**PETITION FOR APPROVAL OF COMM 4910**

**READINGS IN INTERPERSONAL COMMUNICATION**

Request for \_\_\_\_\_\_ hours of independent study credit in COMM 4910, with the understanding that these credit hours are payable to the Bursar’s Office.

Requesting Credit for 🞏 FALL 🞏 SPRING 🞏 SUMMER YEAR \_\_\_\_\_\_\_\_\_\_\_\_

Student Preparation: GPA Overall \_\_\_\_\_\_\_\_\_\_\_\_ Major \_\_\_\_\_\_\_\_\_\_\_\_

 Class Standing 🞏 Junior 🞏 Senior

Proposed Reading Objectives:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Name of Student (print) Signature of Student

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

ID # Email Address Telephone Number

Address while undertaking study: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Approval:

These readings are an integral part of the student’s total program and they undertake it with my understanding.

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Signature of Student’s Academic Advisor

I am willing to guide the student in this readings course.

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 Faculty Director of Internship

Department Chair: Approve 🞏 Disapprove 🞏

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 Chair, Communication

**GUIDELINES FOR READINGS IN COMMUNICATION STUDIES**

**(COMM 4910)**

**Catalog Description**

Supervised readings on topics of current or specialized interest in communication. Prerequisites: COMM 1020 and COMM 2010, junior standing and consent of instructor and department chair. Graded S/U. Not repeatable.

**Guidelines/Requirements**

1. Students must have:
	1. At least junior standing
	2. At least 4 COMM courses (12 hours) beyond the 1020 & 2010
	3. At least a 2.5 GPA within the COMM major requirements
2. Available for specific academic objectives not met by other courses in COMM or any other department. Work performed for COMM 4910 should be unique to the specific 4910 objectives.
3. Assumption of work spent is the same for any other course – 2 hours of research work outside of class per week for every hour spent in class. For a 3 credit 4900, the expectation of up to 9 total hours of work per week is reasonable.
4. The instructor requires periodic reports. Report must detail progress on readings. Failure to comply WILL jeopardize the grade.
5. At least 5 pages of academic writing (scholarly, documented, etc.) per credit hour are required. This minimum DOES NOT include bibliography, tables, appendices, etc. The APA or MLA style of manuscript writing shall be utilized for all papers submitted for COMM 4910 credit.
6. Incomplete grades will only be given due to prolonged hospitalization.