

## The Veitch Undergraduate Research Grants

The Veitch Undergraduate Research Grants, named in honor of Dr. Russell Veitch, who served in the capacity of Vice-Chair for Undergraduate Instruction from 1976 until 2003, will provide undergraduates up to \$250 to offset expenses incurred while carrying out an independent research project under the direction of a faculty member in the Department of Psychology.

**I. Eligibility.** Any undergraduate who is engaged in independent research under the direction of a faculty member in the Department of Psychology and has made substantive, original contributions to a specific research project is welcome to apply. For example, students doing interdisciplinary Honors projects, students doing research to earn Department Honors, and students enrolled in PSYC 4900's who are doing original research are eligible for this award. Research projects that are done to meet the requirements of courses other than independent studies (e.g., a project done for a research methods class) will not be funded. Students need not be enrolled in a psychology class to apply.

**II. Application.** There are four parts to the application: *Cover Sheet*, *Project Description*, *Description of Student Contribution*, and *Budget*.

A. The *Cover Sheet* for the application can be found at the end of this handout.

B. The *Project Description* is a brief research proposal (1-1/2 to 2 single-spaced pages) that contains: (a) an introduction to the research being proposed – with references to the appropriate literature, (b) a clear statement of the research hypothesis (or hypotheses) and the expected findings, and (c) a Method or Procedure section written in sufficient detail so that costs associated with executing the project can be justified. [Think of the proposal as being the Introduction and Method sections of an APA research paper, only shorter.] In addition to the 1-1/2 to 2 pages of text in the *Project Description*, include a References page.

C. The *Description of Student Contribution* should indicate the student's intellectual contribution(s) to the project. The contribution could be theoretical in nature (e.g., “based on what Theory X says about Y, I suggested that manipulating z should yield increases in Y”), methodological (e.g., “in the previous study, X and Y were confounded, so I proposed holding X constant by restricting participation to males only), or analytical (e.g., “after looking at the initial results, I proposed that we partition the IV into quartiles and run a regression”). That is, student contributions to the research project must involve more than, say, testing participants or doing data entry. The supervising faculty member will verify the student's contribution. The *Description* should be roughly half-a-page long.

D. The *Budget* should be an itemized list showing costs for carrying out the research and a brief justification of those costs. An acceptable format to use is shown below:

Quantity	Item Description & Cost	Item Total	Purpose
1			200 Mb Zip disk @
		\$25.00 ea	\$ 25.00
			Data storage
30			Subject payments @
		\$5.00	\$150.00
			15 subjects in 2
			conditions

Amount Requested: \$175.00

See the ***Request for Department Research Funds*** handout (it's in the plastic rack along the south wall of the main office) for a description of allowable expenses and costs for supplies and services (e.g., letterhead stationery, envelopes, photocopying) that the department can provide.

**III. Deadlines.** Applications will be reviewed three times a year. Review of applications will be carried out under the supervision of the Vice-Chair of Undergraduate Instruction, Dr. Dara Musher-Eizenman. The deadlines for submitting applications are Fridays of the third week of classes during the fall and spring semesters and of the second week of classes during the first summer session. Please turn in completed applications to Chris Gebers in 138 Psychology.

It is anticipated that the new *Office of Undergraduate Research* will sponsor its own research funding program. When the deadlines for receipt of those proposals have been set, we will likely alter our deadlines so that you may apply for funding from both programs concurrently.

**IV. Scope of Research Funded.** The only restriction on the nature of research that is eligible for funding is that the project must involve the analysis of either qualitative or quantitative data. (That is, literature reviews do not qualify.) The research can be idiographic or nomothetic, can make use of archival data, and may use experimental or quasi-experimental designs.

## Cover Sheet for Veitch Undergraduate Research Grant

Name of Student Investigator: \_\_\_\_\_

Local Mailing Address: \_\_\_\_\_

Email Address: \_\_\_\_\_ Local Phone Number: \_\_\_\_\_

Anticipated Graduation Date: \_\_\_\_\_

Title of Proposed Project: \_\_\_\_\_

Psychology Faculty Supervisor: \_\_\_\_\_

Dates of Proposed Project: \_\_\_\_\_

Amount of Money Requested: \_\_\_\_\_

### *To The Faculty Supervisor:*

My signature below indicates that I verify the veracity of the contents in this proposal and that the proposed work is not part of a course requirement (except for Independent Studies).

\_\_\_\_\_  
Signature of Faculty Supervisor

\_\_\_\_\_  
Date

### *To The Student Investigator:*

My signature below indicates that I will use the money as described in the budget in order to carry out my research, should I receive an award. Unspent funds will be returned to the department.

\_\_\_\_\_  
Signature of Student Investigator

\_\_\_\_\_  
Date

Applications are to be submitted to Chris Gebers in 138 Psychology by 5:00 PM on the due date.  
Due Dates: Friday of the third week of classes during the fall and spring semesters and of the second week of classes during the first summer session.