

**SENATE EXECUTIVE COMMITTEE  
MINUTES**

**September 2, 2014**

**110 Olscamp Conference Room**

**PRESENT:** Peter Blass, Michel Buerger, David Border, Brian Kochheiser, Amelia Carr, John Folkins, Rachelle Hippler, Kathy Hoff, Joel O’Dorisio, Allen Rogel, Michel Smith, Arne Spohr, Kelly Taylor

**PRESIDER:** Chair Joel O’Dorisio

Meeting began at 2:35 p.m. with introductions of members and invitees.

**OLD BUSINESS:**

Inclusive Early Childhood Associate Applied Sciences Degree Program at Firelands: In an oversight, this was not voted on in Faculty Senate at the end of the year. Absent any objection, Joel would like this to be voted on at Tuesday Sept. 9 Faculty Senate meeting. No one objected. **ACTIONS:** 1) David Border will send hard copy of the specifics of the program to the officers for circulation to Faculty Senate before the vote. 2) The secretary will prepare the ballots for meeting.

**NEW BUSINESS:**

Reporting Practices at Senate Meetings: To make Senate meetings more productive, the officers are changing the reporting practices. Only the chair, president and provost will be given standing reporting time. All other committees will have to request to be on the agenda. Committees may submit two-three sentences of information to be included in a “Summary Report” that would be attached to the agenda if they so desire. Allen Rogel has already contacted the committees and Com Com to make them aware of the change. SEC members commented positively about the change saying there have been long-standing concerns about the amount of time the reports take out of the meeting and that the substantive business often comes after the half-way migration point.

Office of Sponsored Research: This is a graduate college request and SEC was not clear what was needed. **ACTIONS:** 1) Business was tabled until SEC/VPAA meeting. 2) Allen Rogel will get the information needed before the SEC/VPAA meeting.

Student Excused Absence Policy: This has been studied for three years. Much discussion centered on the ambiguity of the language because it seemed like the faculty members had no control and had to excuse the absence and offer makeup work. The question was also raised about where this policy fit into the *Charter*. As a side note, several members indicated they did not have current versions of the *Charter*. **ACTION:** 1) Kelly Taylor will send to SEC members the PDF copy of the updated *Charter* that was sent to the Faculty Senate officers in late August from Pat Pauken.

*MOTION (John Folkins): The paragraphs be sent to A&B to add clarification about the faculty members' control of granting makeup and to determine where exactly in the Charter the new policy fits. (Second: Peter Blass). Passed unanimously.*

Adjunct Grievance and Welfare: The welfare committee no longer exists in Faculty Senate, and adjunct faculty are not represented in the union contract. Additionally, state law bars adjuncts from unionizing. Because of these factors, adjunct faculty do not have a voice at BGSU. Discussion began with whether adjuncts need representation. The discussion quickly turned to a recognition that we do not have a very good picture of adjuncts at BGSU. *MOTION (Allen Rogel): SEC will create an Ad Hoc Committee charged with gathering information about the demographics of adjuncts and surveying adjuncts about what opportunities they would like to see at BGSU and Firelands. (Second: Peter Blass). Passed unanimously. ACTIONS: 1) The officers will decide the makeup of the committee. 2) Michael Smith indicated that there is a graduate student working on something similar so he will ask at GSS executive committee if GSS would like representation on this new committee.*

#### **ISSUES/CONCERNS:**

Decision on Program Alterations: The discussion focused initially on the Health and Nutrition ARC and questions if the process followed procedure. Eventually, this needs to come back to Faculty Senate. *ACTION: 1) Add to the SEC/VPAA agenda an item requesting a progress report and timeline for action from Rodney Rogers. Kathy Hoff shared changes happening within her college and indicated we should keep an eye out in terms of process for this as well.*

Enrollment Caps: The question being raised is who has final say in enrollment caps. Is this curriculum -- and thus in the purview of the faculty—or administration? Course caps are part of teaching assignment. Caps are changed as a way for departments to meet productivity goals. The caps statement on the blue sheets do not carry much weight. Discussion also moved to AROC report recommendation that online courses not be blue sheeted since they are already going through rigorous approval to become online. Blue sheet seems like a redundancy. The group decided to wait on further discussion of course design process and caps until it comes up again after the ARC.

FS New Space: Returning SEC members inquired about coffee at the meeting, a better set up for tables and chairs in the conference room to accommodate the entire group and whereabouts of pictures of past Faculty Senate chairs.

#### **ADJOURNMENT:**

*Motion (Joel O'Dorisio): The meeting should adjourn. (Second: Kelly Taylor). Passed unanimously. Meeting adjourned at 4:35 pm.*

Respectfully submitted by Kelly Taylor, secretary: Sept. 10, 2014