

FACULTY SENATE MINUTES

January 16, 2007
2:30 p.m.

Assembly Room
McFall Center

Absent: Belzer, Booth (Substitute- Ibrahim), Messer-Kruse, Mirchandani, Robinson, Yun, Lewis (Substitute- Snead), Lehman (Substitute-Crawley)

CALL TO ORDER

Faculty Senate Chair Hebein called the meeting to order at 2:30 p.m.

COMMUNICATIONS

Chair of the Faculty Senate – Hebein

Let's start off with some good news. The Council for Higher Education Accreditation (CHEA) has announced that BGSU has been chosen to receive the 2007 CHEA award for institutional progress in student learning outcomes. The President of CHEA said that given the current debate on student learning outcomes and accreditation, BGSU serves as a solid example of the enormous progress that institutions are making through the implementation of comprehensive, thoughtful and effective initiatives. BGSU is only one of five institutions in a nationwide pool of 31 selected for this honor. I know that Milt Hakel has worked on this project. Kudos to Milt and to all those at our university who have been instrumental in bringing this honor to BGSU.

I have been asked to put on a brief commercial to Senate. President's Day activities include class visitation opportunities. The Office of Admissions is asking full time faculty members to consider opening classes for visiting high school students. Faculty will be asked to indicate what class might be open and on what days the class might be open for visitation. Faculty cooperation will be much appreciated.

There will be several changes to the Faculty Senate agenda today. Under New Business, we were scheduled to hear from Dr. Paul Schauer, our Ethics Officer. He will be unable to attend today due to some family matters. This will be postponed until the next meeting. I would highly recommend that Senators review Attachment #1 (BGSU Code of Ethics and Conduct, June 24, 2005) and Attachment #2 (Proposed Questions from the Faculty Senate Ad Hoc Committee on BGSU's Code of Ethics and Conduct, November 14, 2006).

President – Ribeau

I have read the questions from the Code of Ethics Ad Hoc Committee and I think they are good questions. I am sure that Dr. Schauer will be ready to respond to them.

In keeping with good news for Bowling Green, this past week I was in Washington DC where Bowling Green was being recognized along with 12-14 other universities at a press conference for the American Association for Colleges and Universities. This was in recognition of some of our innovations in undergraduate programs. Bowling Green State University is one of eighteen institutions that will comprise the leadership consortium in core commitments in educating students for personal and social responsibilities. BG was selected out of 128 universities because of our efforts in making values, ethics and civic responsibilities and civic engagement integral to our educational goals. Along with the selection and recognition is a \$25,000 grant to continue our work in this area. There are over 148 faculty members at work in the BGEX Programs, probably another 50-75 in one of the First Year programs. To all of you who have worked on these programs, many thanks. I will be flying to New Orleans later this week to the AACU Conference to share our work at this conference. Thank you all for your efforts to make this happen. I'd like to make a couple of political comments. The news has covered discussions between the new Governor, the Speaker of the House, and the Board of Regents regarding the appointment of the next Chancellor for Higher Education. Right now we have an Interim Chancellor, Gary Walters. The Board of Regents was in the process of interviewing the final five candidates. The Governor, the Speaker of the House and the President of the Senate made a decision to discontinue this search. The Governor will select the next Chancellor. The Cleveland Plain Dealer carried an article indicating that former State Senator Eric Fingerhut was being asked by Governor Strickland to serve as the first Ohio cabinet level Chancellor of Higher Education. The Governor's office has not yet confirmed this. We are not sure what all of this means for higher education in the future, but we do know that we have the attention of the Governor focused on higher education. We're hopeful that the new Governor is positive in his support of higher education. I will keep you apprised of any new developments in this area.

Interim Provost / VPAA- Gromko

I have three brief comments I would like to make. The first is my commitment to shared governance at Bowling Green State University. I believe that shared governance is vital to our progress as a university and to our relationship between administration and faculty. I feel that I have had a very good working relationship with Faculty Senate in the past and I hope to be able to build on that relationship to cultivate a positive working relationship with Senate in the future.

The second comment is about enrollment. As you probably know, we face some major challenges in meeting enrollment numbers this year. We need the participation of all sectors of our university to address this challenge. Faculty play a major role in student recruitment and enrollment. At President's Day and at other recruiting events, I encourage all faculty to engage with prospective and new students in a positive way. Finally, I would like to call to your attention a short article in today's Monitor about the goals and hopes I have for the upcoming semester. There are a number of goals listed but I will mention only two of them today. The first is that Dan Madigan will be working out of the Provost's Office this semester on a pilot project to implement a form for the student rating of instructors. This form is put out by the IDEA Group at Kansas State University. We have several departments who are interested and willing to participate in

a pilot study using this evaluation process. If your department might be interested, please contact me Dan Madigan or me.

The second item I would call to your attention has to do with Calibrated Peer Review (CPR). This is a software program that allows faculty to make writing assignments in a class. Then students are trained to evaluate their own and peer's writing assignments using a prescribed rubric. I believe that Neoclis Leontis and Geoff Howes are piloting this process this Spring Semester. Milt Hakel is the local administrator of CPR. If you are interested in participating in the CPR pilot, please contact Milt.

I would encourage you to read the brief article in the Monitor and review the goals that I have listed. If you would like to discuss any of them, please feel free to email me. Thank you.

Executive Vice President – Dobb

A Library Dean candidate is on campus this week. Please consider attending any of the open sessions to meet our candidate. We have had very good faculty participation in the past.

In celebration of Martin Luther King Day, we have invited the Reverend Jesse Jackson as a keynote speaker on January 25th. Tickets are free and are available at the information desk at the Student Union.

Our new financial system, People Soft FMS, will go on line February 5th. If you are in a position to use this new system, please consider taking advantage of the training sessions that are being provided.

Finally, I would like to thank Professors Simon and Archer for their work on the Senior Outreach Project being held this next Saturday at 9:30. This is an outreach effort where our faculty are presenting lectures on world affairs to the Seniors at the Wood County Senior Center. These sessions will be held over the next six weeks. Dr. Patricia Kubow will be another professor who will offer one of the lectures. You are all welcome to attend.

Graduate Student Representative – Vatan Woodhouse

GSS continues to fine tune its Graduate Student Satisfaction Survey. We are looking forward to having it go live in February.

The December 2006 Commencement Ceremonies are now behind us and we are now looking forward to hearing the outcomes of the evaluation of this pilot procedure for commencement. As soon as we have the results of the evaluation, I will share them with you.

Our First General Assembly is scheduled for January 19th. Our speakers will include Cecelia Castellano from the Admissions Office who will inform graduate students on how they can be involved in Presidents' Day activities at BGSU. Rebecca Ferguson will be joining us from the Human Resources Office and she will be sharing information on the Declaration of Material Assistance Policy. I know that Faculty Senate will be discussing opposition to this requirement. GSS also has legislation in the works opposing this requirement.

Our next event is our Graduate Professional Development Day on January 27. There are 12 sessions scheduled for the event and topics will include everything from “How to prepare for your thesis/dissertation defense” to “How to understand your compensation package once you have been offered a job.” Registration is open until January 19th.

I would like to thank the following faculty and staff for assisting us with presentations at this event: Dr. Carney Strange, Dr. Lesa Lockford, Dr. Ed Weiland, Dr. Peg Yacobucci, Dr. Heinz Bulmahn, Dr. Mark Earley, Dr. Sheila Roberts, Dr. Paul Cesarini, Dr. Gary Lee, Dr. Andrew Hershberger, Colleen Boss and Deb Smith.

We will be having a “Food for Thought” series on February 20th. We are looking for graduate students to present their work on their theses or dissertations. If you are aware of any graduate student who might be interested in presenting on this date, please have them contact our office.

I would like to recognize Undergraduate Student Government for their efforts to improve their internal organization and their documents. GSS is looking forward to working with them in their upcoming retreat.

Undergraduate Student Government – Little

USG will be holding a forum for students to understand the new Bursarables Policy.

USG is doing an intensive review of its Constitution. Major changes will be presented to USG at its Retreat on January 27th.

USG is planning a visit to Columbus to voice opinion to our congressional representatives about funding for higher education. This will be a statewide effort of a number of USG’s from all of the Inter University Council (IUC) institutions across Ohio. I have the privilege of presiding over the IUC for the student body Presidents and we are all planning on taking massive numbers of students to Columbus to let them know that students are looking seriously at funding for higher education.

We are currently looking at downtown shuttle services. We are currently conducting a survey with our students to see if they are interested in securing a shuttle service between the campus and downtown Bowling Green.

We are in the process of securing a Student Trustee. This is an application and interview process where we will forward five names of applicants to Dr. Dobb. We want someone who is able to uphold the meaning of student life here on campus. If you have any students who are interested, please have them contact the USG Office. Applicants must be an Ohio citizen, be registered to vote, have a GPA of 3.0 or better, and be committed to attending BGSU for at least two more years.

Retiree Representative – Cormier

The retirees will hold their January luncheon meeting on January 17th at the First Methodist Church on Wooster Street. The program will feature James George, a retired music teacher, a BGSU alumnus, and former student of David Glassmyer. Mr. George will play the Euphonia. Faculty are welcome to attend.

Ohio Faculty Council Representative – Bernhard

The Ohio Faculty Council is continuing to work on a collaborative relationship with the Ohio Board of Regents. The Council is hopeful that it will have some voice in the selection of the next Chancellor for OBOR.

The Council is exploring the development of a document to identify Best Practices in Shared Governance. In addition, the Council is looking at the possibility of a national association of state Faculty Councils. There are at least 8 other state Faculty Councils wanting to collaborate on such a venture. The Ohio Council is exploring the possibility of a two year term for the Council Chair in order to promote greater continuity.

Our February meeting will feature presentations from the Professional Affairs Committee at BGSU as well as from Larry Weiss, our Associate Vice President for University Relations and Governmental Affairs.

NEW BUSINESS

Hebein: I would like to reorder our agenda to accommodate some guests who are waiting to speak on topics under New Business. As you recall, a couple of months ago there was an incident where the police were reported as going into a classroom to seek out a student. There has been a fair amount of discussion among faculty regarding this event. The Senate Executive Committee felt that it would be appropriate to ask the individuals involved in this matter to present information regarding this incident. We have invited the following guests: Police Chief Weigand; Jill Carr, Interim Assistant Vice President of Student Life; and Michael Ginsburg, Interim Associate Dean of Students.

Classroom Intervention By Officers of the Institution

Weigand: Good afternoon. My name is Jim Weigand and I am the Director of Public Safety and the Chief of Police here at the University. As Dr. Hebein indicated, it was approximately at the end of October last year that emails were sent around regarding one of our officers entering a classroom to locate a student and to serve him papers at the request of the Office of Student Affairs. I am not here to address the sanctity of your classrooms. I am not here to say whether the officer was right or wrong. I am here to share some information on procedures related to searching for students on campus and possible entry into classrooms by police officers. Our general policy is that we do everything that we can not to interrupt the classroom activities. However, there may be times when we will interrupt your class. These are instances when we might enter your classroom:

1. Emergency notification request for death, serious illness or injury. (We will interrupt a class if requested because of a timeliness concern. Otherwise we will try to make the notification before or after class.);
2. The service of a major felony warrant where flight is a risk;
3. To maintain peace in a classroom. (This response usually results from a call to communications that a disruption is occurring. The call may come from the professor or a student. We have already responded at least 10-15 times this year);

4. At the request of a faculty member who has a continuing problem with a disruptive student and asks for our assistance;
5. When providing assistance to another law enforcement agency which may have authority on campus (FBI, Secret Service, BG Police, or Ohio State Patrol, etc.) (As a courtesy, these agencies will usually contact us for assistance or let us know they are on campus.);
6. To assist the Office of Student Affairs in contacting a student or serving papers to a student. (The general policy is not to interrupt a class but to try to serve the letter either before or after class, often times with the assistance of the faculty member.);
7. To notify a class that the building is being evacuated as a result of a fire alarm, bomb threat or other emergency; and
8. Finally, at the direction of my superiors.

These are the times when my officers might enter your classrooms. In my ten years at Bowling Green, this is the first time that this policy has generated this much interest. Again, our general policy is to not enter the classroom and disrupt the activities unless we absolutely have to. I have put out a memorandum to our officers reminding them of our policy and I believe they will adhere to it.

Carr: My name is Jill Carr and I am the Interim Assistant Vice President for Student Affairs and Dean of Students. One of my responsibilities is the student discipline system on campus. The student discipline system is based on the BGSU Student Code of Conduct, a completely separate system from the legal/criminal system that Chief Wiegand is responsible for. On occasion, as a last resort, if we are having difficulty getting a student to respond to an incident report or an allegation that there has been a violation of the Code of Conduct, we will request that a police officer deliver a letter to the student outside of their classroom. We call the Office of Public Safety and ask that an officer pick up the letter from us and wait for the student before class or after class. It is not part of our procedure to ask the officer to enter the classroom to deliver the letter. We only use this procedure as a last resort.

Ginsburg: My name is Michael Ginsburg and I am the Interim Associate Dean of Students. I am primarily responsible for implementing our Student Code of Conduct on campus. We really try to do our best in exhausting all avenues of contact before we call the police to deliver a letter to a student for our office. Some students have made it very difficult for us to track them down via local address, via telephone, or via email. So, the only time we will ask for police assistance is when we have tried all other means to contact the student. The only other times we will contact the police is for assistance in removing students from campus due to suspensions when the student is in violation of "Trigger Offenses" or when they engage in behaviors that are deemed threatening to a good majority of the university community. Do you have any questions for any of us?

Ribeau: Could federal officers come on campus without the knowledge of our Campus Security Office? **Wiegand:** Technically, they could. But we have a good working relationship with the federal, state and local authorities. Typically they would contact us and ask for our assistance. **Zongo:** Are our officers armed with guns? **Wiegand:** Yes, they are sworn police officers in the state of Ohio and they are armed. **Zongo:** If a student would resist arrest, would your officers use their guns or force? **Wiegand:** The officers are to abide by a policy relative to the continuum of force to be used in an arrest. In the

ten years I have been here, I am only aware of one time when we had to enter the classroom to make an arrest. **Albertini:** If the issue is not related to a criminal offense, is it possible to have letters delivered to students by individuals other than police officers? Police officers can create an intimidating environment. **Carr:** We are open for suggestions. We do rely heavily on the police as a last resort to deliver these letters. But if you are saying that the appearance of a police officer could create an intimidating environment in your classroom, we can look at other avenues for delivery. **Albertini:** By asking faculty to identify students, isn't this a contradiction of FERPA regulations concerning student privacy? **Wiegand:** If this is a criminal issue and the faculty would not cooperate, it could be considered Obstruction of Justice. **Ekstrand:** This is just a suggestion for Dean Carr. I think that sharing these kinds of policies with new faculty during orientation would be helpful. **Hebein:** Thank you Chief Wiegand, Dean Carr, Mr. Ginsburg for your helpful information.

REPORTS FROM SENATE COMMITTEES

Committee on Academic Affairs (CAA) – Border

CAA reviewed three proposed policy revisions in its meeting of 12/6/2006. These policy revisions were presented by Dr. Mark Gromko. The following policy revisions had already been approved by Undergraduate Council:

1. Drop/ Add Policy
2. Grading Policy
3. Withdrawal Policy

CAA voted that each policy revision be forwarded to SEC.

CAA voted to forward a memorandum to Marshall Rose, Office of Equity and Diversity Director that expressed encouragement to Marshall to have his office review current policies and practices related to appointments by invitation in order to ensure equal opportunity hiring practices on the BGSU campus.

CAA received the report of an ad hoc committee on the subject of the NTTF Proposal. Since it appeared that there were problems with verbiage and content, a second ad hoc committee was formed to resolve the problems. CAA will review the report of this committee on January 17, 2007.

Amendments and Bylaws Committee (ABC) – Pauken

We are still waiting for two Senators to step forward and serve as members of the Amendments and Bylaws Committee. We have not had any agenda items to address yet, but I understand that we will be having some items to deliberate on during the Spring Semester.

Committee on Committees (Com Com) – Yacobucci

We need two Senators for Amendments and Bylaws Committee.
We need one Senator for Committee on Committees.

We need one faculty member for Health, Wellness and Insurance Committee. Due to the resignation of our Faculty Senate Vice Chair, Julie Barnes, who has been appointed as an Associate Dean for Arts and Sciences, Committee on Committee will be managing the election of a new Vice Chair/Chair Elect at the February Faculty Senate meeting.

Faculty Senate Budget Committee (FSBC) – Evans

FSBC is continuing to work on the following issues:

1. We are in the process of completing the resource impact analysis of a proposal to establish the Research Center for International Comparative Education in the Graduate College.
2. We are in the process of completing the resource impact analysis of a proposal to establish an Institute for Child and Family Policy in the School of Family and Consumer Science.

Faculty Personnel and Conciliation Committee (FPCC) – Muego

FPCC has one unresolved case. We expect this case to go into a hearing in early February. The committee is already in place for that hearing.

Faculty Welfare Committee (FWC) – Weinsier

No report at this time.

Committee on Professional Affairs (CPA) – Zickar

The Committee on Professional Affairs will be meeting this Friday. Our major agenda item is to plan a visit to the State House where there are a lot of new faces who need to hear how great BGSU is.

OLD BUSINESS

None

NEW BUSINESS (Continued)

Vacancy for Vice Chair

Hebein: As Com Com already mentioned, we have a vacancy for Vice Chair since Julie Barnes has accepted the Associate Dean's position in the College of Arts and Sciences. Com Com will be holding an election for Vice Chair at the February 6th Faculty Senate meeting. The deadline for nominations is January 26th. All nominations should be turned in to the Faculty Senate Office. Nominees will be expected to provide a brief statement related to their goals for this position.

**Resolution Opposing the “Declaration Regarding Material Assistance/
Nonassistance to a Terrorist Organization: Instituted by the State of Ohio and
Implemented by Bowling Green State University for all Newly Hired University
Staff as a Prerequisite for Public Employees”**

Hebein: This item of business will be postponed as the Resolution needs further work.

Resolution for Administrative Review

Hebein: This item comes to us a result of charter language that allows any ten faculty members to sign a petition and get an item placed on the Senate Agenda. You have that Resolution as Attachment # 4.

“The Faculty Senate recommends and requests that BGSU conduct a comprehensive Administrative Review, analogous to the Program Review undertaken by BGSU’s academic units, to include: an internal needs analysis; external reviewers; and input from students, classified staff, administrative staff and faculty; to be completed every seven years with the first review to be held during the 2007/2008 academic year; the purpose of the review being to identify strengths and areas needing strengthening in the BGSU central administration at the Dean level and above.”

Hebein: Is there anyone here to speak in favor of this resolution? The Chair recognizes Senator Rich Wilson.

Wilson: This Resolution, which was started as a petition, was signed by nine other Faculty Senators. The purpose is to have Central Administration (Dean’s Offices, Provost’s Office, Vice Presidents’ Offices, and the President’s Office) undergo a similar review that all other programs on campus go through. This review is not intended to duplicate information that would be found in the individual 5 year reviews of our administrators. The review would look at resources, staffing, policies and practices. This review would provide opportunity for external review as well as internal review by stakeholders at BGSU. **Gromko:** While I might support the sentiment of this resolution, I am not sure that the method you propose is the best way to gain the results that you seek. Some administrative offices are very small. Reviews such as these are not without costs. The five year reviews of Deans and the Provost should give you some of the information that you are seeking. **Muego:** Who would conduct these reviews and how would they be conducted? **Wilson:** I believe that the details should be worked out with a committee composed of central administration, Faculty Senate and other stakeholders. By voting for this resolution, Faculty Senate would be embracing a commitment to the idea, much in the same way that we are committed to Program Reviews to evaluate the effectiveness our own programs. **Wood:** Do any of the current review processes for administrators call for external review? **Gromko:** Not on a regular basis. Sometimes we will bring in consultants. **Cormier:** I think that what this resolution is calling for is not further review of the individual administrator, but rather a review of the complex administrative unit. I think there may be some concern among the faculty regarding how an administrative unit

is run, whether or not there are additional staff that might not be needed, and whether or not there is outside evaluation of the competence of those administrative individuals. Am I correct that your resolution is to evaluate the administrative unit rather than to duplicate the evaluation of individual administrators? **Wilson:** You are correct. **Williford:** Are you aware of any sister institutions in Ohio undertaking the same kind of review? **Wilson:** I am not aware of any such model in other Ohio institutions. **Muego:** Ohio University Faculty Senate did approve a similar resolution last year which called for a review of programs as well as administrators. I believe that the Board of Trustees was instrumental in diffusing the resolution. **Hebein:** If there are no further comments, we will call for the vote. There has been a request for paper ballots. The vote for the Resolution for Administrative Review is as follows:

| | |
|----|-------------|
| 38 | For |
| 22 | Against |
| 4 | Abstentions |

The motion passes.

ISSUES AND CONCERNS

Hebein: Are there any issues or concerns?

Zongo: Is there any way that Faculty Senate can be informed of the outcomes of the cases coming before Faculty Personnel and Conciliation Committee? **Muego:** Because of confidentiality factors, we can't share the specifics or the details. **Zongo:** But can't you tell us the reasons why cases are being brought to you? **Hebein:** In the past, FPCC has been able to provide Faculty Senate with final summary reports of the numbers and types of cases and types of resolutions without divulging confidential materials. **Muego:** I will discuss this with the full FPCC and I believe that it is possible to give such information to Faculty Senate.

ADJOURNMENT

The meeting adjourned at 3:50 p.m.

Respectfully submitted,

Ellen Williams
Faculty Senate Secretary
February 2, 2007