ARTICLE VI: THE SENIOR VICE PRESIDENT FOR ACADEMIC AFFAIRS AND PROVOST (VPAA)

SECTION A: THE OFFICE OF THE SENIOR VICE PRESIDENT FOR ACADEMIC AFFAIRS AND PROVOST

The VPAA shall have the overall responsibility for the operation and development of the academic areas within the University insofar as this responsibility is delegated by the President and the Board of Trustees through its Bylaws.

SECTION B: RESPONSIBILITIES OF THE VPAA

The VPAA, after appropriate consultation with the various representatives of the University Community, shall:

1. serve as educational leader for the faculty and the administrators of academic areas;

2. serve in planning, developing, and maintaining the quality of all the instructional and research programs of the University, including oversight of a systematic process of program review;

3. compile, update, and distribute statements of academic policies, procedures, guidelines, and regulations;

4. be responsible for effective and efficient utilization of instructional resources by specific units;

5. serve as coordinator of the appointment and evaluation of academic personnel as set forth in the collective bargaining agreement with the BGSU Faculty Association and in other Articles of this Charter.

6. select and evaluate, with faculty participation, the quality of performance of administrators who report to the VPAA and serve University wide (e.g., Associate/Assistant Vice President);

7. maintain harmonious relationships within the academic areas of the University through communication, including meetings with various councils and committees and the publication of a list of the academic area staff and their assignments; and

8. serve as follows:

   a) member ex officio of the Faculty Senate with the right to vote, except where excluded; IV.B. and F.

   b) member of the VPAA/SEC Joint Conference, with the duty of preparing jointly with the Chair of the Faculty Senate the agenda of the Conference and with the authority to call a special meeting of the Conference; IV.G.
c) Chair of the Undergraduate Council, *ex officio* without vote; *IX.E.1.a*)

d) member *ex officio* of the Graduate Council without vote; *VIII.D.1.b*)

e) Chair of the Council of Deans; *VI.D."

f) member *ex officio* of the CAA with the right to vote, utilizing the CAA in an advisory capacity; *IV.F.2.a)(6)*

g) Chair of the UBC

h) Chair of Academic Reconfiguration Committees (ARC).

SECTION C: EVALUATION OF THE VPAA

*VI.C*

The President shall, as a standard procedure, complete an annual evaluation of the administration of the VPAA. This evaluation need not be formal; rather, it may have the character of an informal dialogue. It shall include separate discussions with both the SEC and CAA.

An incumbent VPAA shall be evaluated at least every five years. The VPAA may be evaluated more frequently at the President’s discretion.

SECTION D: THE VPAA AND THE COUNCIL OF DEANS

*VI.D*

The Council of Deans is composed of all the academic Deans and such other members as the VPAA may appoint with the advice and consent of the Deans. The Council of Deans shall assist the VPAA in developing procedures and guidelines for the administrative implementation of University policy. Notice of formal action of the Council of Deans shall be sent to the Secretary of the Faculty Senate.