Announcement of Position Vacancy
College of Education and Human Development

Position Title: Non-tenure track: Instructor, Lecturer, or Senior Lecturer, commensurate with qualifications; annually renewable contract

Primary Function: Teaching and service in the College Student Personnel M.A. and Higher Education Administration Ph.D. graduate programs in the Department of Higher Education and Student Affairs

Specific Duties and Responsibilities:
1. Assist with program coordination including program marketing, recruitment, and admissions
2. Teach graduate classes in CSP and/or HIED and serve as practicum coordinator
3. Teach undergraduate classes in leadership minor and major (pending program approval)
4. Advise graduate students
5. Serve on preliminary examination and dissertation committees
6. Make positive contributions to the service missions of the department and college
7. Engage in and provide service to professional organizations in higher education and/or student affairs
8. Maintain graduate faculty status via publications, presentations, and teaching activities
9. Participate in program assessment, review, and curriculum development and revision

Required Professional Qualifications:
1. Earned doctorate in higher education, student affairs, or related field (Degree must be conferred by August, 2018)
2. At least one semester of teaching or co-teaching a college course
3. Involvement in at least two diversity and equity initiatives in higher education

Preferred Professional Qualifications:
1. Experience teaching or co-teaching at least one graduate course in higher education, student affairs, or a related discipline
2. At least three years experience as mid- to senior-level administrator in higher education or student affairs
3. Active engagement in higher education and student affairs professional association activities and initiatives

Salary: Competitive and commensurate with peer institution levels for rank and position and in keeping with candidate experience and credentials.

Effective Date of Employment: August 2018

Closing Date for Applications: February 5, 2018

Letter of Application/Nomination and Credentials:
Applicants should submit a letter of application; full curriculum vitae; and name, address, e-mail, and phone number of at least three references. Finalists will be required to submit 3 current letters of reference and an official transcript of highest degree earned. If ABD, also submit transcript for current academic program and letter from dissertation chair stating your progress toward degree. In the letter of application, applicants should discuss their: a) interest in and qualifications for this position; b) how they have and will contribute to diversity and equity initiatives*; and c) teaching, including prior teaching experience, areas of teaching interest, and philosophy of graduate education.

* Regarding contributions to diversity and equity initiatives, describe your past experience and future plans to advance diversity, equity, and inclusion. If you do not have substantive past activities, focus on your future plans.

https://www.bgsu.edu/equity-and-diversity.html

Applications must be submitted at http://bgsu.hiretouch.com/job-details?jobID=4839&job=instructor-lecturer-or-sr-lecturer-higher-education-and-student-affairs
Please send inquiries and nominations to:

Dr. Ellen M. Broido, Search Committee Chair  
Department of Higher Education and Student Affairs  
310 Education Building  
Bowling Green State University  
Bowling Green, OH 43403-0244

Phone: 419-372-7382  
Fax: 419-372-9382  
Inquiries: ebroido@bgsu.edu  
Website: http://bgsu.edu/hesa

Bowling Green State University is an Affirmative Action/Equal Opportunity Educator and Employer. We are committed to a multicultural environment and strongly encourage applications from women, minorities, veterans, and persons with disabilities. In compliance with the ADA Amendments Act (ADAAA), if you have a disability need accommodation in order to apply for a position with Bowling Green State University, please call 419-372-8421 or email ohr@bgsu.edu.

Department of Higher Education and Student Affairs

The Department of Higher Education and Student Affairs at BGSU is home to two graduate programs: the Doctor of Philosophy (Ph.D.) in Higher Education Administration (HIED) and the Master of Arts (M.A.) in College Student Personnel (CSP). There are currently 4.5 full-time, tenured and tenure-track faculty in the department, ~40 Ph.D. students, and ~75 M.A. students. Both programs attract students nationally and internationally.

The HIED program prepares leaders and scholars in higher education to utilize the tools of inquiry to enact a commitment to diversity, equity, and justice to promote postsecondary students’ learning and development. It is intended to launch graduates into new arenas and/or higher levels of leadership in colleges and universities. Students take core coursework in higher education foundations, administration, governance and organization, law, and postsecondary students. A sequence of five research courses culminates in a dissertation of original contribution to the knowledge of higher education. The program is designed to be completed in three years for students enrolling full-time. Full-time students are employed in a variety of graduate assistantships that both support and supplement the program. A global understanding requirement broadens and diversifies the student’s conception of higher education and how it is influenced by culture and custom.

The CSP program has prepared student affairs professionals since 1964. An emphasis is placed on mastering the concepts of human development and examining the implications of this knowledge base for the design of educational practice in general and the implementation of student services in particular. The program prepares practitioners for positions in student and academic affairs through an integration of theory-based course work emphasizing student development complemented by professional internships in college or university settings. Both aspects of this program enable students to become reflective practitioners who combine knowledge and skills with their personal and professional values as they serve their profession. The explicit goal of the CSP program is to focus the concerns of its graduates on enhancing learning environments for students during their collegiate experiences. Graduate students are challenged by professional responsibilities in their internships and are exposed to several theoretical frameworks that provide a foundation for understanding many facets of the undergraduate learning experience. http://bgsu.edu/hesa

College of Education and Human Development

The College of Education and Human Development focuses on educating professionals who will have a positive impact on the development of individuals, families, communities, schools and other institutions in society. The college vision is to promote a dynamic community of lifelong learners and leaders that provides educational opportunities across the life span. In teacher education, the college supports the Ohio Department of Education’s goal to ensure a caring, competent and qualified teacher in every classroom. The College has an enrollment of 3,800 undergraduate students and 800 graduate students in a wide variety of degree programs. The College is made up of five schools: Teaching and Learning; Intervention Services; Family and Consumer Sciences; Human Movement, Sport, and Leisure Studies; and Educational Foundations, Leadership, and Policy; and the Department of Higher Education and Student Affairs. http://bgsu.edu/edhd

BOWLING GREEN STATE UNIVERSITY

Bowling Green State University is a public, state-assisted residential university. It enrolls approximately 19,000 students. The main campus is located in Bowling Green, Ohio (population 30,000), on I-75, 27 miles south of Toledo and 15 miles south of the Ohio Turnpike. The university comprises nine colleges: The Graduate College; College of Arts and Sciences; College of Business Administration; College of Education and Human Development; College of Health and Human Services; Honors College; College of Musical Arts; College of Technology, Architecture, and Applied Engineering; and BGSU Firelands, located in Huron, Ohio. BGSU provides educational experiences inside and outside the classroom that enhance the lives of students, faculty and staff. Students are prepared for lifelong career growth, lives of engaged citizenship and leadership in a global society. Within our learning community, we build a welcoming, safe, and diverse environment where the creative ideas and achievements of all can benefit others throughout Ohio, the nation, and the world. http://bgsu.edu