

SENATE EXECUTIVE COMMITTEE MINUTES

August 28, 2007
2:30 – 4:30 pm

Senate Conference Room
140 McFall Center

Present: Keith Bernhard, Alden Craddock, Nora Engebretsen, Gary Lee, Johnnie Lewis, President; USG, Ben Muego, Nancy Orel, Patrick Pauken, Chair; Peter Pinto, Jeannie Sabaroff, President; GSS, Ellen Williams, Vice Chair, Rich Hebein, Secretary

Absent: None

Guests: Shirley Baugher, VPAA; Terry Herman, Parliamentarian; Gina Ondercin, Vice President; GSS

CHAIR'S REPORT

Attendees introduced themselves. Ondercin left.

Faculty Senate Chair Pauken called the meeting to order at 2:32 p.m. and re-ordered the agenda to introduce Baugher, who had asked to attend the first meeting of SEC. She said that she preferred a consultative style and shared leadership and that she saw her job as making decisions that were best for the institution rather than just a part of it. She said that this year we have an opportunity to position ourselves and to design the future niche of the university.

Lee asked about the hiring freeze. Baugher said that she preferred to use the word “hold” while we do our planning, that a financial plan was due to the President by December 1 and that this was an opportunity to build on our centers of excellence. Baugher left.

OLD BUSINESS

Evaluation of Senate

Last spring SEC considered a draft of a form for the evaluation of Senate. Several suggestions were made and will be presented to SEC in the next draft.

NEW BUSINESS

Charter Violation

SEC considered an allegation written by a faculty member of a charter violation by a dean. Muego moved, Williams seconded that the dean be invited to respond in writing to the allegation and that the matter be postponed to the next SEC meeting. Motion passed.

CAA Actions from April 25, 2007

Hebein reviewed the role of SEC when receiving items from the Committee on Academic Affairs. The Charter was amended several years ago so that CAA report its actions to SEC and that SEC, under its responsibility for setting the agenda for Faculty Senate, decide whether to send an item to Senate. SEC discussed the Center for International Comparative Education and believes that the Center received sufficient review, that proper procedures were followed for its approval and that the item need not be sent to Senate.

List of Committee Vacancies

SEC reviewed a list of Senate and University standing committee vacancies and directed that the list be sent to the full Senate.

Committee on Review of Administrative Offices

Last spring Senate passed a resolution calling for the review of upper-level administrative offices similar to the review that other offices undergo during program review. Of particular concern was the size of the staff in these offices compared with those of sister institutions. Lee and Williams, as members of this committee, will pursue its continuance.

ISSUES AND CONCERNS

SEC agreed to invite Marshall Rose to review hiring procedures, exceptions to procedures when hiring by invitation and a report on the numbers of hires by invitation. Muego reported that FPCC is considering Charter amendments on the handling of its records. Craddock reported concerns on the difficulties of using the new Financial Management System.

SENATE AGENDA

Pauken reported that George Agich and Bill Knight requested time to inform Senate about a forthcoming survey on the BG Perspective. SEC discussed inviting a representative from ITS to discuss data storage and document retention and destruction. SEC expressed an interest in hearing speakers on campus safety.

ADJOURNMENT

The meeting was adjourned at 4:22 p.m.

Respectfully submitted,

Rich Hebein, Secretary
August 29, 2007