

Transfer of Community School Sponsorship Application & Rubric Contract Starts July 1, 2025

| General Information | |
|---|----------------------------------|
| <i>Legal School Name</i> | <i>Click here to enter text.</i> |
| <i>IRN</i> | <i>Click here to enter text.</i> |
| <i>Street Address</i> | <i>Click here to enter text.</i> |
| <i>City, State, Zip Code</i> | <i>Click here to enter text.</i> |
| <i>Type of School</i> | <i>Click here to enter text.</i> |
| <i>First Year of Operation</i> | <i>Click here to enter text.</i> |
| <i>Grade Levels Served</i> | <i>Click here to enter text.</i> |
| <i>Current Enrollment</i> | <i>Click here to enter text.</i> |
| <i>Current Sponsor</i> | <i>Click here to enter text.</i> |
| <i>School District</i> | <i>Click here to enter text.</i> |
| Primary Contact | |
| <i>Name and Title</i> | <i>Click here to enter text.</i> |
| <i>Email and Phone</i> | <i>Click here to enter text.</i> |
| Additional Contact and School Information | |
| <i>Governing Authority Members and Roles</i> | <i>Click here to enter text.</i> |
| <i>Management Company</i> | <i>Click here to enter text.</i> |
| <i>School Director</i> | <i>Click here to enter text.</i> |
| <i>School Treasurer</i> | <i>Click here to enter text.</i> |
| <i>Superintendent</i> | <i>Click here to enter text.</i> |
| <i>EMIS Coordinator</i> | <i>Click here to enter text.</i> |
| <i>Special Education Coordinator</i> | <i>Click here to enter text.</i> |
| Names and emails of other school personnel or stakeholders to be copied on communication regarding this application. | |
| <i>Click here to enter text.</i> | |

| <i>By signing below, the Governing Authority President and the School Leader (Operator) acknowledge they have answered all questions truthfully and to the best of their knowledge.</i> | | | |
|---|--|-------------|--|
| <i>Governing Authority President</i> | | <i>Date</i> | |
| <i>School Leader (Operator)</i> | | <i>Date</i> | |

| Section A: School Profile & Facilities | Points Earned (Completed by BGSU Review Team) |
|---|--|
| A.1 – Describe in detail the reasons for wishing to change sponsors. Indicate if the school has been non-renewed for cause by its current sponsor. <i>*BGSU will not consider sponsorship of a school that has been non-renewed for cause by its current sponsor.</i> | |
| <i>Click here to enter text.</i> | |
| A.1 – The school explained in detail the reasons for wishing to change sponsors. | Points Earned |
| A.2 – Provide the school’s mission and vision. | |
| <i>Click here to enter text.</i> | |
| A.2 – The school’s mission and vision are clear and compelling. | Points Earned |
| A.3 – Describe in detail the action steps taken to fulfill the school’s mission over the past three (3) years. | |
| <i>Click here to enter text.</i> | |
| A.3 – The school completed effective action steps to fulfill its mission over the past three (3) of the contract. | Points Earned |
| A.4 – Describe in detail the school’s student population including demographical information and target percentages addressing race/ethnicity, socio-economic status, at-risk status, special education needs, or other relevant characteristics. | |
| <i>Click here to enter text.</i> | |
| A.4 – The school described in detail its student population including demographic information and target percentages addressing race/ethnicity, socio-economic status, at-risk status, special education needs, or other characteristics. | Points Earned |
| A.5 – Describe in detail any anticipation of adding or changing the grade levels served within the next three (3) years. | |
| <i>Click here to enter text.</i> | |
| A.5 – Any anticipation of adding or changing the grade levels served within the next three (3) years is described in detail. | Points Earned |
| A.6 – Provide enrollment levels for the past three (3) years. If the past three (3) years show a decrease in enrollment, explain any reasons for this decrease and the actions the school has taken to address the issue. | |
| <i>Click here to enter text.</i> | |
| A.6 – The school provided enrollment levels for the past three (3) years. If the past three (3) years show a decrease in enrollment, the school explained any reasons for this decrease and has completed effective action steps to address the issue. | Points Earned |
| A.7 – Describe any anticipation of significantly changing enrollment within the next three (3) years. | |
| <i>Click here to enter text.</i> | |
| A.7 – Any anticipation of significantly changing enrollment within the next three (3) years is described in detail. | Points Earned |
| A.8 – Describe in detail the action steps taken by the school to promote parent and community involvement over the past three (3) years. | |
| <i>Click here to enter text.</i> | |
| A.8 – The school completed effective action steps to promote parent and community involvement over the past three (3) years. | Points Earned |
| A.9 – Provide a detailed explanation of how the school’s facilities are effective and adequately meet the needs of the student population. Include the school’s plan for student transportation, if applicable. | |
| <i>Click here to enter text.</i> | |

| Section A: School Profile & Facilities | | | Points Earned (Completed by BGSU Review Team) | |
|--|---|---------------------------------|--|-------------------------|
| A.9 – The school’s facilities and, if applicable, transportation of students, are effective and adequately meet the needs of the student population. | | | Points Earned | |
| The section below is to be completed by the BGSU Review Team. | | | | |
| Strengths Noted | Challenges Noted | Questions & Comments | Composite Score | |
| <input type="checkbox"/> Detailed Information Provided | <input type="checkbox"/> Insufficient Information Provided | Click here to enter text. | Total Points Earned | Potential Points |
| <input type="checkbox"/> Fulfills Standards and Expectations | <input type="checkbox"/> Requires Additional Development | | | |
| <input type="checkbox"/> Exceeds Standards and Expectations | <input type="checkbox"/> Fails to Meet Standards and Expectations | | | |

| Section B: Academic Performance | | | Points Earned (Completed by BGSU Review Team) | |
|---|---|---------------------------------|--|-------------------------|
| B.1 – Describe in detail the school’s academic successes, challenges, and areas needing improvement. Provide corresponding data from the past three (3) years to support the response | | | | |
| <i>Click here to enter text.</i> | | | | |
| B.1 – The school’s academic successes, challenges, and areas needing improvement are described in detail and corresponding data from the past three (3) years is provided. | | | Points Earned | |
| B.2 – Describe in detail the school’s plan to improve low scores or lack of progress for all applicable components of the Ohio School Report Card. | | | | |
| <i>Click here to enter text.</i> | | | | |
| B.2 – The school has a detailed plan to improve low scores or lack of progress for all applicable components of the Ohio School Report Card. | | | Points Earned | |
| B.3 – Describe in detail any anticipation of the school being in jeopardy of closure within the next three (3) years due to the Ohio automatic closure law. | | | | |
| <i>Click here to enter text.</i> | | | | |
| B.3 – Any anticipation of the school being in jeopardy of closure within the next three (3) years due to the Ohio Automatic closure law is described in detail. | | | Points Earned | |
| B.4 – Provide the school’s existing academic performance goals. Explain the action steps the school has taken to achieve these goals. | | | | |
| <i>Click here to enter text.</i> | | | | |
| B.4 – The school has taken effective action steps to achieve its academic performance goals. | | | Points Earned | |
| The section below is to be completed by the BGSU Review Team. | | | | |
| Strengths Noted | Challenges Noted | Questions & Comments | Composite Score | |
| <input type="checkbox"/> Detailed Information Provided | <input type="checkbox"/> Insufficient Information Provided | Click here to enter text. | Total Points Earned | Potential Points |
| <input type="checkbox"/> Fulfills Standards and Expectations | <input type="checkbox"/> Requires Additional Development | | | |
| <input type="checkbox"/> Exceeds Standards and Expectations | <input type="checkbox"/> Fails to Meet Standards and Expectations | | | |

| Section C: Education Program | | | Points Earned (Completed by BGSU Review Team) | |
|--|--|--|--|-------------------------|
| C.1 – Describe in detail the manner in which the school’s education program demonstrates a clear understanding of its special education obligations under state and federal law. | | | | |
| <i>Click here to enter text.</i> | | | | |
| C.1 – The school’s education program demonstrates a clear understanding of its special education obligations under state and federal law. | | | Points Earned | |
| C.2 – Describe in detail how the school demonstrates a strong capacity for and commitment to the education of the special education student population. | | | | |
| <i>Click here to enter text.</i> | | | | |
| C.2 – The school demonstrates a strong capacity for and commitment to the education of the special education student population. | | | Points Earned | |
| C.3 – Describe in detail how the school’s education program meets the diverse needs of individual learners and how it is reviewed to adjust for updates to the student population. | | | | |
| <i>Click here to enter text.</i> | | | | |
| C.3 – The school’s education program meets the diverse needs of individual learners and it is appropriately reviewed to adjust for updates to the student population. | | | Points Earned | |
| C.4 – Describe in detail the methods used to monitor, share, and utilize student data in order to meet the needs of the student population. | | | | |
| <i>Click here to enter text.</i> | | | | |
| C.4 – The school effectively monitors, shares, and utilizes student data in order to meet the needs of the student population. | | | Points Earned | |
| C.5 – Explain how the education program includes appropriate supplementary services. | | | | |
| <i>Click here to enter text.</i> | | | | |
| C.5 – The school’s education program includes appropriate supplementary services. | | | Points Earned | |
| C.6 – Provide clear evidence all assessments are aligned with curriculum and instruction. Include Ohio’s required assessments and state-approved, local benchmarking assessments. | | | | |
| <i>Click here to enter text.</i> | | | | |
| C.6 – All assessments are aligned with curriculum and instruction. All of Ohio’s required assessments and state-approved, local benchmarking assessments are included. | | | Points Earned | |
| C.7 – Describe in detail how the school’s education program demonstrates its understanding of the Response to Intervention (RTI) construct. Explain the school’s ability to implement such efforts and how it identifies methods to monitor in order to effectively execute the process. | | | | |
| <i>Click here to enter text.</i> | | | | |
| C.7 – The school’s education program demonstrates its understanding of the Response to Intervention (RTI) construct. The school has the ability to implement such efforts and it identifies specific methods to monitor in order to most effectively execute the process. | | | Points Earned | |
| The section below is to be completed by the BGSU Review Team. | | | | |
| Strengths Noted | | Challenges Noted | Questions & Comments | Composite Score |
| <input type="checkbox"/> Detailed Information Provided | | <input type="checkbox"/> Insufficient Information Provided | Click here to enter text. | Potential Points |

| Section C: Education Program | | | Points Earned (Completed by BGSU Review Team) | |
|--|---|--|--|--|
| <input type="checkbox"/> Fulfills Standards and Expectations | <input type="checkbox"/> Requires Additional Development | | Total Points Earned | |
| <input type="checkbox"/> Exceeds Standards and Expectations | <input type="checkbox"/> Fails to Meet Standards and Expectations | | | |

| Section D: School Operations & Compliance | | | Points Earned (Completed by BGSU Review Team) | |
|--|--|---------------------------|--|-------------------------|
| D.1 – Describe in detail all changes in the school’s building leadership team over the past three (3) years and the steps taken to attract and/or retain skilled and accomplished building leadership team members. | | | | |
| <i>Click here to enter text.</i> | | | | |
| D.1 – All changes in the school’s building leadership team over the past three (3) years are described in detail and the school has taken effective steps to attract and/or retain skilled and accomplished building leadership team members. | | | Points Earned | |
| D.2 – Describe in detail all changes in the school’s teaching staff over the past three (3) years and the steps taken to attract and/or retain skilled and accomplished teachers. | | | | |
| <i>Click here to enter text.</i> | | | | |
| D.2 – All changes in the school’s teaching staff over the past three (3) years is described in detail and the school has taken effective steps to attract and/or retain skilled and accomplished teachers. | | | Points Earned | |
| D.3 – Describe in detail how the school’s current staff demonstrate diverse backgrounds, knowledge, and experience. | | | | |
| <i>Click here to enter text.</i> | | | | |
| D.3 – The school’s current staff demonstrate diverse backgrounds, knowledge, and experience. | | | Points Earned | |
| D.4 – Provide sponsor compliance reports on the academic, governance, organizational, and financial performance of the school from the past three (3) years. Include copies of any disciplinary actions, if applicable, along with a description of how the school has remedied any deficiencies that were cited by its current sponsor. | | | | |
| <i>Click here to enter text.</i> | | | | |
| D.4 – Sponsor compliance reports on the academic, governance, organizational, and financial performance of the school from the past three (3) years are provided. Copies of any disciplinary actions are included, if applicable, along with a description of how the school has remedied any deficiencies that were cited by its current sponsor. | | | Points Earned | |
| The section below is to be completed by the BGSU Review Team. | | | | |
| Strengths Noted | Challenges Noted | Questions & Comments | Composite Score | |
| <input type="checkbox"/> Detailed Information Provided | <input type="checkbox"/> Insufficient Information Provided | Click here to enter text. | Total Points Earned | Potential Points |

| Section D: School Operations & Compliance | | | Points Earned (Completed by BGSU Review Team) | |
|--|---|--|--|--|
| <input type="checkbox"/> Fulfills Standards and Expectations | <input type="checkbox"/> Requires Additional Development | | | |
| <input type="checkbox"/> Exceeds Standards and Expectations | <input type="checkbox"/> Fails to Meet Standards and Expectations | | | |

| Section E: Financial Management | | Points Earned (Completed by BGSU Review Team) |
|---|--|--|
| E.1 – Provide the following financial records along with a corresponding narrative: <ul style="list-style-type: none"> ○ State audits from the past five (5) years as well as any independent audits conducted by the school; ○ Financial statements for the past year including financial summary reports, profit and loss statements, and statements of any unpaid debts; ○ Records of any existing loans to or by the school; ○ Current lease or purchase agreement for the school; ○ Annual budget; and ○ Five-year forecast. | | |
| <i>Click here to enter text.</i> | | |
| E.1 – The school provided all financial records as requested and the school demonstrates fiscal viability. | | Points Earned |
| E.2 – Any findings for recovery or statements of non-compliance issued by the Auditor of State and all actions the school had taken to resolve such issues are disclosed. | | |
| <i>Click here to enter text.</i> | | |
| E.2 – Any finding for recovery or statements of non-compliance identified by the Auditor of State and all actions the school has taken to resolve such issues are disclosed. | | Points Earned |
| E.3 – Explain in detail if the school’s net income has been negative over the past five (5) years and also explain enrollment trends as related to the school’s net income. | | |
| <i>Click here to enter text.</i> | | |
| E.3 – The school explained in detail if its net income has been negative over the past five (5) years and also explained enrollment trends as related to the school’s net income. | | Points Earned |
| E.4 – Explain in detail if the school had a negative cash flow during the past five (5) years. | | |
| <i>Click here to enter text.</i> | | |
| E.4 – The school explained in detail if it had a negative cash flow during the past five (5) years. | | Points Earned |
| E.5 – Explain in detail all current and long-term liabilities and discuss if the school plans to borrow any additional funds in the future. | | |
| <i>Click here to enter text.</i> | | |

| | | | | |
|--|---|---------------------------------|--|-------------------------|
| Section E: Financial Management | | | Points Earned (Completed by BGSU Review Team) | |
| E.5 – All current and long-term liabilities as well as any plans to borrow additional funds in the future are explained in detail. | | | Points Earned | |
| E.6 – Explain in detail the school’s specific and achievable plan to ensure financial sustainability in the future. | | | | |
| <i>Click here to enter text.</i> | | | | |
| E.6 – The school has a specific and achievable plan to ensure financial sustainability in the future. | | | Points Earned | |
| The section below is to be completed by the BGSU Review Team. | | | | |
| Strengths Noted | Challenges Noted | Questions & Comments | Composite Score | |
| <input type="checkbox"/> Detailed Information Provided | <input type="checkbox"/> Insufficient Information Provided | Click here to enter text. | Total Points Earned | Potential Points |
| <input type="checkbox"/> Fulfills Standards and Expectations | <input type="checkbox"/> Requires Additional Development | | | |
| <input type="checkbox"/> Exceeds Standards and Expectations | <input type="checkbox"/> Fails to Meet Standards and Expectations | | | |

| Section F: Governance and Management Structure | Points Earned (Completed by BGSU Review Team) |
|---|--|
| F.1 – Provide the current year’s meeting schedule for the school’s governing authority and provide the meeting minutes from the past three (3) years. For each and all governing authority members of the school, list their roles and knowledge bases; provide the most recently completed FBI/BCI background checks; and provide recent trainings certificates. | |
| <i>Click here to enter text.</i> | |
| F.1 – The school provided all governing authority member information requested and the governing authority has the necessary experience and knowledge to oversee the school. | Points Earned |
| F.2 – Explain in detail the governing authority’s engagement in monitoring the school’s academic performance. | |
| <i>Click here to enter text.</i> | |
| F.2 – The governing authority is actively engaged in monitoring the school’s academic performance. | Points Earned |
| F.3 – Explain in detail the governing authority’s engagement in monitoring the school’s finances. | |
| <i>Click here to enter text.</i> | |
| F.3 – The governing authority is actively engaged in monitoring the school’s finances. | Points Earned |
| F.4 – Explain in detail the governing authority’s attendance at sponsor-provided workshops, professional development sessions, conferences, and seminars. | |
| <i>Click here to enter text.</i> | |
| F.4 – The governing authority regularly attends sponsor-provided workshops, professional development sessions, conferences, and seminars. | Points Earned |
| F.5 – Describe in detail any outside contractual relationships that will be used to ensure the effective operation of the school. | |
| <i>Click here to enter text.</i> | |
| F.5 – Any outside contractual relationship that will be used to ensure the effective operation of the school is described in detail. | Points Earned |
| F.6 – Disclose any conflicts of interest that may exist between or among school leaders, vendors, governing authority members, or other management companies (operators). Describe the steps that were taken to address such conflicts of interest and explain the outcomes. | |
| <i>Click here to enter text.</i> | |
| F.6 – Any conflicts of interest that may exist are disclosed. The steps taken to address such conflicts of interest are described and the outcomes are explained in detail. | Points Earned |
| F.7 – Disclose any pending lawsuits, threatened liabilities, or negative media attention related to the school, governing authority members, leadership team, its management company, or vendors, and include any actions taken to address such issues. | |
| <i>Click here to enter text.</i> | |
| F.7 – Any pending lawsuits, threatened liabilities, or negative media attention is disclosed along with any actions taken to address such issues. | Points Earned |
| F.8 – Explain any previous attempt to obtain a sponsorship contract, the authorizer to which the school applied, and the outcome of the application. | |
| <i>Click here to enter text.</i> | |

| Section F: Governance and Management Structure | | | Points Earned (Completed by BGSU Review Team) | |
|--|---|---------------------------------|--|-------------------------|
| F.8 – Any previous attempt to obtain a sponsorship contract, the authorizer to which the school applied, and the outcome of the application are explained in detail. | | | Points Earned | |
| The section below is to be completed by the BGSU Review Team. | | | | |
| Strengths Noted | Challenges Noted | Questions & Comments | Composite Score | |
| <input type="checkbox"/> Detailed Information Provided | <input type="checkbox"/> Insufficient Information Provided | Click here to enter text. | Total Points Earned | Potential Points |
| <input type="checkbox"/> Fulfills Standards and Expectations | <input type="checkbox"/> Requires Additional Development | | | |
| <input type="checkbox"/> Exceeds Standards and Expectations | <input type="checkbox"/> Fails to Meet Standards and Expectations | | | |

| Section G: Additional Information |
|---|
| Present any additional information that is relevant or compelling in support of this application. |
| <i>Click here to enter text.</i> |

| Application Reviewer (Completed by BGSU Review Team) |
|---|
| Click here to enter text. |