TCOM Major Course Transfer Procedural Guideline for Transfer Students

Classes your took from other colleges need to be approved by the university’s Department of Registration and Records to be fully counted toward your degree. For classes to be counted toward major credits that did not receive automatic transfer, you need to contact the Student Registration and Records department to process the approvals. See below chart to check the approval procedure.

- **Took TCOM major related courses from another college but did not get automatic transfer**
  - Bring a copy of the syllabus of the course you took in another college to the evaluators at Student Registration and Records or call them at 372-3795

- **Took Non-TCOM major related courses from another college**
  - Visit the A&S college office in the Administration Building 205