Projects:
    a) WebEx- extension to other colleagues
    b) SharePoint team sites
    c) Graduate student application process- Slate automation
    d) eCampus- automation about one year away.
    e) Center for Faculty Excellence

Questions:

Q: Salim Elwazani- Will Canvas be reviewed at the end of the contract in 2019?
A: Always good to do reviews, it took 3 years to get Canvas fully implemented and right now there are only three main players.
Q: Michelle Heckman- We cannot email all students at the same time in Canvas like we could in Blackboard, is there a way to change that?
A: John Ellinger- I will see if we can get that back.
Q: Kerry Fan- When will our search function come back up?
A: John Ellinger- Search function will perform better than it is right now in the future.

Chair Allen Rogel:
1. Other questions please email.
2. Rachelle Hippler is now Vice-Chair of Faculty Senate.
3. Survey- seeking input on hot button issues. Please fill out.

ADJOURNMENT:
Joel O'Dorisio made a motion to adjourn. Tim Cloeter seconds the motion.
Meeting adjourned 4:16 pm.

Respectfully submitted: Robyn Miller, secretary