

# **University Classroom Committee**

## **Agenda and Minutes**

### **12/20/2019**

Welcome - John

Minutes of last meeting - John

Fall 2020 removal discussion and approval – John

Maurer Hall Classrooms – Brian

Business Administration classroom review - John

What is the process to do classroom renovation? - Brian

- Requests

- Timeline and deadlines

- Requirements

- When will we select the 2020 classrooms to upgrade?

- What is the criteria to consideration to be on the list?

Other items?

Next meeting – January 24 - 10 AM – 602 Administration

#### **Meeting Notes:**

- 1) John welcomed the team with great enthusiasm.
- 2) John distributed a listing of all classrooms (249 total) that included utilization rate. Classrooms with utilization greater than 70% are highlighted. There are eleven such classrooms. Average for all classroom utilizations noted and are as follows:
  - a) Fall 2018 (Daytime) 51.08%
  - b) Fall 2019 (Daytime) 40.10%
  - c) Fall 2018 (Evening) 40.27%
  - d) Fall 2019 (Evening) 25.91%
- 3) John distributed a listing of classrooms recommending proposed changes to classifications (see attached).
  - a) EDU 421 – Remove from State report
  - b) Founders 022 – Does not exist and remove from State report.
  - c) HHS 222 - Does not exist and remove from State report.
  - d) Kuhlin 412 - Does not exist and remove from State report.

- e) Library 142 – Change to title #220 and remove from State report.
  - f) LSC 445 – Change to title #250 and remove from State report.
  - g) MSC 304 - Does not exist and remove from State report.
  - h) MSC 447 - Does not exist and remove from State report.
  - i) MAC 069 - Does not exist and remove from State report.
  - j) MEM 253 – Move from title #110 to title #350.
  - k) MEM 260 – Remove from State report.
  - l) OLSC 109 – Turn into conference room and remove from State report.
  - m) OLSC 206 - Does not exist and remove from State report.
  - n) Overman 122 – Remove flat panel monitors and decommission. What chemistry lab previously.
  - o) Overman 145 – Used for Honors Classes. Can classes conducted in this room be moved to Moseley? Moseley utilization indicates plenty of spaces are available.
  - p) PSLB 218 – Convert to title #250 and remove from State report.
  - q) PSYC 320 - Change from title #110 to title #350. Remove from State report.
  - r) PSYC 370 - Change from title #110 to title #350. Remove from State report.
  - s) WSC 101 – Being demolished thus remove from State report.
- 4) John reported our contract with US Army states BGSU is to provide adequate and necessary classrooms. USAF contract is less specific. Commandants are prepared to relocate to other classrooms. USAF prefers more active learning classrooms.
  - 5) John requested ODC to prepare utilization report for fall 2018 and 2019 for the hours between 09:00 AM to 03:00 PM.
  - 6) John presented listed of Maurer Center learning spaces for discussion (see attached).
    - a) Room 100 – Convert Visualization Lab departmental owned classroom.
    - b) Rooms 103 and 104 – Remain as general use classrooms.
    - c) Room 121 –We will consider this space as General Use classroom for a minimum of one year to determine if there is a sufficient demand. Jamie will research why the room was created.
  - 7) Lise distributed classroom utilization reports for main campus in its entirety and for spring 2019 credit and non-credit.
  - 8) Firelands Pathways has requested an additional room for computer training. This room is an additional room above and beyond BA 4000, which is underutilized. No decision was made. Provost needs consulted on this request.