

University Classroom Committee

Agenda and Minutes

8/28/2020

Welcome - John

Minutes of last meeting – John

Update Fall semester Academic Plan – Glenn Davis

Update Fall Classes under Social Distancing – classrooms and labs – Jamie and Michelle

Preparation of classrooms and labs – Andrea and Joel

Any Other items?

Next meeting – Sept 28- 10 AM – Teams

Meeting Notes:

- 1) Chris Frey, President of faculty Senate, has joined the committee.
- 2) Registration for spring session starts in seven weeks. Glenn Davis thanked the entire team for all the efforts put forth to get the campus ready for students return. Glenn reported that conversations about scheduling classes in spring is only just beginning. Moving forward Glenn suggests further study of the spaces, technology and the interrelationship with pedagogy.
- 3) Michelle Rable was “floored” how quickly the rooms were made ready for fall semester. She is waiting to see how first week “washes out” before recommending changes. Feedback from faculty will guide classroom modifications for spring semester. Michelle confirmed that concrete plans for spring semester are required in two weeks. Jamie Daughton offered that there were not a lot of problems with startup of classes.
- 4) John Ellinger complimented Dan Lemmerbrock for the work his team put into laying out classrooms and class labs. He also applauded Andrea and Campus Operations for preparing the classrooms in time for students return. Campus Operations provided physical distancing stickers, cleaning and PPE. Andrea stated that there were challenges with faculty using spaces not necessarily designated as classroom or class lab. Some of these rooms did not receive the PPE and stickers, which caused a bit of concern. Dan Lemmerbrock has provided layouts for rooms that were not on the grid. Dan will publish a list of rooms that fall into this category. John reminded the team that fourteen months ago we did not have a list of rooms that were not “on the grid.”

- 5) Joel Arakaki reported the cameras and microphones installation for classrooms finished last Friday. There were only twenty-four issues thus far involving the added classroom technology.
- 6) Dale Klopfer stated that questions from faculty are centering on how to use the technology. Also, faculty is learning what “hybrid” means. Alex Goberman confirmed what Dale stated.
- 7) Christopher Frey raised the question if faculty with a disability are challenged with working in classrooms under these new arrangements. Alex will contact Peggy Dennis with Disability Services to determine if special accommodations need prepared.