

University Classroom Committee

Agenda and Minutes

5/22/2020

Welcome - John

Minutes of last meeting – John

Fall semester Academic Plan – Glenn Davis

Social Distancing – classrooms and labs – John

New Classrooms – John

Any Other items?

Next meeting – June 26 - 10 AM – WebEx – may be cancelled

Meeting Notes:

- 1) John welcomed the group and explained that the purpose is to discuss classrooms that will permit social distancing.
- 2) Glenn provided overview of student experience planning group. Three groups met. The first focuses more on on-boarding of first year students. In the other two groups focuses on returning students and grad students, and the other concentrating on targeted curriculum. Segmenting courses into three classifications; must meet face-to-face, can meet fully online, and hybrid (a combination of both). Assessing what resources are required to teach in either format. Courses shall be designed to shift online on a moment's notice. Classroom Committee can assist the planning groups by identifying classrooms that are available and offer sufficient social distancing.
 - a. Ted added that our committee is tasked to determine the physical limitations of the spaces. How many humans can be housed and can the classroom concurrently offer an on-line option.
- 3) Michelle stated that student surveys indicate that they want BGSU returned to as close to normal as possible. She wants more face-to-face classes that conducted safely. Andrea commented that CDC is not suggesting that the virus is transmitted from person-to-person and not as much from touch-points. Furthermore cleaning classrooms between courses is not feasible.
- 4) John presented a classroom listing with social distancing capacity. He assumed 46 SF per student, which is determined through research (see attached). The list includes Mosley Hall lab spaces. John then discussed the spreadsheet that identifies potential large spaces that are not on the grid. This list includes rooms in BTSU, Eppler, Memorial Hall and others. This list included what upgrades to AV are required to create a proper learning environment. BTSU has stated they intend to rent rooms in the building and using the rooms for classrooms might cause a problem. Andrea added that there are costs relating to setting up and tearing down BTSU room as classrooms. John commented that it could be that BTSU may not be permitted to rent spaces during fall semester.

- 5) Bruce inquired if there are enough classrooms for all the fall semester course offerings that can comply with social distancing guidelines. Ted commented that how this is unfolding does not permit for this type of analysis. There are many variables that need solidified beforehand. The work of classroom committee and the academic planning must with in concert with each other. Jamie stated that she can run models at the reduced capacities to determine if there are sufficient classrooms. She also commented that students are already registered and changing course offerings will cause a “domino effect.”
- 6) Glenn will share the spreadsheets with the academic planning groups. He also said that all large lectures are now on-line (possibly).
- 7) Alex stated that when developing the courses they need to consider how many students might the university lose with a decision to more courses online.
- 8) John supported Andrea’s comments on cleaning and emphasized that BGSU must advise faculty and students that classrooms are thoroughly once per day. Andrea asked Glenn about what the faculty are expecting for PPE when they teach. Glenn responded that he will work with Faculty Senate to answer this question.
- 9) The committee will re-convene two weeks from now to continue this conversation. Glenn will have a more focused understanding of the courses by this time.