

## FACULTY SENATE MINUTES

February 2, 2010  
2:30 P.M.

Assembly Room  
McFall Center

### CALL TO ORDER

Chair Ron Shields called the meeting to order and asked the secretary to call the roll.

### ROLL CALL

**Absent:** Adams, Longmore, Thompson, Xi, Dinda, Whitman, Leavell

Secretary Williams announced that there was a quorum.

### COMMUNICATIONS

#### Chair's Report

Shields noted that the Faculty Senate was attempting to respond to our new policy on Print Responsibly by providing a copy of the Faculty Senate Agenda to be shown as a PowerPoint slide for Senators during the meeting. Senate has also responded by not disseminating printed copies of minutes to all members of Faculty Senate. Shields called attention to the request for faculty assistance for President's Day Recruitment activities.

#### President's Report

President Cartwright shared the following report with Senate:

Good afternoon. I hope you had an opportunity to participate in Centennial launch activities at the end of January. We have heard many positive comments about the wonderful event on Friday morning and I want to thank all of the faculty and staff members who planned and participated in a splendid tribute of BGSU's faculty and staff. You will hear more about a very significant Centennial service project during your meeting today. I plan to participate and I urge you to get engaged and to plan for ways that your students can participate in our service commitment as well.

The major topic of my remarks to you today is our master planning process. You will soon see messages about opportunities for more involvement in the process and I want you to have some background information about the purposes of the planning and the work that has been accomplished thus far. I understand from your Chair that there will be a formal presentation on this topic at your March meeting.

Recent activities have included a focus on final decisions regarding residence halls and dining facilities. This was essential because we need to have new halls and new dining spaces ready for Fall 2011. The decisions that we have now made will enable us to accomplish this very ambitious goal.

The steering committee for the master planning process has also refined the objectives for the process and completed a detailed assessment of capital requirements for remediation of campus buildings. The time horizon for the plan is 15 years, but more

specific planning will focus on the first seven. Overall, we want to create a master plan that defines the physical environment that will best support our strategic and academic goals. We need to develop a phasing approach that allows us to accomplish our goals within the framework of our financial capabilities. I will not state all of the specific objectives today. I know that you will see more detail and more visual presentations to provide deeper understanding in March. I do want to emphasize one area today, however, and that is the academic program objectives that are driving the master plan. We need to consider anticipated enrollment growth and how we will accommodate that growth. We intend to provide academic facilities, including teaching spaces, faculty offices, research and creative spaces, and support spaces that correct current deficiencies and serve our future pedagogical needs. Overall, we are seeking to develop a land use and zoning strategy that supports an interactive, energizing campus environment.

A significant communication and engagement plan has been developed. A website will be activated on February 15<sup>th</sup> and will allow you to stay updated on master planning activities. An academic planning task force comprised of the provost, deans, selected department chairs and other academic leaders is being finalized and will work during February and March. I've already mentioned the March presentation to Faculty Senate. Similar presentations will be made to the other four governance groups as well. Following the work of the academic planning task force, Town Hall and other participatory planning sessions will be held in late March, April and May.

In mid-January, we announced a response to the Campus Diversity ad hoc Work Group. We have elected to form a network rather than a new standing committee. Here is our rationale: Diversity and inclusion are deeply held values at BGSU and should be everyone's business. We also have a new strategic plan that includes a priority about diversity and inclusion. We have asked everyone at BGSU to develop actions that implement our agreed-upon priorities. Therefore, we have dispersed responsibility for diversity and inclusion throughout our campuses and everyone is planning the actions necessary to implement this priority. Dr. Borland and I have asked the leadership of the University's five governance groups to meet within the next two weeks to determine specific implementation steps. We have also prepared an inventory of groups that might be included in the network. We expect to convene the new network shortly thereafter. In the meantime, please note the many activities that are scheduled for Black History Month in February, and watch for events during Women's History Month in March.

We are well underway with planning for the budget recommendations for the BGSU operating budget for FY11. An important variable in our planning is the voluntary separation program, the UESP. You may remember that the deadline for the UESP was yesterday. We are still reviewing data with our consultant, but I want you to have this early indication about the results. About 155 faculty and staff members indicated that they would like to accept the offer. This is slightly more than anticipated and suggests that our faculty and staff were interested in the benefits in terms of their personal life and career choices. We still need to analyze the results, but we believe the program will meet our goals. We are prepared to start addressing the specific impact of the planned departures very soon after the February 8th deadline for individuals to change their minds.

We will continue the practice of holding budget hearings this spring. The presentations will be on April 6 from 9:00 a.m. – 1:45 p.m., April 8 from 9:00 a.m. – 2:45 p.m. and on April 9 from 9:00 a.m. to 4:30 p.m. FSBC/UBC will deliberate based on the information at the hearings and will provide recommendations to the Cabinet. On June 25th, we will hold a special meeting of the Board of Trustees to review the University budget for FY11. We must also continue to monitor the budget for FY10. We are 7 months into the FY10 budget and are watching state of Ohio tax revenues. Remember that the state's biennial operating budget is based on projections of tax receipts for each month of the fiscal year. At the six-month mark, the actual revenues received were tracking well with the projections. The unemployment statistics are worrisome and will cause us to monitor this matter very closely to assure that the good alignment between projections and actual tax revenues received remains strong.

Finally, the Ohio Board of Regents will hold their regular March meeting on the Bowling Green campus. They wanted one of their 2010 meetings to be held here to acknowledge our Centennial. They will meet in open public session on March 3<sup>rd</sup>. You are welcome to attend. As always, thank you for this time.

President Cartwright entertained questions at this point. Archer asked if the President could provide a break down on the number of employees (155 faculty/staff) who had filed for early separation. Cartwright indicated that they would have that number within the next week.

### **Vice President for Academic Affairs/ Provost's Report**

Vice President Ken Borland presented the following report:

#### Budget Planning & FSBC/UBC

In the January 28, 2010 meeting of the Faculty Senate Budget Committee/University Budget Committee, three agenda items were discussed: an overview of the presentation made to the Board of Trustees at their December 2009 meeting, an update/analysis of the State budget, and a detailed enrollment update. For details, I defer to the FSBC to report.

Also, I was pleased to share several actions and perspectives that will impact transparency and stewardship within Academic Affairs as the FSBC/UBC budget planning process moves ahead.

- 1) I and the deans have committed to preserve the centrality of the academic mission via data-informed, strategic allocation decisions and recommendations.
- 2) Our deans are collaboratively engaged in a more direct and strategic process to strengthen their college's and our Academic Affairs proposals for mid-spring presentations to FSBC/UBC.
- 3) I have committed to transparently close the allocation loop with direct communications as allocations are prepared.

I also indicated four priorities to the FSBC/UBC; improving enrollment, achieving regional reaccreditation, addressing college needs, and faculty increases.

Regarding faculty increases, recall the 2009 governance process that generated the budget recommendations for this year, including a commitment to a faculty salary increase pool if enrollment supported that goal. Unfortunately, enrollments were not yet strong enough.

With enrollment progress, fiscal modeling of an increase pool is underway; to be drawn upon within our current shared governance budget planning process. Within that pool we will address faculty who meet and exceed expectations, and an incremental strategy to bring faculty salaries into competitive positions with disciplinary markets for institutions like BGSU.

Note: Even with improved enrollments and tuition revenues, we still anticipate diminished State support. Consequently, less spending in other areas may be necessary to realize these goals.

#### Fall 2010 Enrollment Update

A request has reached us; please, describe in a bit more detail the make-up of the anticipated incoming class. So, rather than my typical enrollment update of recent meetings, I will provide you with a more detailed current snapshot of the incoming, invigorating class.

#### *In-State, Out-of State, International*

- In-state applicants = 9,250 (up 1,712, a 22.71% increase)
- Out-of-state applicants = 2,385 (up 900, a 60.61% increase)
- Michigan applicants = 937 (up 310, a 49.44% increase)
- Illinois applicants = 282 (up 67, a 31.16% increase)
- International applicants = 206 (up 156, due a change in processing/tracking applicants)

#### *ACT*

- Average = 22.7 composite (average same as previous years)
- 30+ = 82 more than 2009 (24.62% increase)

#### *Diversity*

- African-American applicants = 1,129 more than 2009 (88.27% increase)
- African-American admitted = 677 more than 2009 (85% increase)
- Hispanic applicants = 146 more than 2009 (48.83% increase)
- Hispanic admitted = 111 more than 2009 (58% increase)
- American Indian applicants = 62 more than 2009 (126.53% increase)
- Asian-Pacific Islander applicants = 45 more than 2009 (37.19% increase)

#### *Overall*

- Applications received = 11,840, 2,700+ more than 2009 (31% increase)
- Admitted students = 1,674 more than 2009 (22.62% increase)
- Housing deposits = 787 (three weeks earlier than any payments recorded in 2009)

### New Student Orientation

The New Student Orientation Working Group was a university-wide group, charged by Albert Colom, Vice President for Enrollment Management, and Ed Whipple, Vice President for Student Affairs, to create a new conceptual model for the orientation process. The group met throughout Fall semester 2009. Their focus was to update how best to introduce and transition students to our BGSU family, connecting them to a variety of campus areas; *i.e.*, admissions, advising, registration, residence life, etc. The connections were to be made as soon as possible without sacrificing the personal touch that has been the hallmark of BGSU's admissions and orientation programs.

Recommendations to Vice Presidents Whipple and Colom have been accepted, including:

- Allow earlier access to NSO reservations (anticipated early February compared with mid-April in past years).
- Offer one-day orientations as early as April.
- Offer weekday as well as Saturday Orientations.
- Streamline the approach to provide students and families with timely information during the NSO event as well as electronic delivery of information before and after the event.
- Integrate information on "Student Financials" to provide one voice (rather than individual offices) explaining how a family pays for BGSU.
- Expand opening weekend programming and welcome activities during first week.
- Coordinate "Phase 2" Orientation throughout Fall semester to continue providing new students with important information on academics, career, and student involvement.

There remains a need for fine tuning this approach to address needs in areas such as the College of Musical Arts and others that engage students prior to the start of the fall semester. Teams are now implementing these changes in a phased approach for Fall 2010 events.

Provost Borland opened the Senate floor for questions. There were none.

### **Graduate Student Senate Report**

GSS President Carl Walling reported that the Undergraduate Student Government and the GSS were collaborating in sponsoring a Haiti Relief Effort to collect food and funds for victims of the Haiti earthquake.

### **Undergraduate Student Government Report**

Sundee Mutgi, President of USG, reported that Firelands USG was also involved in the Haiti Relief Effort. He also noted that the representative from the Firelands Student Government had offered the following report:

## BGSU Firelands Campus USG Report

Firelands is combining with BGSU - USG for the Haiti Relief Effort through February 18. Firelands USG is continuing its food collection for Lighthouse Food Bank in Huron Ohio.

VCTO will have the annual Gallery Event, April 9 at the Cedar Point Center from 4 – 7 P.M.

Fireland's History Club is sponsoring Dr. Sayed Amjad Hussain, who will present a lecture on Islamic Culture and the misconceptions of the media representations on February 18, from 7-8 P.M at the Cedar Point Center.

### **Retiree's Report**

Robert Clark, the Retiree representative reported that President Cartwright seems to have been very visible in attending community events and that the retiree organization is delighted with the improved open communication between the community and the university, under the administration of Dr. Cartwright.

### **Ohio Faculty Council Report**

No Report

## **REPORTS FROM SENATE COMMITTEES**

### **Committee on Academic Affairs**

No Report

### **Amendments and Bylaws Committee**

No Report

### **Faculty Senate Budget Committee**

Chair, Cindy Bertelson, offered the following report for FSBC:

FSBC/UBC met on Thursday, January 28. We received an update on the State Budget and Albert Colom presented an update on student enrollment. As part of his presentation, he shared:

- Information on the 15<sup>th</sup> day report; fall 2010 admissions; overview of the strategic enrollment management plan, ongoing efforts and initiatives
- A handout detailing the progress reporting process for spring 2010
- Report of the New Student Orientation Working Group
- List of proposed 2010 Orientation dates
- BOT Quarterly Update

This coming Thursday, February 4, Mr. Geoffrey Tracy, from the Budget Office, will meet with members of FSBC. He will provide an overview of the 2011 budget process, which begins this month. FSBC/UBC will review the Preliminary/Auxiliary/General Fee budget at its February 11<sup>th</sup> meeting.

### **Faculty Personnel and Conciliation Committee**

Chair, Ted Rippey indicated that FPCC had one active case, 2 letters of intent, and one new case.

### **Faculty Welfare Committee**

FWC member, Archer reported that FWC had been working with General Council Fitzgerald to review the Flexible Tenure Policy. They have also begun working on the review of the Faculty Misconduct and Discipline Policy.

### **Committee on Professional Affairs**

No Report

### **OLD BUSINESS**

None

### **NEW BUSINESS**

Jane Rosser, Director of Service Learning at BGSU provided a report on Service Learning Activities and Commitments during the year of Centennial Celebration at BGSU. Rosser shared the following highlights related to Service Learning. Dr. Cartwright has already announced that as part of the Centennial Celebration for BGSU, one of the themes would be “Service to the Broader Community.” A subcommittee has been working on this theme and has come up with the resolution for the BGSU Campus Community to provide one million hours of service to the greater community. Last year, our BGSU students reported over 700,000 hours of service to the community. So, one million hours for this year is within reach. The service hours can be provided by students, classified staff, administrative staff, administration, faculty and retirees. Individuals can record their hours of service to the community online. Service learning is faculty driven by faculty who believe in the concept of giving back to the community. Many of our faculty have included service learning as a component in course requirements. Faculty can count service hours from the scholarship of engagement, advocacy, fund raising, research, consulting, volunteerism, teaching and training, grant writing, serving on community non profit boards, and general community service. The Service Learning Office is available to assist the faculty in any way possible to engage in service learning. Hours will be loaded every Monday. Faculty are urged to not only engage in service learning but also to ensure that they record their hours of service learning.

### **ISSUES AND CONCERNS**

Dan Madigan requested a breakdown of current enrolment data reflecting demographics of our online students versus our on campus students. Chair Shields requested that Albert Colom send that information to Dan Madigan.

### **ADJOURNMENT**

Chair Shields adjourned the meeting at 3:35 pm.

Respectfully submitted,

Ellen Ursula Williams  
Secretary of Senate