Department of Psychology
Professional Development – Conference Funding Request
Return to Sue Wax (suewax@bgsu.edu) 60 days prior to event

Name: _____   BGSU ID: _____   Date: _____

Event Title: _____

Event Location: _____   Event Dates: _____

Does this trip include extended time for personal travel?   ◯ YES   ◯ NO

Note: Department travel funds are intended to support professional development, including networking and continuing education, as well as dissemination of research. It is expected that recipients will attend conference programming and/or related events beyond their own presentations.

Estimated Departure from Bowling green/Home:

Date: _____   Time: _____

Estimated Return from Bowling green/Home:

Date: _____   Time: _____

Note: If you are not departing from/returning to local home, please provide a reason:

[ ]

Estimated Cost:

Registration Fee: _____

Transportation:

    Airfare: (coach/economy ONLY, no travel insurance)   _____

    Mileage: _____ miles @ _____ per mile   _____
attach documentation of lowest R/T airfare if driving to conference

    Lodging: _____ nights @ _____ per night   _____

    Meals: _____ days @ _____ per day   _____

    Miscellaneous Expenses: (*car rental, cab, shuttle, bus, parking, tolls, poster)   _____
Intermediate size rental car only

Estimated Total: _____

☐ Psychology Department Funding

Total Funding Approved: _____   Approved: _____

Check level of participation:

◯ Presenting a research project but not as first author or attending workshop/training ($400)

◯ Presenting a research project as first author or presenting more than one project as a junior author ($600)

◯ Presenting more than one research project as a first author on at least one of those projects ($650)

Eligibility/Use:
- Graduate students are eligible for funding through June 30 of their fourth year pending availability of funds.
- Max of one funding award per fiscal year

CHECK ALL OTHER SOURCES YOU WISH TO APPLY FOR:

Note: Diversity & Inclusion funding application information on department web page > resources > forms

☐ **Clinical Area Funding**

Total Funding Approved: _____   **Approved:** _____

Eligibility/Use:
- Graduate students are eligible for funding through June 30 of their fifth year pending the availability of funds.
- Max of one funding award per fiscal year.
- <u>If not presenting research, attach a brief description</u> of the event and include it with the funding request.
- Max funding $300 for one event per fiscal year.

☐ **Psychological Services Center Funding**

Total Funding Approved: _____   **Approved:** _____

Eligibility/Use:
- Graduate students who are working in the PSC at the time of the funding request are eligible.
- Maximum funding of $75 for one event per fiscal year
- Attach a brief description of the event and how attendance will contribute to your education and personal development. Include with the funding request.

☐ **Industrial–Organizational Area Funding**

Total Funding Approved: _____   **Approved:** _____

Eligibility/Use:
- Graduate students may receive up to $400 for SIOP.

☐ **Neuro–Cognitive–Social Areas Funding**

Total Funding Approved: _____   **Approved:** _____

Check other sources of funding being used:

Faculty: ☐ PD   ☐ SU   ☐ D&I   ☐ Grant _____   ☐ Other _____

Students: ☐ GSS   ☐ IPRA   ☐ JP Scott   ☐ D&I   ☐ Grant _____   ☐ Other _____