# Present: Lisa Bowen, Deborah Carden, Terry Carver, Karyn Dutridge, Yolanda Flores, Janet Garber (Chair Elect), Linda Hamman (Secretary), Roger Heminger, Mark Henning, Gail Houtz, Belynda Hummel, Deb Lowery (Chair), Tina Martini, Teresa Mayo, Jen Moore, Faith Olson (Treasurer), Karen Schwab, Adriann Staron, Jeremy Joseph (ASC)

**Excused: Kathy Dean**

**Unexcused: Tammy Corpe, Norma Lybarger**

**Meeting was called to order at 10:00 a.m.**

**Secretary Report (Approval of Minutes)**

* T. Mayo made the motion to approve the minutes from September; seconded by M. Henning. Minutes were approved.

**Treasurer Report - F. Olson**

* D. Lowery will resend the treasurer’s report. The CSC scholarship corpus of $100,000 has been reached because of the total investment gain provided by the Foundation. Additional funds were left in the spendable side of the foundation account ($2,890) to offset the difference of earned income ($2,513) and the awarding of 10 scholarships can be award at $300 each ($3,000). The $3,000 should be earned income within three years.
* The carry-forward for the CSC operating budget was higher than expected, but there will be additional expenses that should reduce this amount. Within another year, we will only have the total load of $10,461 to meet all CSC expenses.

**Speakers:**

* Sandy Heck and Susan Goetz from Human Resources shared changes to the health benefit plans for 2015.
* The carrier for prescriptions will change back to Caremark.
* There is a change to eligible dependents – students no longer are required to prove that they are full-time students for the dental benefits.
* There will be a dependent audit and employees will be asked to provide documents.
* AFLAC is being offered as a voluntary policy in case of: Critical illness, hospital indemnity and in case of an accident.
* Two plans are again being offered for 2015, plans A and B. Changes have been made to Plan B, and it will contain a Health Savings Account for participants.
* Counselors will be on site from November 3 thru November 21 for individual appointments.
* Questions may be emailed to benefits@bgsu.edu.
* Information will be placed on the Human Resources site very soon.

**Administrative Staff Council** – Jeremy Joseph

* Sandy Heck attended meeting and shared information regarding health benefits.
* Brown bag luncheon will take place on October 21 from 12:00-1:00 p.m. The luncheon is open to both administrative and classified staff members.

**Announcements**

* A new University committee is being formed. The committee will address the Consensual Amorous Relationship Policy. B. Hummel volunteered to be on this committee.
* The Executive Committee will meet with representatives from Human Resources on Friday, October 17.
* The next regular CSC meeting is scheduled for November 19, 2014 at 10:00 a.m., at the Alumni Center.

Good of the Order

* **Locations for 2014-15 CSC Meetings.**

Bowen Thompson Student Union, Union 316 October 15, 2014 10am - noon

Alumni Center Alumni Center November 19, 2014 10am - noon

Carillon Dining Facility Carillon Upstairs December 17, 2014 10am - noon

Bowen Thompson Student Union Union 316 January 21, 2015 10am - noon

Student Recreation Center Student Rec Cntr February 18, 2015 10am - noon

Bowen Thompson Student Union Union 316 March 18, 2015 10am – noon

Bowen Thompson Student Union Union 316 April 15, 2015 10am – noon

Awards Ceremony-BTSU Olscamp 101 May 20, 2015 10am – noon

Bowen Thompson Student Union Union 316 June 17, 2015 10am – noon

**Meeting adjourned at 12:00 noon**

Linda Hamman

10/20/2014