SEC/VPAA JOINT CONFERENCE
MINUTES

September 16, 2014
110 Olscamp Conference Room

PRESENT: Peter Blass, Michel Buerger, Amelia Carr, John Folkins, Rachelle Hippler, Kathy Hoff, Brian Kochheiser, Joel O'Dorisio, Allen Rogel, Rodney Rogers, Michel Smith, Arne Spohr, Kelly Taylor, Sheri Wells-Jensen

PRESIDER: Vice-chair Allen Rogel

Meeting began at 2:35 p.m. with introductions of members and invitees.

OLD BUSINESS:

Office of Sponsored Research Editorial Changes: *MOTION (Joel O'Dorisio): Accept the editorial changes to the Charter that update the title of the Associate Vice President for Research to Vice President for Research and Economic Development as detailed in the Office of Sponsored Research memo. (Second: Kathy Hoff). Passed unanimously.*

Health and Nutrition College Change Update: Provost Rogers reported that it is his understanding that the ARC has had a first reading in both Undergraduate Council and Graduate Council. After their approvals, it would go to CAA and then to this group. Provost Rogers said he was told by Vice Provost John Fischer, chair of Undergraduate Council, that the proposal raised no concerns during the first reading. Kathy Hoff reported that no concerns were raised in Graduate Council. Provost Rogers said he has tasked Vice Provost Fischer with moving this along. CAA meets Oct. 17 and could have it as an agenda item. John Folkins asked if this would be done in time for Board of Trustees meeting in December. Provost Rogers indicated that is not likely. He said more realistic is the March meeting and everything on board for Fall 2015.

NEW BUSINESS:

Academic Honesty Charter Modification: Allen Rogel presented a memo from FS Ad Hoc Committee on Academic Honesty dated Feb. 28, 2014. The memo contained 11 recommendations to SEC on adjustments to the academic honesty code. He also shared a copy of an email indicating that four of the 11 recommendations were sent to Amendments and Bylaws. Now that 90 days have passed with no action, the recommendations are back here.

Many questions and much discussion on specific recommendations including an advocate, faculty education, statute of limitations, strikes and new technologies.

Discussion moved to the process of implementing the recommendations and the background on the idea of merging of code of conduct and academic honesty code into one more holistic process and unified approach. Currently, Student Affairs deals with Code of Conduct and Academic Affairs deals with Academic Honesty Code cases, which is roughly 150-200 per year in Academic Affairs. Student Affairs' procedure is a separate office for handling the cases. In

Academic Affairs that has not been the approach, rather cases are handled by the secretaries in the office who are also handling their regular assignments. Options might be for Academic Affairs to create an office to manage the standards and process or coordinate some of the academic procedure through Student Affairs, for example, assigning an advocate.

MOTION (Joel O'Dorisio): The four recommendations that were originally sent to Amendments and Bylaws should be resubmitted to A&B to craft the language necessary to incorporate these. (Second: Kathy Hoff). Passed unanimously.

MOTION (Joel O'Dorisio): In the absence of definitive statements from any the parties involved, we table the issue of combining Academic Honesty and Student Code of Conduct. (Second: John Folkins). Following discussion, Joel withdrew the motion and John Folkins agreed.

Discussion went to resources and implementation of the recommendations regardless of whether movement is made on a combined policy. Provost Rogers asked if we were committed to directing resources to create the infrastructure to support a robust academic honesty office. In response, Amelia Carr asked if we need so many other resources on campus, is that one of them? Allen Rogel said this is a heavy student concern and is an appropriate use because clarifying this for students and faculty will potentially make things run more smoothly and possibly cut down on appeals. Peter Blass asked for clarification on the resources. Provost Rogers said resources are needed for the education component and the 40 percent of a nine months classified staff is probably not enough. He is in favor of putting resources toward the creation of an office and would have his staff put together recommendation for such an office.

MOTION (Allen Rogel): Table any further discussion on the seven other points and the proposed merger until the next SEC/VPAA meeting when Provost Rogers brings back a report from his staff and USG and GSS bring any information from their groups. (Second: Kathy Hoff). Passed unanimously.

Math Emporium Update: David Meel, chair of math and statistics, is responsible for Math Emporium, located on second floor of Olscamp. Provost Rogers said Meel has tweaked some things since the program was implemented. The emporium has made small gains, which is typical in the first year of adoption.

With Math Emporium occupying space in Olscamp, John Folkins asked whether a larger active learning classroom would be established somewhere else on campus. Provost Rogers said this was on agenda for a campus-planning meeting he would be attending the next morning.

As for comparative statistics on W-D-F rate, Provost Rogers indicated that he would get these. Peter Blass indicated that the sciences depend on the teaching on math and their W-D-F rate is tied to the math rates. Peter Blass also asked if an outside test or "external assessment" was part of the process so BGSU could be compared with other schools. Provost Rogers indicated that goals are fixed in the software so it is an external assessment tool. He also suggested it would might be good to have David Meel speak at a meeting.

Accenture Update: The six groups are all moving at different paces. The information is updated and available on the Finance and Administration website. Provost Rogers spoke specifically to the #6, Academic Affairs group.

A. *General Education* — Continuing the process of reviewing all BGP courses. BGSU is trying to be more intentional in its approach to general education as opposed to a checklist mentality. Goal is to be completed by Dec. 31 to be in the catalog for Fall 2015.

B. *New Student Populations* — Trustees offering a Trustees Innovation Fund, which offers incentives to develop programs that meet the needs of non-traditional students. This is not new academic programs, but working with faculty to figure out putting together a collection of courses in such a way to create a pathway of study to a degree for these new student populations.

C. *Focusing the Academic Strategy* — Provost Rogers is working with the deans to use the unit level strategic plans in more of a cluster program review, for example, a cluster in humanities. Faculty members could read the self-study of other disciplines which may help them see opportunities for connections between programs and departments.

Provost Rogers was asked to comment on online subgroup recommendations. He indicated work-arounds are in place and systems are being worked on for next fall.

Amelia Carr raised a concern related to the efforts to gain new populations. Faculty members are feeling like they are beyond their capacity so it is difficult to ask about creating new programs and adding another student to their existing classes. Where are the resources? Provost Rogers said they are not looking to take all their programs to these new markets. It is a pretty focused, selective group of programs with this RFP. Kathy Hoff said even the time to write the proposal is a concern.

Bookstore/Accenture Update: Provost Rogers had no update. He said he is not aware that anyone outside of BGSU has expressed an interest in running our bookstore.

Workload Report: Joel O'Dorisio presented the "Report on Faculty Workload Issues" submitted to Provost Rogers by a joint committee of faculty senate and the administration. As background, Joel indicated that two separate forces are at work – 1) internal drive to have an environment of standardized approach across all faculty and adding structure and infrastructure; 2) external drive by the State of Ohio to look at workload and get more out of faculty. Workload debate falls into union vs. management right. In the process of their work, the committee discovered that 1994 is the date of the current workload policy, which basically comprises a half-page of vague language. The committee also looked at the policies of other colleges. The committee was charged with assessing the workload document as opposed to providing recommendations. Joel O'Dorisio indicated that all members of the joint committee agreed with the observations in the report.

Question to Provost Rogers was what action will be taken? He indicated that he felt the "observations were offered up in the spirit of saying how do we ensure that we have a policy where we do honor and an appreciation for differences between faculty expectations across disciplines." He sees these as "guiding principles." Right now we don't have a stated and transparent faculty workload policy at BG. He sent the report to Dean's Council and it is on that agenda for Sept. 17 to discuss what the deans' observations are of these observations. Next, how do we begin to address some of the concerns that were raised by the committee? For example, we don't have a centralized system to collect the data. Data that is currently submitted is gathered in a different way making it difficult at the final spreadsheet level do any comparison. He would like to get the deans' recommendations and use this document to help inform a university level statement around guiding principles of workload, which then the colleges use in conjunction with the department chairs and their faculty in developing how they fit within these overarching guidelines. Joel O'Dorisio requested that SEC be used in the same capacity.

On a related note, John Folkins said the new responsibility management system that the President talked about in her address on Friday would have huge impact on workload. He asked if Faculty Senate is being involved in that discussion. Provost Rogers said President Mazey did not announce a timetable.

ISSUES/CONCERNS:
Searching the BGSU website is difficult. Users find it more efficient to use Google and add BGSU. Many url problems on BGSU website with stuff that has typically been there. BGSU website does not seem to be user-friendly. John Ellinger, chief information officer, would be able to address this. It might be beneficial to have him at a meeting at SEC or Faculty Senate.

Allen Rogel tabled the discussion on a holiday party to next SEC meeting.

SENATE AGENDA: Make sure we leave enough time for benefits person to take questions. Likely be having financial person on future agenda for Q&A.

ADJOURNMENT:
Motion (Kathy Hoff): The meeting should adjourn. (Second: Amelia Carr). Passed unanimously.
Meeting adjourned at 4:35 pm.

Respectfully submitted by Kelly Taylor, secretary: Sept. 30, 2014