# Present: Deborah Carden, Terry Carver, Kathy Dean, Yolanda Flores, Janet Garber (ChairElect), Linda Hamman (Secretary), Roger Heminger, Mark Henning, Deb Lowery (Chair), Faith Olson (Treasurer), Tina Martini, Teresa Mayo, Adriann Staron, Jeremy Joseph (ASC)

**Excused: Lisa Bowen, Karyn Dutridge, Belynda Hummel, Jen Moore**

**Unexcused: Tammy Corpe, Gail Houtz, Norma Lybarger, Karen Schwab**

**Meeting was called to order at 10:00 a.m.**

**Secretary Report (Approval of Minutes)**

* Y. Flores made the motion to approve the minutes from July; seconded by M. Henning. Minutes were approved.

**Guest Speaker Mary Beth Zachary (Library)**

* Presented a slide show about the library and services.
* Mary Beth encouraged everyone to visit, read, and ask questions.
* Learning Commons will provide tutoring for any class.

**Treasurer Report (F. Olson)**

* Due to the date of this meeting, the financial report was not available at this time.

Chair Report

* Meeting with Human Resources
  + The salary maximum caps have been put into effect. Employees with 30 plus years have been grandfathered. Eight employees were grandfathered, 40 employees were not grandfathered.
  + Salary caps/information will be looked at every two years.
  + Supervisors have the right to ask employees for a doctor’s slip to validate absences.

Appointments to committees

* CSC members were reminded that they should serve on at least one committee.
  + The Website has been updated with the new committee information.

Administrative Staff Council – (No report was given at the meeting)

* Chair is Emily Monago.

New Fee Waiver Policy

* New fee waiver policy has been approved and just needs to be written. B. Ferguson is working on this. The new policy will become effective Spring 2015.

Emergency Closing Policy

* M. Moll wrote the new policy. The new policy provides the opportunity for delays.

**Announcements**

* The next regular CSC meeting is scheduled for September 10 at the Falcon Health Center from 10 a.m. - Noon

**Good of the Order**

* Locations for 2014-15 CSC Meetings

Falcon Health Center Falcon Hlth Center September 10, 2014 10am - noon

Bowen Thompson Student Union, Union 316 October 15, 2014 10am - noon

Alumni Center Alumni Center November 19, 2014 10am - noon

Carillon Dining Facility Carillon Upstairs December 17, 2014 10am - noon

Bowen Thompson Student Union Union 316 January 21, 2015 10am - noon

Student Recreation Center Student Rec Cntr February 18, 2015 10am - noon

Awards Ceremony-BTSU Union 316 March 18, 2015 10am – noon

Bowen Thompson Student Union Union 316 April 15, 2015 10am – noon

Awards Ceremony-BTSU Olscamp 101 May 20, 2015 10am – noon

Bowen Thompson Student Union Union 315 June 17, 2015 10am – noon

**Meeting adjourned at 12:00 p.m.**

Linda Hamman

8/7/2014