

University Classroom Committee

Agenda and Minutes

2/26/2021

Welcome - John

Minutes of last meeting – John

Fall Semester registration and planning - Glenn, Michelle and Jamie

Summer 2021 Classroom Maintenance - Brian and Joel

Targeting Classrooms for permanent reduction effective FALL 2021 - John

https://falconbgsu.sharepoint.com/:x:/r/sites/O365-University-Classroom-Committee/_layouts/15/Doc.aspx?sourcedoc=

- 1) Combining Classrooms
 - a. Psychology 101 and 102
 - b. Central Hall 111 and 113
 - c. Central Hall 115 and 117
 - d. Hayes 117 and 118
- 2) Closing classrooms
 - a. Previous decisions
 - i. Memorial Hall 253, 257 – eliminate completely
 - ii. CLHL 100, 102, 104, 106 – Pathways program use
 - iii. CLHL 1000, 1002 eliminate completely
 - iv. CLHL 4000 – eliminate completely
 - v. Olsc 109 – make a faculty recording studio
 - vi. Psychology 320, 370 to conference rooms only
 - b. New decisions
 - i. East 117
 - ii. Edu 114 – “the pit”
 - iii. EPPC 302
 - iv. EPPN 302
 - v. EPPS 116
 - vi. Hayes 114
 - vii. Kohl 005
 - viii. KQ 101E
 - ix. LSC 112
 - x. MSC 140
 - xi. SHT 126, 317
 - xii. TB 105C

Any Other items?

Next meeting – Friday March 26 - 10 AM – Teams

Minutes of the meeting:

- 1) Fall Semester registration and planning – Glenn, Michelle, and Jamie – Glenn updated team on fall semester and reviewed changes in instruction mode. Students are expected to be in class every class day. Hybrid is phasing out and becoming blended mode. Blended means that students in a particular class are either in-person or on-line. There are no more classes where a percentage of students are online while at the same time a percentage of students are in-person. Overall goal is to have more students in class. Currently there 1180 and 870 in-persons and blended classes respectively. Standard 6'-0" social distancing remains in effect. John reported that he has not heard if the social distancing rules are changing. If a change is forthcoming, a before June 1 announcement date is preferred to provide more time for scheduling and classroom preparation. Glenn recommended being prepared to notify students on a moments notice of room changes resulting from changes to social distancing. Michelle added that they will not begin assigning rooms until May. Jamie has run a test optimizer and there 200 classes not placed. Glenn requested Jamie to send to him the list of classes not placed. All of these classes are greater than 20 and less than 60. The challenge is a majority of classroom have a COVID-19 capacity less than 20. April asked to run optimizer using 3'-0" social distancing. Dan has already developed model capacities at this spacing. "Tablet Arm Chair" rooms move from 30% capacity to 50% capacity. He added that by re-positioning furniture, he can get the rooms to almost 100% capacity. Alex asked if students will feel safe at distances less than 6'-0". Dan will re-send a list of other rooms that can be added to the classroom list to accommodate students. These includes theatres in BTSU as an example. Andrea will review the list of rooms and add other potential rooms.
- 2) Summer 2021 Classroom Maintenance – Brian and Joel reported scope of work includes OLSC 106, 113, 201, 203, 208, 225; Central Hall 116, 1005; and EDUC 115. First Advertisement is March 5 with bids due March 29.
- 3) Targeting classrooms for permanent reduction effective FALL 2021 – John
 - a. Combining classrooms – John presented the proposed classroom for combining (see below). Jamie endorsed the idea. Dale supports the idea as well. ITS and Design and Construction will develop estimates and timelines to complete this work. Scope will include cosmetic upgrades, new technology and new furniture.
 - i. Psychology 101 and 102 – Combining will create 50 seat classroom.
 - ii. Central Hall 111 and 113 - Combining will create 50 seat classroom.
 - iii. Central Hall 115 and 117 - Combining will create 40 seat classroom.

- iv. Hayes Hall 117 and 118 - Combining will create 50 seat classroom.
 - b. Closing Classrooms
 - i. Previous Decisions - John reminded the team of previous decisions on eliminating or re-purposing classrooms (see below).
 - 1. Memorial Hall 253 and 257 – Eliminate Completely
 - 2. CLHL 100, 102, 104 and 106 – Pathways Dedicated Use
 - 3. CLHL 1000 and 1002 – Eliminate Completely
 - 4. CLHL 4000 – Eliminate Completely
 - 5. OLSC 109 – Turn into Faculty Recording Studio
 - 6. PSYC 320 and 370 – Conversion to Conference Rooms Only
 - ii. New Decisions: - John suggested reviewing the below list of rooms for either eliminating or re-purposing. The team will review in more detail during the March meeting. Michelle asked if these rooms are being scheduled currently, with the answer being yes. She cautioned against closing these classrooms until after we move through the pandemic. These are not being eliminated this fall. Eliminating the rooms means no longer designating the rooms as “classrooms”. These could then become seminar rooms for the departments.
 - 1. East Hall 117
 - 2. EDUC 114 (The Pit)
 - 3. EPPC 302
 - 4. EPPN 302
 - 5. EPPS 116
 - 6. HAYES 114
 - 7. KOHL 005
 - 8. KQ 101E
 - 9. LSC 112
 - 10. MSC 140
 - 11. Shatzel 126 and 317
- 4) The next Meeting is March 25 at 10:00 AM. This meeting will be either virtual or in-person.