



Graduate Non-Degree Application

Please print clearly. See explanation on back.

Office of Registration and Records
110 Administration Building
Bowling Green State University
Bowling Green, OH 43403-0130
Phone: 419-372-8441
Fax: 419-372-7977
Email: radmguest@bgsu.edu

Name: Last First Middle/Maiden

Name Under Which You Were Previously Registered (If Different From Above)

Last 4 digits of Social Security # / BGSU ID# Date of Birth (mm/dd/yyyy)

Mailing Address Number & Street Apt #

City State Zip Code

Home Phone Cell Phone

Email Address

To request a transcript please contact the Office of Registration and Records.

Note: Please refer to page 2 for information about eligibility of Financial Aid for Graduate Non-Degree enrollment.

Ethnicity and Race

Providing the information below is voluntary and will not be used in a discriminatory manner. These questions comply with the U.S. Department of Education's new standard for ethnic and racial data collection.

Ethnicity: Are you Hispanic or Latino Yes

Race: (Please check any or all that apply)
American Indian/Alaska Native
Asian
Black/African-American
Native Hawaiian/other Pacific Islander
White

Gender: Male Female **Marital Status:** Single Married

Residency:
Are you an OHIO resident? Yes No
If yes, what OHIO county do you reside in? _____
How many years/months have you lived in Ohio? _____
If not a resident of Ohio, please provide your County and State of residency: _____

I PLAN TO PURSUE

...professional development or a degree in: (Check one)
Business Education** Other

** if you are registering for coursework for education licensure (initial or renewal), you must also complete the "Application to Take Educator Licensure Coursework." The link to the form is online at <http://www.bgsu.edu/registration-records/admission-services/licensure-instructions-for-non-degree.html>

Citizenship:
Please indicate your Country of Birth: _____
Please indicate your Country of Citizenship: _____
Are you a Permanent resident of the U.S.? Yes No
If not a Permanent resident or Citizen of the U.S., please Indicate your Visa status: _____

I PLAN TO ENTER BGSU: (Check one)

Fall Term (August) Spring Term (January) Summer Term (May)
Year _____ Year _____ Year _____

Have you attended BGSU?
Yes No

Last Date Attended _____

Have you been convicted of a felony?
Yes No

If yes, please attach an explanation

Academic Information:

List Highest Degree You Hold Year Granted College/University Name City/State

I certify that the information hereon is complete, accurate and true to the best of my knowledge. I understand that my misrepresentation of facts hereon will cause for refusal of admission, cancellation of admissions or expulsion from the University if discovered subsequently. I agree that as a student I am subject to the Code of Student Conduct of Bowling Green State University. As a student enrolled in classes at Bowling Green State University, I agree to assume full financial responsibility for all charges incurred on my student account whether I attend the classes or not. I further understand that my failure to be fiscally responsible may result in service holds, late fees, collection actions by BGSU, the Ohio Attorney General's office or other third party agency, unfavorable credit bureau filing and/or litigation and I will assume all costs associated with such actions.

Signature

Date (dd/mm/yyyy)

OFFICE USE ONLY:

Name of Institution

Location

Degree

Date Degree Conferred

Graduate Non-Degree Student

A student who has earned a four-year degree in higher education and who wishes to enroll in graduate or undergraduate courses without pursuing another degree may enroll as a Graduate Non-Degree Student. Such a student is not limited to the number of graduate or undergraduate courses which may be taken at the University. However, for students enrolling in graduate classes, only **nine** graduate hours will transfer to a graduate degree program. There is no application fee when applying as a Graduate Non-Degree Student.

In most instances Graduate Non-Degree students are NOT eligible for federal financial aid. For example, students taking classes in order to raise their GPA in order to be admitted into a graduate program are not eligible for federal student loans. Students who are taking courses while waiting to be admitted into a graduate program or if the school is waiting for your GRE test scores are also not eligible for federal student loans.

Eligibility for financial aid can be determined by downloading “Degree Holder Guest Non-Degree Student Programs Review Form” found at:

www.bgsu.edu/financial-aid/financial-aid-forms.html

In accordance with the Right to Privacy Act of 1975, Public Law 93-x579, Section 7, applicants for admission are requested to voluntarily report their social security number on this form. The number is used for identification and recordkeeping purposes. Bowling Green State University is committed to equal opportunity for all and does not discriminate in admission or access to, or treatment or employment in, its programs and activities on the basis of race, sex, color, national origin, religion, creed, age, marital status, sexual orientation, mental or physical disability or veteran status. The Office of Equity, Diversity and Immigration Services, 303 McFall Center, BGSU, is responsible for University compliance with all relevant statutes, including the Title IX, Section 504 and the Americans with Disabilities Act.

Formal Undergraduate/Graduate Admission to the University

Any student wishing to earn a degree at Bowling Green State University must apply for formal admission to the University. Deadlines for submitting applications for admission to a term often occur several months before a term begins. The student should contact the Office of Admissions, 110 McFall Center (419-372-BGSU) regarding questions about the application procedure. To apply, visit the website: <http://choose.bgsu.edu/apply/online>

Any questions about enrollment can be directed to the Office of Registration, 110 Administration Building (419-372-4444) or on the web at: www.bgsu.edu/registration-records.html

Teacher Certification/Licensure Coursework

A student cannot receive federal financial aid for optional courses the student elects to take for professional recognition or advancement. This includes taking courses for advanced educator licensure or endorsements, or for initial courses recommended by the school but not required for certification/licensure or renewal/re-licensure.

A student may receive Federal Direct Loans if enrolled (at least six credit hours) in a required teacher certification/licensure program. To qualify, the program must be required for initial PK-12 teacher certification/licensure or renewal/re-licensure in the State of Ohio.

Financial Responsibility

As a student enrolled in classes at Bowling Green State University, I agree to assume full financial responsibility for all charges incurred on my student account whether I attend the classes or not. I further understand that my failure to be fiscally responsible may result in service holds, late fees, collection actions by BGSU, the Ohio Attorney General's office or other third party agency, unfavorable credit bureau filing and/or litigation and I will assume all costs associated with such actions.