BGSU Online Master of Education in Special Education with a specialization in Assistive Technology

APPLICATION PROCESS CHECKLIST

GRADUATE COLLEGE ADMISSIONS REQUIREMENTS

☐ Bachelors degree from an accredited college or university
☐ Online Graduate Application – available at [http://www.bgsu.edu/graduate/admissions.html](http://www.bgsu.edu/graduate/admissions.html)
☐ One original (official) copy of all undergraduate and graduate transcripts. Transcripts from BGSU are not required.

**Send academic transcripts to:**
Office of Admissions
ATTN: Graduate Admissions
110 McFall Center
Bowling Green State University
Bowling Green, OH 43403-0083

SPECIAL EDUCATION PROGRAM REQUIREMENTS

☐ Letter of Reference: The letter should be from a faculty member or from a supervisor who is familiar with your professional performance. The letter of recommendation form can be used or the recommender can write a letter.

☐ Letter of Intent: The letter should address (a) your motivation for pursuing graduate study in your chosen field, (b) what you hope to gain through graduate study, (c) your career aspirations following completion of the program, and (d) your personal qualities that relate to success as a graduate student.

☐ Praxis II / GRE scores / OAE Scores (Any one test score)
☐ Program Information Form

**Send letter of intent and reference form to:**
School of Intervention Services
451 Education Building
Bowling Green State University
Bowling Green, OH 43403
Email: siscohorts@bgsu.edu
Master of Education in Special Education
with a specialization in Assistive Technology
[Online Program]

FREQUENTLY ASKED QUESTIONS

1. **Are program courses delivered face-to-face or online?**

   All courses are delivered 100% online.

2. **How do I apply to the program?**

   Apply to the Graduate College online at [http://www.bgsu.edu/graduate/admissions.html](http://www.bgsu.edu/graduate/admissions.html)
   
   Review the *Application Process Checklist* for a list of additional application materials and procedures.

<table>
<thead>
<tr>
<th>Submit these Materials to Graduate Admissions</th>
<th>Office of Admissions</th>
</tr>
</thead>
<tbody>
<tr>
<td>□ Graduate Admissions Application: <em>Select Area of Study: Special Education: Assistive Technology (M.Ed.) (Online Program)</em></td>
<td>Attn: Graduate Admissions</td>
</tr>
<tr>
<td>□ One (1) official transcript of ALL previous undergraduate and graduate coursework taken at any college or university.</td>
<td>110 McFall Center</td>
</tr>
<tr>
<td>□ Results of the Graduate Record Exam (GRE), or Praxis II/OAE Scores</td>
<td>Bowling Green State University</td>
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<td></td>
<td>Bowling Green, Ohio</td>
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<td></td>
<td>43403-0083</td>
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<td>(419) 372-2791</td>
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</tbody>
</table>

**Submit these materials to the Special Education Program**

| □ Letter of Intent * | 451 Education Building |
| □ 3 recommendation letters or optional form | Bowling Green State University |
| □ Program Information Sheet | Bowling Green, Ohio 43403 |
| | Phone: (419)372-0253 |
| | Email: siscohorts@bgsu.edu |

* The letter of intent should address (a) your motivation for pursuing graduate study in you chosen field, (b) what you hope to gain through graduate study, (c) your career aspirations following completion of the program, and (d) your personal qualities that relate you success as a graduate student.

3. **What are the requirements to be accepted into the program?**

   A minimum cumulative undergraduate GPA of 2.7 (on a 4.0 scale) in all previous undergraduate coursework or 3.0 graduate GPA calculated based on a minimum of 9 graduate credit hours is required for admission. In addition to GPA and GRE/PRAXIS/OAE scores, the program admission committee considers the applicant's educational and professional experiences (described in the letter of intent) and carefully reviews the letters of recommendation.
4. **What is the cost of the program?**

Tuition rates for the 2014-2015 Academic Year are $424 per credit hour for in-state residents and $434 per credit hour for non-residents. You can estimate your cost of attendance by visiting the graduate cost of attendance calculator at: [http://www.bgsu.edu/bursar/calculate-your-cost-of-attendance/graduate-calculator.html](http://www.bgsu.edu/bursar/calculate-your-cost-of-attendance/graduate-calculator.html). Be sure to select "distance campuses" from the drop down menu.

For additional information about the cost of the program, refer to the BGSU Bursar's website: [http://www.bgsu.edu/content/dam/BGSU/bursar/documents/TuitionFeesBrochure2014-2015FinalWebCopy.pdf](http://www.bgsu.edu/content/dam/BGSU/bursar/documents/TuitionFeesBrochure2014-2015FinalWebCopy.pdf). Students in the Online Master of Education in Special Education with a specialization in Assistive Technology degree program are charged tuition and fees listed in the "Distance Learning -- Graduate" category.

5. **Is financial aid available for this program?**

Yes! Direct Unsubsidized Loans are available through Federal Student Aid, an Office of the United States Department of Education to graduate students that are enrolled in a degree or certificate program for at least 4 credit hours per semester. You are not required to show financial need to receive a Direct Unsubsidized Loan. Graduate students are eligible to borrow up to $20,500 per year. You can estimate your aid here: [https://studentaid.ed.gov/fafsa/estimate](https://studentaid.ed.gov/fafsa/estimate)

Students interested in federal financial aid are required to complete the FAFSA ([http://www.fafsa.ed.gov/](http://www.fafsa.ed.gov/)). If you should have questions about financial aid, please contact Gail Houtz in the financial aid office at ghoutz@bgsu.edu

6. **When will I take courses?**

Program courses are offered in fall, spring, and summer in eight week semesters. If you are planning to start in Fall 2015 your course schedule would look like this:

<table>
<thead>
<tr>
<th>Fall I 2015</th>
<th>Fall II 2015</th>
</tr>
</thead>
<tbody>
<tr>
<td>Beginning in August 2015</td>
<td>Beginning in October 2015</td>
</tr>
<tr>
<td>EDIS6400</td>
<td>EDIS6410</td>
</tr>
<tr>
<td>Spring I 2016</td>
<td>Spring II 2016</td>
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<tr>
<td>Beginning in January 2016</td>
<td>Beginning in March 2016</td>
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<tr>
<td>EDIS6420</td>
<td>EDIS6430</td>
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<tr>
<td>Summer I 2016</td>
<td>Summer II 2016</td>
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<tr>
<td>Beginning in May 2016</td>
<td>Beginning in late June 2016</td>
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<tr>
<td>AT Elective Course</td>
<td>Special Education Elective</td>
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<tr>
<td>Fall I 2016</td>
<td>Fall II 2016</td>
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<tr>
<td>Beginning in August 2016</td>
<td>Beginning in October 2016</td>
</tr>
<tr>
<td>Special Education Elective</td>
<td>EDIS6490</td>
</tr>
<tr>
<td>Spring I 2017</td>
<td>Spring II 2017</td>
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<tr>
<td>Beginning in January 2016</td>
<td>Beginning in March 2016</td>
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<td>EDFI6420</td>
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<td>Summer I 2017</td>
<td>Summer II 2017</td>
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<tr>
<td>Beginning in May 2016</td>
<td>Beginning in late June 2016</td>
</tr>
<tr>
<td>Special Education Elective</td>
<td>EDIS6980</td>
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</tbody>
</table>
Keep in mind, all program courses are delivered online so there are no required class times. You complete coursework around your schedule and the deadlines established by your course instructor.

7. **Does this program lead to teaching licensure in the State of Ohio?**

No. The Master of Education in Special Education with a specialization in Assistive Technology does not lead to teaching licensure or endorsement in Ohio, but we anticipate that our graduate will have the potential to work in school districts and serve students in other capacities. If you would like to obtain a teaching licensure, additional classes will be required.

8. **Where can I get more information on the program?**

Questions about the admissions process and course registration can be directed to the School of Intervention Services cohort coordinator, Brittany Joseph, at bjoseph@bgsu.edu or 419.372.0253. Additional information can be found on the program website: [http://www.bgsu.edu/distance-learning/browse-programs/graduate/med-special-education-assistive-tech.html](http://www.bgsu.edu/distance-learning/browse-programs/graduate/med-special-education-assistive-tech.html)
Master of Education (M.Ed.) in Special Education
Assistive Technology Specialization
[Online Program]

A minimum of 33 credit hours are required for the Master of Education (M.Ed.) degree in Special Education/AT Specialization.

**Prerequisite**
EDIS 5310 Teaching Students with Exceptionalities *can be taken concurrently in first semester

**Requirements**
Complete the five AT Certificate courses (15 credit hours)
- EDIS 6400 (3) Introduction to Assistive Technology
- EDIS 6410 (3) Assessment Processes for Assistive Technology
- EDIS 6420 (3) Implementation Strategies for Assistive Technology
- EDIS 6430 (3) Integrating and Managing Assistive Technology in the Classroom
- Approved Elective ____________________________________________________________________
Select a minimum of three additional approved electives (9 credit hours)
- __________ Approved Elective ____________________________________________________________________
- __________ Approved Elective ____________________________________________________________________
- __________ Approved Elective ____________________________________________________________________

Complete three master’s courses (9 credit hours)
- EDIS 6490 (3) Seminar: Issues & Practices in Special Education
- EDFI 6410 (3) Statistics in Education
- EDFI 6420 (3) Research in Education

Select one capstone experience (1-6 credit hours)
- EDIS 6910 (1-3) Master’s Project
- EDIS 6980 (1) Comprehensive Exam
- EDIS 6990 (3-6) Master’s Thesis

**Approved Electives**
The following are approved electives. Other electives may be selected with prior approval from the program coordinator.

**Special Education**
EDIS 5310 (3) Teaching Students with Exceptionalities in the General Education Classroom (*restricted to students who have not taken an introductory course in special education within the previous 6 years*)
EDIS 6440 (3) Nature and Characteristics of Students with Autism Spectrum Disorders
EDIS 6450 (3) Transition from School to Adult Life
EDIS 6710 (3) Collaborative Consultation in Schools
EDIS 6840/6850 (1-4) Special Topics in Special Education (up to 4 topics may be selected)

**Classroom Technology**
EDTL 6120 (3) Classroom Technology for Teachers
EDTL 6140 (3) Collaborating and Teaching with Internet Resources (available as needed)
EDTL 6150 (3) Information Literacy for Teaching and Learning
EDTL 6180 (3) Technology Tools for E-Learning
EDTL 6310 (3) Technology in the 21st Century Classroom
EDTL 6360 (3) Internet in the Educational Community
EDTL 6370 (3) Distance Learning and Education
EDTL 6820 (1-3) Topics in Educational Teaching and Learning (variable topics)
REFERENCE FORM
GRADUATE PROGRAMS IN SPECIAL EDUCATION

**This evaluation is open to the candidate upon his/her request and is not to be considered confidential.**

______________________________ is applying for admission to a special education graduate program in the School of Intervention Services at Bowling Green State University. The program is interested in your appraisal of the applicant’s qualifications for the graduate program checked below.

1. To which program is the applicant applying?
   - [ ] Assistive Technology
   - [ ] Autism Spectrum Disorders
   - [ ] Intervention Specialist
   - [ ] Secondary Transition

2. How long have you known the applicant? ________________________________

3. How well do you know the applicant?
   - [ ] Casually
   - [ ] Fairly Well
   - [ ] Very Well

4. In what relationship have you known the applicant?
   - [ ] Student
   - [ ] Employee
   - [ ] Other ________________________________

5. What are the applicant’s outstanding assets? If possible, please supplement your statement with specific evidence, illustrations, or examples. Note particular qualities, which may make him/her successful as a graduate student.

**In accordance with the Family Education Rights & Privacy Act of 1974 (PL 93-380), students may be given access to their files upon request.**
6. Would you estimate the applicant's ability to do graduate work?
   ○ I believe he/she will be a very promising candidate.
   ○ He/She should be able to complete the program.
   ○ I have some reservations about his/her ability to complete the program.

7. Evaluate the applicant on the following items. If information available is inadequate to make a rating, check the "No Rating" column.

<table>
<thead>
<tr>
<th>Item</th>
<th>Excellent</th>
<th>Good</th>
<th>Satisfactory</th>
<th>Unsatisfactory</th>
<th>No Rating</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dedication to Tasks</td>
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<td>Dependability</td>
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<td>Responsibility</td>
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<td>Integrity</td>
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<td>Human Relations Skills</td>
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<td>Attitude toward Scholarly Activities</td>
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<td>Research Skills</td>
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8. Please write below any further comments you may wish to make regarding the applicant's ability as a scholar.

If you would like to add a supplementary letter, it will receive careful consideration. Your cooperation is sincerely appreciated.

NAME ___________________________ TITLE ___________________________
INSTITUTION ____________________________
ADDRESS ____________________________
PHONE ___________________________ DATE ___________________________

Please return form by U.S. mail, email, or fax to: School of Intervention Services
451 Education Building
Bowling Green State University
Bowling Green, OH 43403
Email: siscohorts@bgsu.edu
Fax: 419.372.8265
Dear Applicant:

All persons seeking a license and/or a degree must complete a statement regarding program options. In order for our office to process your request and approve your admission to the licensure or degree process, please print this form, complete the following sections, and return to the address listed above or scan to send by email to siscohorts@bgsu.edu

SECTION ONE

NAME __________________________________________
ADDRESS ________________________________________

EMAIL __________________________________________
PHONE (___) _____________

SECTION TWO: PROGRAM OPTIONS

1. What certification/licensure area(s) do you presently hold?

2. What **degree** do you wish to pursue with this application? Please check appropriate area(s).
   ___ Master of Education in Special Education with a specialization in Assistive Technology
   ___ Master of Education in Special Education with a specialization in Autism Spectrum Disorders
   ___ Master of Education in Special Education with a specialization in Secondary Transition

3. What **graduate certificate** do you wish to pursue with this application? Please check appropriate area(s).
   ______ Autism Spectrum Disorders Certificate
   ______ Assistive Technology Certificate
   ______ Secondary Transition Certificate

4. What **licensure area** do you wish to pursue with this application? Please check appropriate area(s).
   ________ Transition-to-Work Endorsement (only for Secondary Transition students)