

School of Counseling, Higher Education, Leadership, and Foundations

310 Education Building

Bowling Green, OH 43403

419-372-7259

APPLICATION FOR GRADUATE FUNDING

Clinical Mental Health and School Counseling Programs

The School of Counseling, Higher Education, Leadership, and Foundations offers a limited number of scholarships and graduate assistantships to degree-seeking students engaged in full-time graduate study. Eligibility for funding is restricted to candidates with a cumulative undergraduate minimum GPA of 3.0 (or a graduate minimum GPA of 3.0 when graduate semesters hours are 9 or greater).

Name: _____

email: _____ Phone: _____

Permanent Address: _____

Are you a U.S. Citizen? Yes No – Country: _____ & Visa Type: _____For which program have you applied: Clinical Mental Health Counseling School Counseling

Undergraduate Degree: _____ Year: _____ Institution: _____

Graduate Degree: _____ Year: _____ Institution: _____

What certification/licensure area(s) do you presently hold: _____

APPLICATION REQUIREMENTS

1. The School of Higher Education, Leadership, and Foundations offers a limited number of graduate assistantships to full-time students (enrolled in 9 graduate hours or more per semester for fall and spring) on a competitive basis (**application does not guarantee a position**). You must be enrolled full time over both fall and spring semesters in the academic year of the GA position. A graduate assistantship provides full-time students with tuition remission and a stipend in exchange for up to 20 hours of work per week for 15 weeks. The appointments are typically made for the academic year, beginning with the fall semester.
2. **Duties:** Duties vary depending on which department and/or faculty to which you are assigned. Activities most likely include work associated with research, teaching assistant, or administrative.
3. **Qualifications:** Required skills and dispositions for all positions include:
 - Demonstrate graduate and new professional levels of professionalism
 - Strong work ethic and willingness to be flexible
 - Excellent spoken and written communication skills
 - Willingness to learn and ask questions for clarity
 - Ability to work independently when assigned specific tasks
 - Good time management and organizational skills
 - Computer skills or willingness to learn (e.g., Word, Excel, PowerPoint, Canvas, Prezi, Google sites)

Please provide a brief explanation (not more than 250 words) about your qualifications.

4. **References:** References should be professional and/or academic in nature.

Name	Title	Email	Phone #

5. **Attach a resume (or CV) with your application.**

6. **Certification:** By checking the box, I certify that I have completed the [online application for admission](#) to the Graduate College and have submitted, or am in the process of submitting, all [application materials](#) required by the Graduate College and the program. I also certify that I have been informed that eligibility for graduate funding is contingent upon admission with regular status to the Graduate College.

7. **Submission:** Submit **completed application and resume** (or CV) via email to the Clinical Mental Health and School Counseling (CMHSC) Programs' Coordinator, Dr. Jared Rose, cmhscprogram@bgsu.edu. In the subject line, please say "CMHSC Graduate Assistantship Application". For the fall 2024 semester, fullest consideration will be given to applications received by the priority deadline of **December 1, 2023**; final deadline for applications is February 15, 2024.

Incomplete or late applications will not be considered.