**College Specific Positions**

**A** Diploma Handler
Positioned on the platform; assists the college dean with handing out diploma covers; first person at the head of the college line during the processional. Prior to the start of the ceremony, assists in the student assembly area with distributing announcer cards, lining up graduates, etc.

**B** Releaser
Positioned on the floor; releases candidates from their rows as they proceed to the platform; second person at the head of the college line during the processional. Prior to the start of the ceremony, assists in the student assembly area with distributing announcer cards, lining up graduates, etc.

**C** Counter
Positioned on the floor; counts candidates into rows during the processional and upon returning to seats after accepting diploma covers; third person at the head of the college line during procession. Prior to the start of the ceremony, assists in the student assembly area with distributing announcer cards, lining up graduates, etc.

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**Permanently Marshal Positions**

**D** Pacer
Positioned on the platform; releases and paces candidates across the stage.

**E** Announcer Assistant
Positioned on the floor; standing at the bottom of the platform entrance ramp, controls the pace of the line on the ramp and assists announcers as needed.

**F** Exit Ramp
Positioned on the floor; standing at the bottom of the platform exit ramp, guides graduates toward the rows they came from.

**G** Photo Prep
Positioned on the platform; standing in the middle of the platform exit ramp, readies graduates for their photos at end of ramp by making sure the diploma cover is right side up; ensures exit ramp doesn’t get backed up