Instructions for BCI/FBI

If you are a Senior who will graduate this ACADEMIC YEAR (Methods and/or Student Teaching):

For BOTH the BCI and FBI, the fingerprint codes you should use are as follows:
BCI – 3319.291
FBI – 3319.291

These should be sent to BOTH:
Ohio Department of Education
AND
Office of Educator Preparation and Partnerships
101 Education Building
BGSU
Bowling Green, Ohio, 43403
ATTN: Michelle Fry

If you are in an early field course, check with your instructor before you get a BCI/FBI Background Check to be sure you need one (Some courses will NOT).

IF you DO:
For BOTH the BCI and FBI, the fingerprint codes you should use are as follows:
BCI – 3319.291
FBI – 3319.291

These should be sent to:
Office of Educator Preparation and Partnerships
101 Education Building
BGSU
Bowling Green, Ohio, 43403
ATTN: Michelle Fry

EIEC Juniors –
Please follow the directions from your program coordinator for a preschool setting.