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Submit on blue paper

COURSE / CURRICULUM MODIFICATION REQUEST**2223-207****COLLEGE Schmidthorst College of Business******COURSE CHANGE**

- ☐ Create new course
☐ Eliminate course
☐ Modify existing course (mark all that apply):
- ☐ Title ☐ Description ☐ Prerequisite
☐ Course content
☐ Course number (old course number to be deleted)
☐ Credit Hours ☐ Term offered
☐ Contact Hours
☐ Method of instruction (see table on reverse)
☐ Web-centric
☐ Web-based (definitions on reverse)

Requested Course change effective date: _____ (Semester/Year)

Implemented by Registrar, effective:

**reviewed by Undergraduate Council if it has broad impact

PROGRAM CHANGE

- Program Name:** _____
- ☐ Minor change to program requirements/checksheet
☐ Change program name
☐ *Create new program and new program code (check one):
☐ degree ☐ major ☐ minor
☐ specialization ☐ certificate
☐ *Major change to program requirements/checksheet
☐ *Program to be available 100% online
☐ *Add, delete, modify program matriculation requirement
☒ *Suspend admission to and/or eliminate a program

Requested Program effective date: Fall/2023 (Semester/Year)

Implemented by Registrar, effective:

*reviewed by Undergraduate Council

CATALOG DESCRIPTION for a new or modified course. OR BRIEF OVERVIEW of program change (limit 675 characters):

The ISAC specialization for the BSBA degree is to be eliminated. Enrollment has been small for several years. Students interested in that combination of disciplines will still be able to take desired courses as electives. Students still in the specialization will be able to finish the specialization.

(If this is a new course or if the "Method of instruction" box is checked above):

Maximum Class Size _____ Grading method: ☐ A/F ☐ S/U only ☐ A/B/C/NC (No Credit) ☐ S/NC (No Credit)

Method(s) of Instruction* _____ and contact hours _____

*See page two for Methods of Instruction definitions and approved combinations

What other colleges or departments/programs may be affected by this proposal? ** _____

**Please attach comments from affected units and circulate them with the curriculum modification request.

	Position	Name (print or type)	Signature	Date
1	Proposer Tel: 419- 372-8336 Position: Professor	Earl McKinney	<u>Earl McKinney</u> Earl McKinney (Sep 29, 2022 09:49 EDT)	
ADEQUATE LIBRARY MATERIALS ARE AVAILABLE (For NEW COURSE or NEW PROGRAM only):				
2	Dean, University Libraries			
APPROVED:				
3	Chair or School/Program Director	Peter VanderHart	<u>Peter Vanderhart</u> Peter Vanderhart (Sep 29, 2022 12:17 EDT)	
4	Chair, College/School Curriculum Committee	Stephen Rush	<u>Stephen Rush</u> Stephen Rush (Sep 29, 2022 12:21 EDT)	
5	Dean of College	Jennifer Percival	<u>Zubair Mohamed</u> Zubair Mohamed (Sep 29, 2022 12:27 EDT)	
6	Secretary, UGC (major changes only)	Sarah Meussling		
ACTIONS OF UNDERGRADUATE COUNCIL ARE REVIEWED BY THE FACULTY SENATE COMMITTEE ON ACADEMIC AFFAIRS (CAA).			Materials sent to CAA on:	
7	Provost/VPAA	Glenn Davis		
REVIEWED AND IMPLEMENTED BY:				
8	Registrar	Michelle Rable		

SUBMITTING CURRICULUM MODIFICATION REQUESTS

A complete curriculum modification request includes a cover (blue) sheet and responses to either the "Course Change Request Form" or the "Program Change Request Form," as appropriate (<http://www.bgsu.edu/provost/undergraduate-education/curriculum-modification-blue-sheets.html>).

The type of change will determine the way the proposal will be routed for approval. Changes that have minimal impact on other programs or on student requirements do not require review by the Undergraduate Council. For instance, "Minor changes to program requirements/checksheet" are those, such as small changes to the list of courses required for a major that have little or no effect on other academic units or on students' likely academic progress. Please NOTE: The creation of a new course is a "Course Change," but the addition of a course to program requirements is a "Program Change" requiring a separate blue sheet – neither change requires review by Undergraduate Council.

Any change that has a substantial impact on programs or students will require Undergraduate Council approval. For instance, "Major changes to program requirements/checksheet" are those that involve extensive new patterns of requirements for existing majors and minors (including entrance requirements from pre-major programs), or that have a significant impact on other departments' programs / student requirements. Similarly, if a course change has wide impact on students in other programs, it will be reviewed by Undergraduate Council. Proposals for new degrees should be prepared in consultation with the office of the Provost/VPAA; they require approval by the Board of Trustees and the Ohio Department of Higher Education (formerly known as the Ohio Board of Regents). The Department of Higher Education new program/degree guidelines are available in the office of the Provost/VPAA. Program changes that include contractual arrangements with other institutions must be reviewed by University Counsel prior to signing. They also require Provost/VPAA approval and may require approval by the Board of Trustees.

CATALOG DESCRIPTION for a new or modified course. OR BRIEF OVERVIEW of other change:

- For requests to introduce or modify a course**, type the new description of the course (limit, 675 characters) exactly as it should appear in the Undergraduate Catalog, including course number, title, credit hours, semesters offered, description, and prerequisites. Indicate contact hours per week associated with primary methods of instruction (e.g., **LE**(2), **LB**(3)) – see table for brief definitions and approved combinations), class size, and grading method.
- For all other requests**, provide an identifying title for the proposal and a succinct description of the proposed change.

CHECKPOINT PROCEDURES

- All proposals are circulated to the college offices for review (see #3, below). Anticipating that review, the person initiating the proposal should identify any academic units that may have a specific interest in the proposal. During review, the college offices are expected to attach comments from the identified units (and other units, as appropriate). The proposer may speed the process by soliciting comments prior to review by the colleges.
- The Dean of University Libraries must certify that adequate library materials are available for any new course or new program. This may be a time-consuming step, so the proposer is encouraged to begin work with the library while the proposal is in draft form. Following library review and approval by the department chair or school/program director the proposal is forwarded to the dean for transmittal to the college curriculum committee.
- Following review and approval by the curriculum committee and the Dean, the original and any supplemental statements should be submitted to the Office of the Provost/VPAA. All proposals will be circulated to the other colleges by the Secretary of Undergraduate Council. If no objection is raised within 14 days, proposals not requiring review by Undergraduate Council will be transmitted to the Provost/VPAA for approval. All other proposals will be forwarded to Undergraduate Council.

<u>Methods of Instruction (defined by OBR)</u>			
<i>Contact the BGSU Registrar for full descriptions.</i>			
LE	Lecture	DI	Discussion
SE	Seminar	RE	Recitation
LB	Lab	CL	Clinical
PR	Practicum	FE	Field Experience
ST	Studio	IS	Individual Studies
TU	Tutorial	SP	Self-Paced
OT	Other		
Web-centric: Course requires at least one class meeting, but web materials will be used to substitute for at least half of the regularly scheduled class meetings. Extensive use of the web will be required.			
Web-based: 100% online course – students do not meet in a traditional classroom setting.			
<u>Approved Combinations</u>			
LE/LB	Lecture/ Lab	SE/FE	Seminar/ Field Experience
DI/RE	Discussion/ Recitation	TU/SP	Tutorial/ Self-Paced
LE/RE	Lecture/ Recitation	LE/LB	Lecture/Lab/ Recitation
LE/RE/PR	Lecture/Recitation/Practicum		

Modifications to courses cross-listed as graduate courses should be processed simultaneously through the Graduate College.

PROGRAM CHANGE REQUEST FORM

This sheet is an overview of the content and format of proposals for a new undergraduate program, or for elimination or modification of an existing program. Most program changes must be reviewed by Undergraduate Council and, in some cases, by the Board of Trustees and/or the Ohio Board of Regents. As a result, a proposal for program changes should generally be prepared in consultation with the Office of the Senior Vice President for Academic Affairs and Provost. Some of the information in the proposal must be summarized on the COURSE/CURRICULUM MODIFICATION REQUEST cover sheet ("blue sheet") that will accompany it through the approval process. *Depending on the nature of the request, it may not be necessary to provide all the information below. Please use your own responses to the checkbox items on the "blue sheet" as a guide for deciding which items below are relevant to your proposal.* Please use the outline headings shown below to prepare your document; omit any that do not apply.

A. THE MODIFICATION

1. *For all proposals:* Describe briefly the nature of the proposed change.

Close Admission and Eliminate the ISAC specialization of the BSBA degree starting Fall 2023.

The curriculum modification process is intended to change program requirements as represented in the Undergraduate Catalog and on checksheets. For this reason, all curriculum modifications for new programs or program revisions must include:

- 1.1 A checksheet that shows and highlights the proposed change(s). (Please make the *changes* on the checksheet *obvious*, preferable with revision markings).
- 1.2 Catalog pages (printed from the current version of the online catalog) showing the proposed changes. (Please use revision markings or some other device to make *changes obvious*). If a new program is being proposed, then new catalog copy should be submitted. Care should be taken to ensure that the proposed changes to the catalog match the proposed changes to the checksheet.
2. List courses to be taken out of program requirements. (If courses are to be eliminated from course inventory, submit a separate "course change" for that action).

None. (Courses will continue to be offered as part of other specializations, and as electives.)
3. List courses to be added to program requirements. (If new courses are to be added to course inventory, submit a separate "course change" for that action).
4. *For proposals to make major changes to program requirements:* Describe any change to the sequence of courses within a major/minor/area of specialization/certificate.
5. Will this change result in modification of student learning outcomes? ☐ yes ☒ no
If yes, list all changes to the student learning outcomes related to the curriculum modification and describe the plan for assessing those outcomes.
6. Program changes approved before the January deadline for the Catalog update will be recorded in the Catalog and will be in effect for checksheets in the fall of that year.

B. RATIONALE *[Required for all proposals]:*

1. Reason/Need for the change. For new programs, explain how this fits with the Academic Plan.

Low Enrollment in Specialization

2. Student implications (describe the basis for each estimate)
 - 2.1 Prospective demand for a new degree/major/minor (level of student interest).
 - 2.2 Effect on required hours in degree/major/minor.
 - 2.3 Number of students affected and in what way.
About 3 students per year will not have the ISAC specialization as an option.
 - 2.4 Effect on elective hours of majors/minors.
 - 2.5 If a degree/major/minor is to be eliminated, how will current students in the program be accommodated?
All required courses will continue to be offered.
 - 2.6 If requirements for matriculation from a pre-major program are to be added or modified, how will those changes affect student enrollment and progress toward graduation?
 - 2.7 Is this a degree program whose normal time to degree is something other than four calendar years for a baccalaureate degree and two calendar years for an associate degree?
If so, how many hours/years to obtain the degree?

C. IMPLICATIONS FOR EXISTING PROGRAMS *[For all proposals]:*

1. How will the proposed change affect the integrity of other programs to which it is related, including the demand for courses or degrees in other programs
 - 1.1 in the department/school?
There will be a slight increase in the ACCT and IS specializations.
 - 1.2 in the college?
Likely little net change
 - 1.3 in other university departments/colleges?
Possible very slight positive change in CS majors.
 - 1.4 at other universities?
none anticipated
2. What individuals in other departments/schools/colleges, if any, have been consulted about this proposal? *[attach correspondence where appropriate]*
None. We don't believe any other entity is significantly affected.
3. What effect will the proposed change have on accreditation of this program or of associated programs in the college/university?
None.
4. What effect will the proposed change have on the ability of the department/school/college/university to meet goals for recruitment, retention, and diversity?
None.

D. STAFFING IMPLICATIONS/QUALIFICATIONS

1. *For new programs, or if an existing degree/major/minor/area of specialization is to be modified:*
Are faculty and staff with expertise available now? ☐ yes ☐ no
If not, how will they be identified/recruited?
2. *For all proposals:* How will this change affect the allocation of faculty and staff in the department/school/college? **Not at all.**
3. *For all proposals:* How will this change affect faculty work load? **Not at all.**

E. AVAILABILITY OF RESOURCES

1. *For all proposals:* Indicate any unique space requirements for new or modified curricula, and space likely to be released by the elimination or modification of existing curricula, and space likely to be released by the elimination or modification of existing curricula.
None.
2. *For all proposals:* Indicate any new one-time or continuing costs for materials, equipment, services, or personnel directly associated with a new or modified curriculum. How will these costs be covered? Indicate any cost savings to be generated if an existing degree/major/minor/area of specialization is to be eliminated.
None.
3. *For all programs, or if an existing degree/major/minor/area of specialization is to be modified:*
Indicate any unique library, computer, or instructional media resources that will be needed for new or modified curricula. Are they already available?

F. TIMETABLE FOR IMPLEMENTATION *[For all proposals]*

1. Provide a detailed timetable for events that will occur as the proposed program change is accomplished (e.g. addition or elimination of courses, hiring of faculty).
Close admissions to ISAC specialization starting Fall 2023. Students already in the specialization will be accommodated until all graduate or exit.

G. OTHER INFORMATION

1. Provide other information that may be helpful in the review process, as appropriate.
As mentioned in section A-2, all courses required by ISAC will continue to be taught as parts of other programs. Thus the resource implications are extremely small.

Information Systems Auditing and Control

Schmidthorst College of Business

BSBA areas of specialization

Department of Accounting and Information Systems
241 Maurer Center, 419-372-2767

Purpose

The BSBA specialization in information systems auditing and control (ISAC) is designed for students who seek an integrated curriculum of accounting, computer science, and management information systems. Courses in programming languages, database, data communications, accounting information systems, auditing, systems analysis, and design provide ISAC graduates with knowledge required to assess adequacy of the system of internal controls for sophisticated computer-based systems.

While the program is designed to prepare students to become information systems auditing professionals, many students who seek a career in management information systems select ISAC as a second specialization. The ISAC specialization provides the student with additional training in financial accounting, accounting information systems, and design and analysis of internal control systems.

Career opportunities include areas of computer assurance services, information systems auditing, computer security, or management information systems. Other graduates are hired by public accounting and/or consulting firms in computer security assessment and consulting practices or as part of assurance services teams.

BSBA general degree requirements

Students completing the information systems, auditing and control specialization must complete University, general degree, admission core, and business core requirements for the BSBA degree, including admission to the BSBA program.

Information Systems Auditing and Control specialization (27 hours) - Fall 2022 course requirements

- A grade of "C" or better must be earned in each course taken for the area of specialization.
- CS 2010
- ACCT 3210, 4510, 4560, 4600
- IS 3400, 4210, 4220, 4710

Certification

While certification as a Certified Information Systems Auditor (CISA) requires work experience,

graduates from this program are expected to be well qualified to take the CISA examination. Information about the CISA certification program can be obtained from the department.

Delete

Fall 2022 | Bachelor of Science in Business Administration – Information Systems Auditing and Control Specialization



BG PERSPECTIVE (BGP) REQUIREMENTS:

Course _____ Credits _____
Must complete at least 1 course in each of the following:
 English Composition and Oral Communication

Quantitative Literacy

Must complete at least 2 courses in each of the following:

Humanities and the Arts

Natural Sciences - at least one Lab Science required

Social and Behavioral Sciences

Complete total required BGP credit hours by selecting courses from any of the above categories:

UNIVERSITY REQUIREMENTS

Note: Designated courses in the Humanities and the Arts, and the Social and Behavioral Sciences domains may be used to fulfill both a BGP requirement and one of the following university requirements:

Cultural Diversity in the U.S. _____
 International Perspective _____

Composition Requirement
 _____ WRIT 1120 Research Writing _____

Total BGP Credits: Must be at least 36

Electives (additional hours needed to reach 122 hours) and/or optional additional specialization or minor

Fall	Grade	Hrs.	Spring	Grade	Hrs.

First Year Experience **3 Hrs.**
 _____ BA 1500: Understanding the Dynamics of Business 3

Calculus Requirement **5-6 Hrs.**
 _____ Both BA 1600 and BA 1700 or MATH 1260 or MATH 1310 or both MATH 1340 and MATH 1350

Admission Requirements (See reverse side)

Admission Core* **24 Hrs.**
 _____ ACCT 2210: Acct. & Bus. Concepts 1 3
 _____ ACCT 2220: Acct. & Bus. Concepts 2 3
 _____ ECON 2020: Prin. Of Microeconomics 3
 _____ ECON 2030: Prin. Of Macroeconomics 3
 _____ BA 2030: Bus. Communication 3
 _____ BA 2110: Bus. Analytics III: Descriptive Analytics 3
 _____ BA 2120: Bus. Analytics IV: Predictive Analytics 3
 _____ IS 2000: Intro to IS 3

*can also apply towards BGP requirements

Business Core **30 Hrs.**
 _____ ECON 3020 or 3030 or 3040 or 3110 or 3510 3
 _____ LEG 3020: Legal Business Environment 3
 _____ FIN 3020*: Business Finance 3
 _____ MGMT 3020*: Int. Ops & SCM 3
 _____ MGMT 3600: Org. Theory & Behavior 3
 _____ MKT 2010*: Intro. to Mkt. Mgmt. 3
 _____ BUS 3500*: Ethics and Social Responsibility in Bus. 3
 _____ BA 3800*: Bus. Analytics V: Prescriptive Analytics 3
 _____ BA 4500: Integrated Business Experience 3
 _____ MGMT 4060: Global Strategy 3

**BA 4500 is only open to seniors who have achieved BSBA admission and have credit for BA 3500, FIN 3000, MGMT 3000, MGMT 3600, MKT 2010 & BA 3800. Prerequisite or concurrent with MGMT 4060.

Information Systems Auditing and Control Specialization **27 Hrs.**
 _____ ACCT 3210 3
 _____ ACCT 4510 3
 _____ ACCT 4560 3
 _____ ACCT 4600 3
 _____ CS 2010 3
 _____ IS 3400 3
 _____ IS 4210 3
 _____ IS 4220 3
 _____ IS 4710 3

*A grade of "C" or better must be earned in each course for the ISAC specialization. See current course descriptions for specific course prerequisites.

BSBA ADMISSION (Must be met by 45 Hours)

BSBA admission requirements are:

- (i) Completion of MATH 1260, or BA 1600, or 1310, or both 1340 and 1350 with a C or higher
- (ii) minimum 12 BGSU hours that count toward the degree;
- (iii) minimum 2.50 BGSU cumulative GPA;
- (iv) completion of four or more of the following courses with at least a C within 45 credit hours—ACCT 2210, ACCT 2220, ECON 2020, ECON 2030, BA 2030, BA 2110, BA 2120, IS 2000. However, all of the courses in the admission core must be completed

MATH requirement also satisfies Quantitative Literacy requirement

Admission decisions are made three times each year. All pre-business students with 45 hours toward the degree are reviewed for admission.

BGSU students planning on transferring to the BSBA program must apply for College entrance and pre-business status within 45 hours toward the degree or, in the case that 45 or more hours are transferred from another institution, upon completion of 12 BGSU hours toward the degree.

NOTES:

Students who do not achieve BSBA admission in the admission review are placed on conditional standing for one semester or 15 credit hours to satisfy BSBA admission requirements. Pre-business students on conditional standing may take 3000-level business courses, subject to completion of prerequisites, but may not take 4000-level business courses.

Students who do not achieve BSBA admission after the conditional semester will not be permitted to take 3000-or 4000-level business courses and must pursue other degree programs offered at BGSU or another institution.

UNIVERSITY HOURS **NOT** TOWARD BSBA DEGREE:

Credit for the following courses count only toward total hours earned and class standing.

ACCT: 2000	MATH: 90, 90X, 505, 55X, 1210
ACEN: 1000, 1210	MGMT: 3050
ACT: All courses	MKT: 3000
BUSE: 2640, 2680	PEG: All courses
DANC: Courses below 2300	STAT: 2000
ECON: 3010	UNIV: All courses
EXSC: Courses below 2300	TRHR: All courses
GSW: 1100S	

NOTES:

- The checksheet should be used in conjunction with the degree audit and advising to track progress toward degree completion.
- The calculus requirement, all required business courses, and courses required for the specialization must be taken for a letter grade.

ELECTIVE COURSES:

- Electives are courses that count toward the BSBA degree from any University area to fill the elective requirement.
- See above for a list of courses that do NOT count toward the BSBA.
- ECON 2000 cannot be used to satisfy specialization or elective requirements.
- At least 50% of the specialization and BIZX 4000 must be completed at BGSU.

SEMESTER

NOTE: You can do internship for the entire semester.

You can swap the internship with a semester from the schedule above.

Resume from where you left-off.

Internships are highly encouraged as they do not only provide a way to bridge the classroom material to the practice, they lead to potential future employment with the company.

Study abroad and a second specialization or minor are highly encouraged. For more on your Specialization stop by BA 332 or visit <http://www.bgsu.edu/business/accounting-and-management-information-systems/ugprograms/isac.html>












ISAC specialization elimination

Final Audit Report

2022-09-29


Created:	2022-09-28
By:	Julie Dibling (juliead@bgsu.edu)
Status:	Signed
Transaction ID:	CBJCHBCAABAABHE1mrF63F4KmQsjoHUnXQFYxmFWewTV

"ISAC specialization elimination" History

-  Document created by Julie Dibling (juliead@bgsu.edu)
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 Agreement completed.

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