I/We submit the Classified Staff Council Team Award (CSCTA) nomination form in recognition of classified employees who work as a team and whose collective efforts benefit students, units, departments, areas, and the university community. The nominated team must be a group of two or more permanent part-time and/or full-time classified employees who work together as a team. One to three letters of support are required when this form is submitted.

Nominees and recipients of the CSCTA will be recognized at the annual Classified Staff Awards Ceremony, which will be held Wednesday, May 16, 2018 at 11:00 a.m. in 101 Olscamp Hall.

NOMINATED TEAM ____________________________________________________________

NAMES and ID NUMBERS OF ALL INDIVIDUALS ON THE NOMINATED TEAM _________

__________________________________________________________________________

__________________________________________________________________________

NOMINATED TEAM’S UNIVERSITY AREA ___________________________________________

NOMINATOR ________________________________________________________________

OFFICE _________________________________________________________________

OFFICE PHONE ________________ E-MAIL ____________________________________

SIGNATURE ___________________________ DATE ____________________________

Please address the following questions:

1. What unique service opportunity or project has this team done in the 2017 calendar year that has made a positive difference in the BGSU community?
2. In the “above and beyond” category, describe one or more service opportunities or projects that they did in the 2017 calendar year to benefit BGSU students.

3. Who outside of your specific area has noticed the change, and what were their comments?
4. How has this team made any significant contribution to the campus in 2017 for:

*(pick two or more of the following and describe)*

a. Changing Student Expectations and Campus Culture  
b. Student Retention  
c. Student Graduation  
d. Cost Savings  
e. Change in policies or procedures to benefit students  
f. Contributed positive suggestions to better BG’s brand against our competition  
g. Improved efficiencies

**The deadline** to submit nomination forms and letters of support is **April 13, 2018, at 5:00 p.m.** Nomination forms and letters of support received after the deadline will not be considered. Nomination forms and letters of support can be submitted by delivering or mailing them to Faith Olson-Elsea, 444 Education Building or by email at **folson@bgsu.edu.**