

APPLICATION FOR GRADUATE ASSISTANTSHIP

BOWLING GREEN STATE UNIVERSITY

COLLEGE OF TECHNOLOGY, ARCHITECTURE & APPLIED ENGINEERING



The College of Technology, Architecture & Applied Engineering has a number of diverse and exciting graduate research and teaching assistantships with highly competitive stipends available to qualified students. The assistantship allows the student to immerse him/herself full-time in graduate study and to develop research and/or teaching skills that are valued by business and industry. Graduate research and teaching assistants receive a monthly stipend as well as fee waivers for tuition, non-resident fees, and general fees. The assistantships are available to support teaching and scholarly activities related to the Master of Learning Design (LRND), Master of Technology Management (MTM-QS, MTM-ENGT, MTM-CONS), Master of Architecture (M-ARCH) and Ph.D. in Technology Management programs.

Application Requirements for Graduate Research and Teaching Assistantships

1. Admission to a Graduate Program in the College of Technology, Architecture & Applied Engineering
2. Application for graduate assistantship (attached). This form should be returned to the Office of Graduate Studies in the College of Technology, Architecture & Applied Engineering. Please feel free to provide any additional evidence of subject area or professional competencies that you may have. If possible a personal interview is highly recommended. This helps us know more about your abilities and how you might fit into our program.
3. Please include a current resume.
4. Three recommendation forms (attached) sent to the Office of Graduate Studies in the College of Technology, Architecture & Applied Engineering by those persons recommending you for graduate study.

If you have any questions as you proceed through the application process, please do not hesitate to contact our office at: Office of Graduate Studies, College of Technology, Architecture & Applied Engineering, Bowling Green State University, Bowling Green, OH 43403, Phone: (419) 372- 5439, E-mail: tecgrad@bgsu.edu.

International applicants must also contact: International Student Services, 319 Administration Building, Bowling Green, OH 43403, Phone: 419-372-2247, Fax: 419-372-2429, www.bgsu.edu/international

Graduate Research & Teaching Assistants

- Theoretical and applied research development projects: Learning Design, Aviation Studies, Construction Management, Architecture, Engineering Technology, Quality Systems, and Visual Communication Technology,
- Sponsored projects in business, industry, or education
- Development of training programs for business and industry

The Graduate Students' Stipend and Scholarship

1. Students may be awarded a tuition scholarship and/or a stipend.
2. Masters students may be paid up to \$10,000 stipend each academic year and the PhD students may be paid up to \$12,000 stipend.
3. The tuition scholarships fund only the required credit hours by the degree; i.e. 39 credit hours for MTM students, 36 credit hours for LRND students, and 52 credit hours for M-ARCH students. If funds are available and one more course is critically needed for a student, additional funding will be considered.
4. Qualifications for receipt of scholarship, stipend, and combinations are:
 - a) Admission into the master or the PhD programs.
 - b) Student must have a minimum undergraduate GPA of 3.0 on a 4.0 scale or at least 9 credit hours of graduate courses completed with a 3.0 GPA or higher.
 - c) Minimum GRE score of 150 in both the Verbal and Quantitative portions of the GRE exam.

APPLICATION FOR GRADUATE ASSISTANTSHIP

This form and the recommendation forms should be sent directly to the Office of Graduate Studies in the College of Technology, Architecture & Applied Engineering. If you have not previously been admitted as a graduate student at BGSU, you must submit to the Graduate College a separate "APPLICATION FOR ADMISSION TO THE GRADUATE COLLEGE".

Name: _____

Mailing Address: _____

Phone: _____ E-Mail: _____

Application for the period beginning: Fall ___ Spring ___ Summer ___ Year _____

Program of Study: LRND ___ MTM ___ M-ARCH ___ PhD ___

Rank your preference (1, 2, 3) for assistantship duties in research or teaching. Teaching includes instruction of the laboratory component of a course or lecturing the classroom component of a course.

Please indicate area of interest in teaching.

___ Research and development in the following area(s):

Teaching:

___ Instruct laboratory component of course work in the area(s) of:

___ Lecture or teach classroom component of course work in the area(s) of:

List the name, email address and position of at least three persons who have agreed to write in support of your application for assistantship. **Individuals who are recommending you should complete and return the attached recommendation forms directly to the Office of Graduate Studies, College of Technology, Architecture & Applied Engineering.**

Name	Email Address	Position

- Please attach with this application a career goal statement that includes:
 1. Why do you want to pursue this graduate degree?
 2. What career objectives do you hope to achieve upon completion of this program?
 3. What are the primary skills/competencies you plan to develop in your graduate program?
 4. Other general comments as to why you want to pursue a graduate degree.

- Please attach a resume.

- Send this form, career goal statement, and resume to: Office of Graduate Studies
College of Technology, Architecture & Applied Engineering
Bowling Green State University
Bowling Green, OH 43403

Signature: _____

Date _____

Recommendation for Graduate Assistantship
College of Technology, Architecture & Applied Engineering
Bowling Green State University



Reference to the application of: _____

The student named above is applying for graduate studies in the College of Technology, Architecture & Applied Engineering at Bowling Green State University. The graduate faculty is interested in your appraisal of the applicant's qualifications as a graduate assistant. It is our hope that this form will provide a convenient way in which you can give us your appraisal.

1. How long have you known the applicant? _____
2. How well do you know the applicant? Casually _____ Fairly Well _____ Very Well _____
3. In what relationship have you known the applicant? _____
4. What are the applicant's outstanding assets? If possible, please supplement your statement with specific evidence, illustrations, or examples. Note particular qualities that may make the applicant desirable as a graduate student/graduate assistant.

5. What dimension of the applicant do you believe needs the greatest development?

6. If you were administering a program, would you have the applicant as one of your staff?

_____ Definitely, I believe the applicant is an outstanding candidate.

_____ Yes, I believe the applicant is a very promising candidate

_____ Yes, the applicant should be able to perform satisfactorily

_____ No (comment optional):

7. In what area is the applicant best suited to work? (check as many as you think appropriate)

_____ Technical College

_____ Industry or Business

_____ University

_____ Other:

8. What, if any, limitations exist which might impair the applicant's ability to perform as a graduate student/graduate assistant?

9. Please evaluate the applicant on the following traits. If information available is inadequate to make a rating, check the "Unknown" column.

Trait	Excellent	Good	Satisfactory	Unsatisfactory	Unknown
Integrity					
Cooperation					
Responsibility					
Emotional Maturity					
Leadership					
Subject Area Competence					
Teaching Competence					

If you would like to add a supplementary letter, it will receive careful consideration. Your cooperation is greatly appreciated.

Please return to:

Office of Graduate Studies
 College of Technology, Architecture & Applied Engineering
 Bowling Green State University
 Bowling Green, OH 43403

Signature _____ Date _____

Printed Name _____

Title _____

Institution/Company _____

Telephone or email address _____