Meeting was called to order at 10:00 a.m.

Secretary Report (Approval of Minutes)

- T. Carver made a motion to approve the minutes from December. Y. Flores seconded. Motion passed. Minutes were approved.

Treasurer Report - F. Olson

- F. Olson reported that there is over $101,000 in the classified staff scholarship savings account (corpus). A three-year rolling average will produce $3,000 in scholarships which will fund our current distribution.

Speaker Ellen Broido and Katie Stylges

- E. Broido and Katie Stylges shared their research findings. Research participants were women with 25 plus years at the University.
- The purpose of the study was to understand work experiences of classified staff.
- Data was collected from 2011-2013.
- The pilot study was completed in 2010.

New Business – Fee Waiver Policy changes will be effective beginning 5/18/15.

- The new fee waiver policy was discussed and questions were answered.
- The new policy guidelines are on the HR Website.

Administrative Staff Council – Jeremy Joseph

- The speaker for the January meeting was Provost Rodney Rodgers.
- Professional development and training was discussed at the meeting.
- Sheri Stoll will be the speaker at the February meeting.

Committees

- The Sick Leave Bank Committee will meet January, 22, 2015. The Leave Bank Committee is looking to expand the leave use criteria.
- OSCHE – Kathleen Newman and Terry Carver attend the last meeting.
  - Akron is modeling their sick leave bank after the one here at BGSU.
  - Wright State is going to a mission driven allocation, following a business model. Those departments that attract revenue (more students) will be allocated more money.
  - Sinclair Community College is going through the process of amending their fee waiver policy.
  - Sinclair Community College is also starting to ask for a background check of their students.

 Announcement

- Next meeting is February 18 at the Student Recreation Center in the Conference Room.

Good of the Order

- **Locations for 2015 CSC Meetings.**

<table>
<thead>
<tr>
<th>Location</th>
<th>Date</th>
<th>Time</th>
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<tbody>
<tr>
<td>Student Recreation Center</td>
<td>February 18, 2015</td>
<td>10am - noon</td>
</tr>
<tr>
<td>WBGU-TV Station</td>
<td>March 18, 2015</td>
<td>10am – noon</td>
</tr>
<tr>
<td>Bowen Thompson Student Union</td>
<td>April 15, 2015</td>
<td>10am – noon</td>
</tr>
</tbody>
</table>
Awards Ceremony  
Olscamp 101  
May 20, 2015  
10am – noon

Bowen Thompson Student Union  
Union 316  
June 17, 2015  
10am – noon

Meeting adjourned at 12:00 Noon

Linda Hamman  
1/21/2015