

FACULTY SENATE MINUTES

October 2, 2007
2:30 pm

Assembly Room
McFall Center

CALL TO ORDER

Chair Pauken called the meeting to order and asked the secretary to take the roll.

ROLL CALL

Absent: Anzenbacher, Archer, Fischer (sub. Mohammed Durabi), Forsyth, Gajjala, Garcia (sub. Paul Schauer), Leontis (sub. Ksenija Glusac), Mirchandani, Williford, Yeh, Adam

COMMUNICATIONS

Chair

Pauken announced that there would be an Open Forum with VPs Baugher and Stoll, and Legislative Representative MacNevin on Tuesday, October 30, at 2:30 in Olscamp 101B.

President

Ribeau reported briefly on actions taken at the recent meeting of the Board of Trustees, saying that they heard a presentation on a resolution on gender identity and expression; the resolution had been passed by Senate last spring. He said that they also discussed the need for renovation on campus, and mentioned that 35 to 45% of our students are on some type of scholarship.

Vice President for Academic Affairs

Baugher said that she along with Sherri Stoll and Bill Knight had heard presentations on the college compacts and that a draft of the University's Master Plan was due to the President on December 1. Assisting in that would be the University Work Group, which includes Senate Chair Pauken and Vice Chair Williams.

Executive Vice President

Dobb announced that the BGSU web portal will change appearance on October 9.

Graduate Student Senate Representative

Sabaroff said that they were working on a graduate student satisfaction survey.

Undergraduate Student Government Representative

Lewis said that they were exploring the establishment of an ethnic student center on campus and implementing a plan for improved communications.

Retiree Representative

Clark discussed a proposal for possible reductions in social security benefits and another for raising contributions to STRS to cover health care costs.

Ohio Faculty Council Representative

Bernhard and Muego reported on the Choose Ohio First Scholarship Program, a component of the Ohio Innovation Partnership, which is designed to strengthen Ohio's competitiveness in science, technology, engineering, mathematics and medicine (STEM) and STEM education.

REPORTS FROM SENATE COMMITTEES

Committee on Academic Affairs

Border reported that they were reviewing the data from the faculty survey last spring and would be publishing the results soon. The committee was in discussions with the Registrar about the possibility of delaying the deadline for the submission of grades at the end of semesters, and they were considering a proposal to include pluses and minuses on final course grades.

Amendments and Bylaws

ABC has not met yet, and there is no report.

Committee on Committees

Earley said that they still had three vacancies on the Faculty Personnel and Conciliation Committee.

Faculty Senate Budget Committee

Evans submitted the following report:

The FSBC has completed its resource review of the proposed Institute for the Study of Physical Activity and Aging in the School of Human Movement, Sports, and Leisure Studies. After meeting with faculty, the Dean of the College of Education & Human Development, and conversations with the Athletics Director, FSBC endorsed the proposal.

The proposal for a School of Architecture and construction Management in the College of Technology has been withdrawn, at least for the moment. FSBC is awaiting developments.

FSBC met with the Dean of the Libraries and the Associate Dean to learn about the new closed reserve program for textbooks. Working cooperatively, this fall semester the BGSU Bookstore and BGSU Libraries have placed textbooks from 10 of the largest demand introductory courses on closed reserve where students can lease them for 3-hour time blocks as a cost of \$2 per time block. FSBC is interested in the financial costs to the BGSU Libraries for offering this leasing program, and is continuing to investigate other options faculty can use to reduce textbook costs for students.

Faculty Personnel and Conciliation Committee

Zimmerman reported that they had recently held hearings in two cases, that two conciliations were successful and one not, and that three more cases had been accepted. They were continuing their review of procedures and hoped to have proposals to Amendments and Bylaws by the end of the semester.

Faculty Welfare Committee

Weinsier said that the committee was considering a proposal for stopping the tenure clock and would conduct the mandated three-year review of the merit policy.

Committee on Professional Affairs

Zickar said that CPA had not yet met.

NEW BUSINESS

Retention, Destruction and Security of Student Records

Guests Ann Jenks, Head of Archival Collections, and Matthew Haschak, Security Analyst with Information Technology Services, gave presentations and distributed handouts, which were subsequently mailed to faculty, and are available at <http://www.bgsu.edu/colleges/library/cac/uarchives/recman.html> (Records Management Manual) and <http://www.bgsu.edu/infosec> (Information Security Office). Jenks pointed out that keeping any record longer than necessary increased the risk of its being lost or misused. Haschak referred to that part of the Sensitive Data Privacy Interim Policy, available at <http://www.bgsu.edu/offices/cio/page32492.html>, which says that University information should not be stored on personally owned devices.

Hebein asked if there was a number of years beyond which faculty should not keep students' grades. Jenks replied that the Registrar was the official keeper of student records and that grades should not be kept after being turned in. she also said that it was "dangerous" to email students their grades.

Senators raised the following issues: students having Incompletes, the deadline for initiating grade appeals being the fifth week of the following semester and keeping records for the writing of letters of recommendation. Jenks said that a student could request a transcript to verify grades to faculty who were being asked to write a recommendation.

ISSUES AND CONCERNS

Pauken called for any concerns.

ADJOURNMENT

Pauken adjourned the meeting at 3:42 pm.

Respectfully submitted,

Rich Hebein,
Secretary